

**Town of Berlin Public Works Board  
108 Shed Road  
Berlin, VT 05602  
(802)223-4405 x304**

**Commissioners**

**Rob Allen / Wayne Lamberton / Gary Laroche  
Ted Long / David Sawyer**

**December 09, 2019  
Approved Minutes**

**Present: Rob Allen (RA) Chair, Ted Long (TL), Wayne Lamberton (WL), David Delcore and Thomas Badowski (TB).**

**Absent: Gary Laroche (GL), David Sawyer (DS)**

**Meeting called to order at 7:00 PM**

**Staff Reports**

**Paine Turnpike North Sewer Improvement Project (PTN)**

Seven (7) Contractors and two (2) Product Vendors attended the PTN Pre Bid meeting on 12.9.19. Another three (3) Contractors have picked up bid packages but were not in attendance. An Addendum from this meeting is anticipated to go out the Week of December 16, 2019, with a second Addendum out the Week of December 30, 2019, if needed. Bids due January 15, 2020, at 1 PM.

TL reviewed the DRAFT Agreement between Otter Creek Engineers and Town of Berlin for the PTN Bid and Construction Phase engineering services. TB to review and report to Otter Creek recommending changes stemming from the review.

**Well #4**

Rob Halpert still waiting on Sellers counsel for closing documents.

November Water and Wastewater running monthly totals were distributed. November 2019 Water had 1,159,900 gallons produced and Wastewater had 5,711,500 gallons sent for treatment.

**Route 12 Sewer Project**

The need for Weston Coop's participation in the Route 12 project continues to be paramount. VTrans will hold their third meeting on December 17, 2019, bringing together those organizations that may be able to participate in funding the project. The Central Vermont Planning Commission is taking the lead role in this phase of the project.

**Water and Sewer Allocation**

First In Fitness purchased 35,000 gallons of water to fill their pool. TB anticipates a formal Water Allocation Application from them in near future.

**Municipal Wastewater Collection System Ordinance**

TB distributed the Final Draft of the Ordinance to the Berlin Selectboard for their consideration and adoption. TB anticipated the Selectboard holding two Public Hearings on the Ordinance in the near future, with an anticipated adoption in February 2020.

**Next Meeting**

The next meeting will be **January 13, 2020**.

**Minutes** – WL moved and TL second a Motion to approve the Minutes of November 25, 2019, as written. Motion passed unanimously.

**Warrants**

- WL made a motion to approve Sewer Accounts Payable Warrant Report 20S09 for checks # 3342– 3347 for a total of \$5,628.12 with TL second. Motion passed unanimously.
- WL made a motion to approve Water Accounts Payable Warrant Report 20W09 for checks # 10388 - 10391 for a total of \$8,169.16 with TL second. Motion passed unanimously.
- WL made a motion to approve Water Accounts Payable 20W08U for a total of \$81,405 with TL second. Motion passed unanimously.

**Round Table**

WL spoke of the history of First in Fitness. Consensus is a new water meter is needed when they connect to Berlin Municipal Water.

**Adjourned** - Motion made by WL with second by TL to adjourn at 7:49 PM. Motion passed unanimously.

Thomas J. Badowski  
Recording Secretary  
Berlin Public Works Board