



**Town of Berlin, Vermont  
Zoning Administrator's Office**

**Development Review Board (DRB) 2016  
Schedule for Permits Requiring Public Hearing**

In order to provide for timely legal notices, all applications which require a public hearing before the DRB are to follow the schedule below:

<u>Application Due (Monday)</u>	<u>Warning Notices Posted (Friday)</u>	<u>Meeting Date (Tuesday)</u>
June 27, 2016	July 01, 2016	July 19, 2016
July 11, 2016	July 15, 2016	August 02, 2016
July 25, 2016	July 29, 2016	August 16, 2016
August 15, 2016	August 19, 2016	September 06, 2016
August 29, 2016	September 02, 2016	September 20, 2016
September 12, 2016	September 16, 2016	October 04, 2016
September 26, 2016	September 30, 2016	October 18, 2016
October 10, 2016	October 14, 2016	November 01, 2016
October 24, 2016	October 28, 2016	November 15, 2016
November 14, 2016	November 18, 2016	December 06, 2016
November 28, 2016	December 02, 2016	December 20, 2016
December 12, 2016	December 16, 2016	January 03, 2017

\*Applications must be accepted, logged, and deemed **complete** by the Zoning Administrator and DRB Chair no later than **2pm** on the application due date, including payment of all applicable fees.

\*An application will not be deemed complete unless **all** requirements for DRB action have been **submitted**. For instance, where applicable, property owner's signature (or their authorized agent), impact letters (which take an additional 30 days), road access approval, VTrans Letters of Intent, and sewage disposal plan approval must be procured before an application will be deemed complete.

Thomas J. Badowski  
Zoning Administrator  
802-223-4405 x4  
zoning@berlinvt.org