

**Berlin, VT**  
**Planning Commission Meeting**  
**August 10, 2020**  
**7:00 PM**

**UNAPPROVED MINUTES**

**Planning Commissioner Members Present:** Karla Nuisl (KN), Polly McMurtry (PM), Jacob Coakwell (JC)

**Absent:** Jared Felch (JF), David Huber (DH)

**Others:** Brandy Saxton (BS), Paul Simon (PS), Eileen Hee (EH), Zachary Maia (ZM) and Thomas Badowski (TB).

7:00 PM Call to Order by Chair Nuisl

**Approval of Minutes**

PM moved and JC second a Motion to approve the Minutes of the July 8, 2020, as written. With a roll-call vote, Motion passed unanimously.

**Outreach Update**

BS reviewed Outreach efforts since July 8 that included meetings with joint stakeholders, Vermont Natural Resources Council, Vermont Preservation Trust, Berlin Selectboard, Wayne Lambertson, Downstreet and Montpelier Planning Commission. Near future meetings with CVEDC, Regional Planning Commission and VLCT are scheduled. Additional meetings with Vermont Planners Association and Barre City Planning Commission are anticipated.

**Schedule and Application Requirements**

BS presented schedule of tasks completed and tasks needing additional work. The sense was the remaining tasks should be achievable for an October 2020 DRAFT BTC application review.

**Official Map**

BS distributed in advance a DRAFT Official Map (OM). OM does not depict BTC boundary but rather existing and planned Town facilities, roads, utilities, paths, recreation areas, etc. It was agreed to keep the path from BTC through the 108 Shed Road Town property to recreation facilities around Berlin Pond. It was agreed to reduce the road network on the hospital property.

**Zoning Changes**

PS and BS discussed zoning regulation changes involving Form and Scale of Development, Complete Streets, Building and Lot Patterns and Bike Access. Minor adjustments are anticipated to the 2019 Zoning Regulations to meet NTC requirements. EH stated that CVMC is working on draft regulation changes for the Board's consideration that would enhance their operations.

**Adjourn** Chair KN adjourned at 8:34 PM