

**Town of Berlin Public Works Board
108 Shed Road
Berlin, VT 05602
(802)223-4405 x304**

Commissioners

Rob Allen / Ted Long / David Sawyer / Eric Chase

**August 10, 2020
Approved Minutes**

In light of COVID-19 directives, meeting was held via video conference

**Commissioners Present: Rob Allen (RA) Chair, Ted Long (TL), and David Sawyer (DS)
Absent: Eric Chase (EC)**

Others Present: Tom Willard (TW), Robert Clark (RC), Nate Fredericks (NF), Ron Mercier (RM) and Thomas Badowski (TB).

Meeting called to order at 7:00 PM

RA thanked participants for attending the video conference.

Public Comments

None

Staff Reports

PTN Sewer Improvement Project

1. TB distributed in advance drawings and cost estimate of recommended Change Order to add a 9,500 gallon wastewater storage tank (ST) at the Central Vermont Chamber of Commerce with an estimated cost of \$31,062. TB met with Chamber President, Kevin Eschelbach and received his approval to construct ST in accordance with provided plans. RC explain that there is an estimated \$80K savings in PTN project due to less than expected ledge removal. After discussion DS moved and TL second a Motion to issue a Change Order in the amount not to exceed \$32,000 to purchase and install a 9,500 gallon wastewater storage tank in conjunction with the Paine Turnpike North Sewer Improvement Project. With a roll call vote, Motion passed unanimously.
2. TB distributed in advance a copy of Dubois Construction's revised Project Schedule. This revised schedule has the project being fully completed in November 2020, that being on schedule.

Fisher Road Culvert

TB distributed in advance a photograph of the Fisher Road/Paine Turnpike North culvert which showed significant damage to its structural integrity. Though this culvert is not the purview of the Public Works Board,

he did want to make the Board aware of the Selectboard discussion of repairing/replacing this structure. That decision may have impacts on several Board utilities in that area.

Water Operator Report – Nate Fredericks

1. NF spoke to the nearly completed waterline extension on the Berlin Mall campus from Kohl's to serve the currently under construction senior housing project and any additional development along Berlin Mall Road to Route 62. Initial pressure tests revealed leaks at the Kohl's hydrant which have been repaired. Subsequent pressure tests revealed no loss of pressure. Once completed, the Public Works Board will assume ownership of this extension.
2. NF spoke of the recent water connection of Green Mountain Fitness. Once connected, it was determined to there was insufficient pressure to serve the allocated 12 ERUs. NF adjusted both Pressure Reducing Vaults by approximately 15 psi each, which gave the customer pressures in the mid 60s which the customer stated was "VERY acceptable".
3. Hydrant flushing to begin in mid-September.
4. Paving of Granger Road will require valve exercising and raising where needed.

Monthly Utility Usage

July 2020 Water had 1,083,602 gallons produced and Wastewater had 4,229,100 gallons sent for treatment. Water is -32% from July 2019, Wastewater is -26% from July 2019.

Berlin Corners Sewer Improvement Project (BCSIP)

TB distributed in advance a letter from Clean Water State Revolving Fund manager Tom Brown stating "The Clean Water State Revolving Fund (CWSRF) Program is pleased to notify the Town of Berlin that the Berlin Corners project in the amount of \$265,000 is ranked within the fundable range on the FFY2021 CWSRF Project Priority List." TB recommends applying for monies from CWSRF to cover planning and final design which carry a 0% interest rate and likely 50% loan forgiveness. TW expressed his support of seeking CWSRF monies for planning and final design. TL moved and DS second a Motion to apply to the Clean Water State Revolving Loan Fund for planning and final design of the Berlin Corners Sewer Improvement Project. With a roll call vote, Motion passed unanimously

Next Meeting

The next meeting will be **August 24, 2020, via video teleconference.**

Minutes – TL moved and DS second a Motion to approve the Minutes of July 13, 2020, as written. With a roll call vote, Motion passed unanimously.

Warrants

- DS made a motion to approve Sewer Accounts Payable Warrant Report 21S02 for checks # 3419– 3426 for a total of \$6,513.95 with TL second. With a roll call vote, Motion passed unanimously.
- DS made a motion to approve Water Accounts Payable Warrant Report 21W02 for checks # 10444– 10449 for a total of \$12,153.70 with TL second. With a roll call vote, Motion passed unanimously.

Round Table

RA encouraged Board members to express their individual concerns of the Fisher Road culvert directly to the Berlin Selectboard.

Adjourned – Motion made by DS with second by TL to adjourn at 8:20 PM. With a roll call vote, Motion passed unanimously.

Thomas J. Badowski
Recording Secretary
Berlin Public Works Board