



**Town of Berlin
Municipal Office Building
108 Shed Road**

**Berlin, VT. 05602
Regular Select Board Meetings
1st & 3rd Monday of Each Month**

**Thursday, August 1, 2019
7:00 PM**

Selectboard Members: Bradley Towne, Chair; Jeremy Hansen, Vice Chair; Angelina Capron, Secretary; Flo Smith and Justin Lawrence. Present: Dana Hadley, Town Administrator; Diane Isabelle, Town Treasurer. All items are unanimous unless otherwise noted.

APPROVED MINUTES

Call Meeting to Order

Meeting called to order by Chair Towne. Hansen and Capron absent.

Changes to Agenda

Add signature for demand note for the Water division.
Add Update on Resident concerns regarding possible Salvage Yard

Public Comment

None.

Treasurer's Report

Treasurer Isabelle reported that tax bills have been mailed out and will be due on August 30th. She expressed appreciation for the help from the Clerk's office in the mailing process. Personal property tax bills were also mailed out. She also noted that she is working on tax sales for a few properties that are delinquent in taxes.

Approval of Licenses, Permits, Vouchers, and Applications

Smith moved to approve general fund accounts payable warrant number 20g02 with checks 19428-19460 in the amount of \$43,438.28; also, payroll warrant number 20-02, for payroll from July 7, 2019 – July 20, 2019, in the amount of \$45,013.33 Seconded by Lawrence. Passed unanimously.

Lover's Lane Bridge

Town Administrator Hadley reviewed the situation with the Lover's Lane Bridge and the general plans to have the bridge deck repaired. The process could take up to a year but it is hoped that the process will progress as fast as possible. It is hoped that the bridge will require a minimum of engineering. The suggestion from Vtrans was to contract with a firm with an Engineer on staff that could address those requirements if needed. This is in an effort to expedite the repairs.

Bid of Surplus Property

The Board opened bids for a 2014 Ford Explorer.¹

Motion: Lawrence/Smith to accept the bid from BayRidge Motors of Staten Island, New York in the amount of \$4,767.

Approval of Selectboard Minutes-07/01/2019

Motion: Smith/Lawrence to accept the minutes of July 1, 2019.

Demand Note

This is to follow the approval of the demand note in the amount of \$48,000

Motion: Smith/Lawrence approve a demand no interest note in the amount of \$48,000 for the Water Division.

Salvage Yard

The Town Administrator advised the Board of a situation that was brought to the Town's attention. It would appear that this situation is in violation of the state law as well as the Town's zoning. He asked if an ordinance be written that would impose civil fines that would give some impetus for compliance. The Board will consider an ordinance for the future.

Town Administrator's Report

The date has been set for the Public Hearing in regard to Black Road and Coos Trail.

Roundtable

Justin Lawrence asked about the policy to set a speed limit. He has been talking to a constituent who has a concern about Highland Avenue. The Town Administrator will look into what the speed limit is.

Florence Smith asked about how the Town is involved in a situation such as the recent flooding on Route 302.

Adjournment

Motion: Lawrence/Smith to adjourn.

For the Select Board:

Dana Hadley

¹ The Bid Summary Result is included as an addendum to these minutes