

**Town of Berlin Public Works Board
108 Shed Road
Berlin, VT 05602
(802)223-4405 x304**

Commissioners

**Rob Allen / Wayne Lamberton / Gary Laroche
Ted Long / David Sawyer**

**August 15, 2019
Approved Minutes**

Present: Rob Allen (RA) Chair, Ted Long (TL), Wayne Lamberton (WL) Ron Mercier (RM) and Thomas Badowski (TB).

Absent: David Sawyer (DS), Gary Laroche (GL),

Meeting called to order at 7:00 PM

STAFF REPORTS

Paine Turnpike North Sewer Improvement Project (PTN)

Easement with Chamber of Commerce has been received including the Chamber's request for up to \$2,000 of their expenses associated for review of Easement to be reimbursed.

Well #4

Closing documents for the two well locations are being finalized by Rob Halpert. How to identify the yet undrilled Well E is proving problematic.

Berlin Corners Sewer Improvement Project (BC)

Still no word whether BC received funding or not.

Four of eight participating residences have applied for Sewer Allocations associated with BC.

July 2019 Water and Wastewater Use

TB distributed July 2019, water use report, indicating 1,592,761 gallons produced and wastewater report indicating 5,691,700 gallons sent for treatment.

FY19 Profit and Loss Statements

TB distributed in advance P&Ls for Water and Sewer Divisions. Discussion on each ensued. He distributed a DRAFT Budget for the Water Division including a \$30/ERU/Year Price Increase and a Ten Year, \$22K annual repayment of Water Division startup money back to the Town general fund.

Next Meeting

The next meeting will be **August 26, 2019**.

Minutes – TL moved and WL second a Motion to approve the Minutes from July 22, 2019, as written. Motion passed unanimously.

Warrants

- WL made a motion to approve Sewer Accounts Payable Warrant Reports 20S02 for checks # 3299–3305 for a total of \$14,192.78 with TL second. Motion passed unanimously.
- WL made a motion to approve Water Accounts Payable Warrant Reports 20W02 for checks # 10351 - 10355 for a total of \$8,002.79 with DS second. Motion passed unanimously.

Multi Committee Meeting Part 2

As follow up to the June 26, 2019, Multi Committee meeting, the Public Works Board, met with the Berlin Selectboard and gave the following update:

- Paine Turnpike North Sewer Improvement – USDA funding letter received August 15, 2019, offering \$2.2M at 2.75% for 30 years. Selectboard authorized Town Administrator Dana Hadley to be authorized signatory on loan documents.
- Berlin Corners Sewer Improvement Project – Selectboard was updated on grant request to bring wastewater collection to a portion of Crosstown Road from Paine Turnpike North to Bosworth Road.
- Well #4 – Selectboard updated on Well #4 option closing and an anticipated Town Meeting 2020 Bond Vote for Well 4 connection to system and replacement of all small water meters.

Round Table

None

Adjourned - Motion made by WL with second by TL to adjourn at 7:55 PM. Motion passed unanimously.

Thomas J. Badowski
Recording Secretary
Berlin Public Works Board