



**Town of Berlin
Municipal Office Building
108 Shed Road**

**Berlin, VT. 05602
Regular Select Board Meetings
1st & 3rd Monday of Each Month**

**Monday, April 3, 2017
7:00 PM**

Selectboard Members: Ture Nelson, Chair; Jeremy Hansen, Vice Chair; Pete Kelley, Secretary; Brad Towne and Wayne Lamberton. Present: Tom Badowski Assistant Town Administrator; Diane Isabelle, Town Treasurer. All items are unanimous unless otherwise noted.

Absent: Lamberton

APPROVED MINUTES

Call to Order

Chair Nelson called the meeting to order.

Changes to Agenda

Weekend internet outage added to the agenda.

Public Comment

None.

Treasurers Report

Town Treasurer Isabelle informed the board that she sent the property located at 48 Neil Road to the attorney for tax sale. No recent payments have been made for over a year with an outstanding balance of \$3,348. As the tax sale date gets closer she will present a tax sale overview to the Board. She has also worked on a chart with information to be available to taxpayers regarding the categories of the tax rate.

Internet Outage

Hansen explained a firewall issue that caused the internet outage.

Approval of Licenses, Permits, Vouchers, and Applications

Hansen moved to approve general fund accounts payable warrant number 17g20 with checks 17022-17059 in the amount of \$69,773.28. Also the water division accounts payable warrant number 17w17 with checks 10138-10143 in the amount of \$942.40. Also payroll warrant number 17-21 for payroll from March 19, 2017 – April 1, 2017 in the amount of \$40,441.59. Seconded by Towne. Passed unanimously.

Appointment- Jerry Diamantides- Fire Department Liaison

Diamantes gave some background on his educational and work experience. He has spent much time in water resource management. He is interested in filling a need in the community. Hansen moved to appoint

Selectboard Minutes

April 3, 2017

Page 2 of 3

Jerry Diamantides to be the resident representative on the Berlin Fire Department board of directors. Seconded by Towne. Passed unanimously.

Appointments- Boards, Commissions, and Committees

- Central Vermont Regional Planning Commission
Terms to 2018
Robert Wernecke, Representative
Karla Nuissl, Alternate

Towne moved to appoint Robert Wernecke and Karla Nuissl to one year terms. Seconded by Kelley. Passed unanimously.

Robert Wernecke, Transportation Advisory

Hansen moved to appoint Bob Wernecke to the Transportation Advisory Commission. Seconded by Towne. Passed unanimously.

- Development Review Board
Terms to 2021
Henry Lague, Alternate
Shane Mispel
Karla Nuissl
Robert Wernecke

Hansen moved to appoint Shane Mispel, Karla Nuissl, and Bob Wernecke as full members of the Development Review Board and to appoint Henry Lague as an alternate to the Development Review Board. Seconded by Towne. Passed unanimously.

Selectboard Goals

Tabled to next meeting.

Administrative Code

There were no changes suggested at this meeting.

Crosstown Road Closure

Nelson read a sample resolution with a suggested change at the end, to read: “now therefore the town of Berlin Selectboard does resolve that motor vehicle travel on Crosstown Road shall be prohibited within the designated portion of highway from a date determined by the road superintendent with 48 hours advance notice.” Hansen moved to adopt the resolution as presented with the noted changes. Seconded by Towne. Passed unanimously.

TIF District Discussion

Badowski discussed a forum held by the Vermont League of Cities and Towns in which Tax Increment Financing districts were discussed. An application can be submitted to enter into TIF districting. Saint Albans City is an example of the districting in action and many improvements have been made. If an application is accepted, the districting is applicable for 20 years.

Round Table

None.

Selectboard Minutes

April 3, 2017

Page 3 of 3

Convene Liquor Commission

Hansen moved to recess the selectboard and convene the liquor control board. Seconded by Towne. Passed unanimously.

Renewal of Liquor Licenses

- Twin City Lanes- 708 US Route 302

Hansen moved to approve the renewal of the liquor license for Twin City Lanes. Seconded by Towne. Passed unanimously.

Catering License

The Mad Taco has requested a catering license for April 28 from 4-9 and expect 100 guests at the Grange.

Hansen moved to approve the catering license for The Mad Taco for April 28, 2017 from 4 pm to 8 pm.

Seconded by Towne. Passed unanimously.

Hansen moved to adjourn the liquor control board and reconvene the selectboard. Seconded by Towne. Passed unanimously.

Motion Hansen to enter into executive session pursuant to 1 V.S.A. §313(3)(a)(3) to discuss a personnel matter second Towne.

Executive Session

Motion Hansen to reconvene Selectboard Meeting. Second Towne.

Resignation

Motion Hansen to accept the resignation of Corporal Kevin Blanchard from the Berlin Police Department. Second Towne.

Motion Hansen to appointment Benjamin Cavaretta as a Berlin Police Officer. Second Towne.

Motion Hansen to adjourn. Second Towne.

For the Select Board:

Bethany A. Towne