



**TOWN OF BERLIN SEWER COMMISSION
108 SHED ROAD
BERLIN, VT 05602**

PHONE 802-223-4405 Option 6

FAX 802-229-9530

**INSTRUCTIONS FOR OBTAINING A WASTEWATER ALLOCATION FROM
THE TOWN OF BERLIN, VERMONT**

- 1. The information provided must be complete and accurate in order to be considered a complete application.**
- 2. Attach plans, location maps, engineering reports, etc., as necessary to support the application.**
- 3. The project description must provide sufficient detail to establish the basis for wastewater flow estimates, i.e. Number of units, square footage of building(s) and the construction completion date.**
- 4. The allocation shall be determined in accordance with the current STATE OF VERMONT ENVIRONMENTAL PROTECTION RULES. The basis for determining the allocations shall be provided and must be accompanied by a certification of a registered professional engineer.**
- 5. Where the wastewater allocation requested is for any use other than domestic sewage, the applicant shall furnish complete information on flow and character of the waste stream.**
- 6. The applicant must provide evidence of his or her interest in the property, whether the same be by option, lease or fee simple.**
- 7. Payment of all connection charges (\$2 Per Gallon of Allocation) must be paid upon granting of interim sewer connection approval.**
- 8. It is the responsibility of the applicant to make all necessary payments, to notify the Town of Berlin Sewer Commission of the project construction and completion dates, and to fulfill requirements of the interim connection approval. Failure to do so shall result in revocation of the interim connection approval.**
- 9. If Application is signed by an Authorized Agent, a letter from the applicant authorizing the said Agent must accompany the Application.**

12/1/2005

