

**Town of Berlin Sewer Commission  
108 Shed Road  
Berlin, Vt 05602  
(802)223-4405, Option 7**

**Commissioners  
Rob Allen / Henry LaGue Jr. /  
Wayne Lamberton / Dana Marineau  
Assistant - Mary S Wissell**

**Regular Meeting  
Approved Minutes  
Monday April 27, 2015**

**Present: Rob Allen, Chair; Henry LaGue, Wayne Lamberton, Ron Mercier  
and Mary Wissell.**

**Absent: Dana Marineau**

**Meeting called to order at 7:10 P.M.**

**Public Comment - none.**

**Montpelier Public Works** – Attorney Halpert was unable to attend the Meeting as scheduled. The Commission discussed what outstanding invoices or partial invoices should be paid to MPW's. No decision was made, it was decided to try to reschedule a meeting with Attorney Halpert and Phelps Engineering on Monday May 4<sup>th</sup>. Article tabled.

**Quarterly Billing** – Berlin Sewer Commission now bills twice a year, meters are read in January and July. The new water system is scheduled to start December 1, 2015, bills for this service will be sent out quarterly. Henry LaGue made a motion to start quarterly billing for sewer services as soon as possible. Wayne Lamberton 2<sup>nd</sup> the motion. Quarterly billing will start March 2016. Vote - All in favor.

**Maintenance** - Ron Mercier reported no issues. He has tentatively scheduled Hartigan's to do the annual line cleaning for June 15 – 25<sup>th</sup>. The main line from Barre to Montpelier manholes are cleaned annually then side road manholes are cleaned on a rotating or as needed basis.

The Sewer Commission Office received a call Thurs, April 16<sup>th</sup> from Steve Simonetti at Central Vermont Medical Center reporting that Hartigan was on site and was pumping out a manhole. They were concerned about a problem with the sewer lines down the line from the manhole. Henry LaGue was called, he reported that plastic steps had pulled out and plugged the invert. Other manholes down the line were o.k. It was recommended that CVMC schedule annual manhole cleaning in the future.

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**Minutes** - Wayne Lamberton made a motion to approve the minutes for April 13, 2015 Meeting as written. Henry LaGue 2<sup>nd</sup> the motion. Vote – All in favor

**Tax Sales** - The Treasurer has started tax sale process for three accounts that have delinquent sewer charges.

**Warrants** - Henry LaGue made a motion to approve Accounts Payable Warrant Report #20 dated April 27, 2015, checks #2669 – 2672 in the amount of \$4,813.89. Wayne Lamberton 2<sup>nd</sup> the motion. Vote – All in favor.

**Round Table** - Wayne Lamberton advised it was his intension to build a sewer line on a portion of Paine Turnpike. His question – should he proceed or wait until after the Commission has discussed doing away with the pump stations. The concern would be the elevations and making sure that anything that is done would be installed correctly to accommodate future installations. It was suggested that Otter Creek recently prepared an elevation sheet for the water line and the Commissioners should study those plans. The Commission previously hired Greg Dubois to prepare a report outlining the elevations, Mary Wissell is to locate copies of this report.

**Adjourned** - Meeting adjourned at 8:20. Motion made by Wayne Lamberton, 2<sup>nd</sup> by Henry LaGue. Vote - All in favor.

Mary S Wissell  
Assistant to the Sewer Commission

Date Approved: