

**Town of Berlin Sewer Commission
108 Shed Road
Berlin, Vt 05602
(802)223-4405, Option 7**

**Commissioners
Rob Allen / Henry LaGue Jr. /
Wayne Lamberton / Dana Marineau
Assistant - Mary S Wissell**

**Regular Meeting
Approved Minutes
Monday August 10, 2015**

**Present: Rob Allen, Chair; Henry LaGue, Wayne Lamberton, Dana Marineau
Ron Mercier and Mary Wissell.**

**Meeting called to order at 7:05 P.M.
Public Comment - none.**

Minutes – Dana Marineau made a motion to approve the minutes from July 27, 2015 Meeting as written. Wayne Lamberton 2nd the motion. Vote – All in favor.

Minutes from a Special Meeting June 18, 2015 of the Berlin Town Sewer Commission and Montpelier Public Works were approved. Dana Marineau made a motion to approve the minutes as written; Wayne Lamberton 2nd the motion.

Maintenance – Ron Mercier reported that he scaled the road off for a proposed new sewer line from manhole #134 to manhole #40, the distance is 4500 ft. The next step would be to contract with an engineer for a design, permits information etc. Henry LaGue suggested that the project could be done by sections.

Maintenance Backup - Ron presented a list of contacts that would be available to replace him on an emergency basis. Ron advised that in case of an accident or absence, Chad Wendel could take over all the duties and would work under Maintenance Plus Contract.

Sewer Line Repairs – Courtland – No start date has been set yet.

Vermont Transportation - AOT submitted project plans to reclaim the Berlin State Highway. The Sewer Commission opted to move forward with the agreement to have the VTrans contractor adjust the manholes as necessary for the quoted price of \$ 850.00 as per the signed Agreement dated March 11, 2014 for Project STP 2947(1). Route 302 will be reclaimed next year.

Montpelier Public Works - A quarterly Report from MPW's was reviewed. The City has conducted a review of the operational costs associated with treating Septage and Leachate as requested at the joint meeting of the Berlin Sewer Commission and Montpelier Public Works. They report the total plant influent flow for FY15 was 676,010,000 gallons. The total volume of septage and leachate for FY15 was 18,308,241 gallons. This equates to septage and leachate consisting of 2.7% of the total plant flow. 2.7% of the operating budget is approximately \$ 54,339. Using the cost sharing spreadsheet, \$ 6,863 of this amount would be credited to the Town of Berlin. Discussion as to how the cost can be broken out from the total flow. It was decided to invite Rob Halpert to the next meeting of the Commission on August 31st.

First in Fitness - A summary of the sewer bill for First in Fitness presented by Michael Woodfield was reviewed. Mike Woodfield will attend the next meeting of the Commission, article tabled.

Berlin Town Garage - Wayne Lamberton made a motion to waive the sewer bill issued to the Town Garage based on the fact they do work for the Sewer Commission without charging. Henry LaGue 2nd the motion. Vote – All in favor.

Warrants: Dana Marineau made a motion to approve Accounts Payable Warrant Report #16-S3 dated August 10, 2015 in the amount of \$ 4,946.49, checks #2715 – 2724. Henry LaGue 2nd the motion. Vote - All in favor.

Round Table – None

Adjourned - Meeting adjourned at 8:30. Motion made by Henry LaGue, 2nd by Wayne Lamberton. Vote - All in favor.

Mary S Wissell
Assistant to the Sewer Commission

Date Approved: August 31, 2015