

**Town of Berlin Public Works Board
108 Shed Road
Berlin, VT 05602
(802)223-4405 x304**

Commissioners

Rob Allen / Ted Long / David Sawyer / Eric Chase

**August 24, 2020
Approved Minutes**

In light of COVID-19 directives, meeting was held via video conference

**Commissioners Present: Rob Allen (RA) Chair, Ted Long (TL), and Eric Chase (EC)
Absent: David Sawyer (DS)**

Others Present: Matt Stanley (MS) and Thomas Badowski (TB).

Meeting called to order at 7:00 PM

RA thanked participants for attending the video conference.

Public Comments

None

Mueller Meter Systems – Matt Stanley

MS introduced himself as the Territory Manger for Mueller Meter Systems. Mueller Systems is an industry leader in offering high-quality, technologically advanced water measurement products. Mueller Systems' positive displacement meters offer a wide variety of reading options including the ME-8 mechanical encoder, the SSR fully electronic encoder, or the traditional direct read version. A wide selection of AMR/AMI options gives utilities the flexibility to create a system best suited to your performance needs and revenue targets. Mueller readers can be purchased that download directly to utility billing systems. Meters have a 20 year battery life. MS estimates 30 days to convert 350 residential size meters. Turnkey conversion option available.

Staff Reports

PTN Sewer Improvement Project

TB distributed in advance a copy of Engineer's work schedule for the week. Anticipated project being fully completed in November 2020, that being on schedule.

Fisher Road Culvert

TB stated Berlin Selectboard will meet August 25, 2020, to take up the discussion on financing options to repair the Fisher Road culvert. Ideally repairs can be made in 2020.

Berlin Corners Sewer Improvement Project (BCSIP)

TB updated the Board on Clean Water State Revolving Fund application.

Next Meeting

The next meeting will be **September 14, 2020, via video teleconference.**

Minutes – EC moved and TL second a Motion to approve the Minutes of August 10, 2020, as written. With a roll call vote, Motion passed unanimously.

Warrants

- TL made a motion to approve Sewer Accounts Payable Warrant Report 21S03 for check # 3427 for a total of \$358,461.95 with EC second. With a roll call vote, Motion passed unanimously.
- TL made a motion to approve Sewer Accounts Payable Warrant Report 21S04 for checks # 3428 - 3430 for a total of \$37,753.98 with EC second. With a roll call vote, Motion passed unanimously.
- TL made a motion to approve Water Accounts Payable Warrant Report 21W03 for checks # 10450–10452 for a total of \$6,693.48 with EC second. With a roll call vote, Motion passed unanimously.

Round Table

None

Adjourned – Motion made by TL with second by EC to adjourn at 8:04 PM. With a roll call vote, Motion passed unanimously.

Thomas J. Badowski
Recording Secretary
Berlin Public Works Board