



**Town of Berlin, Vermont  
Zoning Administrator's Office**

**Development Review Board (DRB) 2018  
Schedule for Permits Requiring Public Hearing**

In order to provide for timely legal notices, all applications which require a public hearing before the DRB are to follow the schedule below:

| <b><u>Application Due<br/>(Monday)</u></b> | <b><u>Warning Notices Posted<br/>(Friday)</u></b> | <b><u>Meeting Date<br/>(Tuesday)</u></b> |
|--|---|--|
| June 11, 2018                              | June 15, 2018                                     | July 03, 2018                            |
| June 25, 2018                              | June 29, 2018                                     | July 17, 2018                            |
| July 16, 2018                              | July 20, 2018                                     | August 07, 2018                          |
| July 30, 2018                              | August 03, 2018                                   | August 21, 2018                          |
| August 13, 2018                            | August 17, 2018                                   | September 04, 2018                       |
| August 27, 2018                            | August 31, 2018                                   | September 18, 2018                       |
| September 10, 2018                         | September 14, 2018                                | October 02, 2018                         |
| September 24, 2018                         | September 28, 2018                                | October 16, 2018                         |
| October 15, 2018                           | October 19, 2018                                  | November 06, 2018                        |
| October 29, 2018                           | November 02, 2018                                 | November 20, 2018                        |
| November 12, 2018                          | November 16, 2018                                 | December 04, 2018                        |
| November 26, 2018                          | November 30, 2018                                 | December 18, 2018                        |
|  |   |  |

\*Applications must be accepted, logged, and deemed **complete** by the Zoning Administrator and DRB Chair no later than **2pm** on the application due date, including payment of all applicable fees.

\*An application will not be deemed complete unless **all** requirements for DRB action have been **submitted**. For instance, where applicable, property owner's signature (or their authorized agent), impact letters (which take an additional 30 days), road access approval, VTtrans Letters of Intent, and sewage disposal plan approval must be procured before an application will be deemed complete.

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