

**Town of Berlin Public Works Board  
108 Shed Road  
Berlin, VT 05602  
(802)223-4405 x304**

**Commissioners**

**Rob Allen / John Charissakis/ Henry Lague Jr. /  
Wayne Lamberton / Gary Laroche**

**Regular Meeting  
Monday August 27, 2018  
Approved Minutes**

**Present: Rob Allen (RA) Chair, Henry Lague Jr. (HL), Gary Laroche (GL), Wayne Lamberton (WL), John Charissakis (JC), David Delcore (DD) and Thomas Badowski (TB).**

**Absent:**

**Meeting called to order at 7:00 P.M.**

**Public Comment - None**

**STAFF REPORTS**

**Montpelier City Annual Wastewater Billing**

TB distributed in advance the August 21, 2018, City of Montpelier Annual Wastewater Billing for FY19. It was noted that Collection was up \$3.5K or 5%, Treatment up \$54K or 22% and River Street Debt down \$400 or 1%. Two line items the letter, Salaries up \$17K and Debt Interest up \$386K, were asked to be further explained by the City.

**FY19 Sewer Budget**

TB distributed in advance a DRAFT FY19 Sewer Budget with the following assumptions:

- 62,676,542 gallons to be billed
- Tiered pricing of the first million gallons per quarter at \$.0092/gallon next million gallons at \$.0120/gallon
- Reclassify \$8K of administrative costs to Water Division
- Reduce from \$70K to \$25K Capital Construction
- Increase City Collection and Treatment costs by \$57K

The merits of tiered pricing, the impact of reducing Capital Construction and impact to customers was discussed. In the end the Board instructed adding back \$10K to the Capital Construction line item and reworking Budget with tiered pricing. Rob Halpert to confirm tiered pricing consistent with Sewer Ordinance.

## **Paine Turnpike North Wastewater Improvement Project (PTN)**

TB confirmed the favorable vote on Bond Article of \$2.2M for PTN held August 14, 2018. Subsequently, the Berlin Selectboard had written and mailed a letter to all sewer customers asking they complete and return the Income Survey to Vermont Rural Water.

## **Public Fire Protection Payment Plan**

TB discussed a DRAFT plan to seek funding for the fire protection portion of the Berlin Municipal Water (BMW) infrastructure from those receiving fire protection but not connected to BMW. WL suggested that the Board may want to consider establishing a separate fee for those entities connecting to BMW for fire suppressant sprinkler systems. TB commented that such a fee is common in larger municipalities. The Board suggested seeking advice from the League of Cities and Towns with respect to insurance rate improvements within communities that have fire protection infrastructure.

## **Well #4**

WL Moved and JC second to find that premature general public knowledge of the negotiations of the acquisition of the Well 4 Easement will place the Town as a substantial disadvantage. Motion passed unanimously.

WL Moved and JC second to enter executive session to discuss the Town's acquisition of an Easement for Water Well Development pursuant to 1 V.S.A. §313 (a)(2). Motion passed unanimously.

WL Moved and HL second a Motion to exit Executive Session.

No action taken.

## **Next Meeting**

The next meeting will be **Monday, September 10, 2018**

**Minutes** – HL moved and GL second as motion to approve the Minutes from July 23, 2018, as written. Motion passed unanimously.

## **Warrants –**

- WL made a motion to approve Accounts Payable Warrant Report 19S03 for checks # 3163 - 3170 in the amount of \$2,853.07 with HL second. Motion passed unanimously.
- WL made a motion to approve Accounts Payable Warrant Report 19W03 for checks #10251 - 10257, in the amount of \$2,853.07 with HL second. Motion passed unanimously.
- WL made a motion to approve Accounts Payable Warrant Report 19S04 for checks # 3171 - 3175 in the amount of \$101,247.79 with HL second. Motion passed unanimously.
- WL made a motion to approve Accounts Payable Warrant Report 19W04 for checks #10258 - 10262, in the amount of \$3,522.05 with HL second. Motion passed unanimously.

## **Round Table –**

None

**Adjourned** - Motion made by WL with second by JC to adjourn at 8:17 PM. Motion passed unanimously.

Thomas J. Badowski  
Recording Secretary  
Berlin Public Works Board