



**Town of Berlin, Vermont
Zoning Administrator's Office**

**Development Review Board (DRB) 2019
Schedule for Permits Requiring Public Hearing**

In order to provide for timely legal notices, all applications which require a public hearing before the DRB are to follow the schedule below:

<u>Application Due (Monday)</u>	<u>Warning Notices Posted (Friday)</u>	<u>Meeting Date (Tuesday)</u>
June 10, 2019	June 14, 2019	July 02, 2019
June 24, 2019	June 28, 2019	July 16, 2019
July 15, 2019	July 19, 2019	August 06, 2019
July 29, 2019	August 02, 2019	August 20, 2019
August 12, 2019	August 16, 2019	September 03, 2019
August 26, 2019	August 30, 2019	September 17, 2019
September 09, 2019	September 13, 2019	October 01, 2019
September 23, 2019	September 27, 2019	October 15, 2019
October 14, 2019	October 18, 2019	November 05, 2019
October 28, 2019	November 01, 2019	November 19, 2019
November 11, 2019	November 15, 2019	December 03, 2019
November 25, 2019	November 29, 2019	December 17, 2019

*Applications must be accepted, logged, and deemed **complete** by the Zoning Administrator and DRB Chair no later than **2pm** on the application due date, including payment of all applicable fees.

*An application will not be deemed complete unless **all** requirements for DRB action have been **submitted**. For instance, where applicable, property owner's signature (or their authorized agent), impact letters (which take an additional 30 days), road access approval, VTTrans Letters of Intent, and sewage disposal plan approval must be procured before an application will be deemed complete.

Thomas J. Badowski
Zoning Administrator
802-223-4405 x304
zoning@berlinvt.org