



**Town of Berlin, Vermont
Zoning Administrator's Office**

**Development Review Board (DRB) 2021
Schedule for Permits Requiring Public Hearing**

In order to provide for timely legal notices, all applications which require a public hearing before the DRB are to follow the schedule below:

<u>Application Due (Monday)</u>	<u>Warning Notices Posted (Friday)</u>	<u>Meeting Date (Tuesday)</u>
December 14, 2020	December 18, 2020	January 05, 2021
December 28, 2020	January 01, 2021	January 19 2021
January 11, 2021	January 15, 2021	February 02 2021
January 25, 2021	January 29, 2021	February 16, 2021
February 08, 2021	February 12, 2021	March 02, 2021
February 22, 2021	February 26, 2021	March 16, 2021
March 15, 2021	March 19, 2021	April 06, 2021
March 29, 2021	April 02, 2021	April 20, 2021
April 12, 2021	April 16, 2021	May 04, 2021
April 26, 2021	April 30, 2021	May 18 2021
May 10, 2021	May 14, 2021	June 01, 2021
May 24, 2021	May 28, 2021	June 15, 2021

*Applications must be accepted, logged, and deemed **complete** by the Zoning Administrator and DRB Chair no later than **2pm** on the application due date, including payment of all applicable fees.

*An application will not be deemed complete unless **all** requirements for DRB action have been **submitted**. For instance, where applicable, property owner's signature (or their authorized agent), impact letters (which take an additional 30 days), road access approval, VTrans Letters of Intent, and sewage disposal plan approval must be procured before an application will be deemed complete.

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