



**Town of Berlin, Vermont
Zoning Administrator's Office**

**Development Review Board (DRB) 2019
Schedule for Permits Requiring Public Hearing**

In order to provide for timely legal notices, all applications which require a public hearing before the DRB are to follow the schedule below:

<u>Application Due (Monday)</u>	<u>Warning Notices Posted (Friday)</u>	<u>Meeting Date (Tuesday)</u>
December 10, 2018	December 14, 2018	January 02, 2019#
December 24, 2018	December 28, 2018	January 15, 2019
January 14, 2019	January 18, 2019	February 05, 2019
January 28, 2019	February 01, 2019	February 19, 2019
February 11, 2019	February 15, 2019	March 05, 2019
February 25, 2019	March 01, 2019	March 19, 2019
March 11, 2019	March 15, 2019	April 02, 2019
March 25, 2019	March 29, 2019	April 16, 2019
April 15, 2019	April 19, 2019	May 07, 2019
April 29, 2019	May 03, 2019	May 21, 2019
May 13, 2019	May 17, 2019	June 04, 2019
May 27, 2019	May 31, 2019	June 18, 2019

*Applications must be accepted, logged, and deemed **complete** by the Zoning Administrator and DRB Chair no later than **2pm** on the application due date, including payment of all applicable fees.

*An application will not be deemed complete unless **all** requirements for DRB action have been **submitted**. For instance, where applicable, property owner's signature (or their authorized agent), impact letters (which take an additional 30 days), road access approval, VTTrans Letters of Intent, and sewage disposal plan approval must be procured before an application will be deemed complete.

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January 2 is a Wednesday