

2013 Town Report Dedication



This dedication is to honor Norbert “Norb” Rhinerson for his many years of service to the Town of Berlin. Since moving to Berlin in 1987 Norb has played an active role in the towns affairs in many ways. Some of the Boards and Commissions he has served on are as follows:

- *Tax Collection Review Committee Member – 1990.*
- *Planning & Zoning Commission – 1989 to 1993.*
- *Planning Commission – 1994 to 1997.*
- *Auditor – 1997 to 2001.*
- *Board of Sewer Commissioners – 1998 to the present.*
- *Cemetery Commission – 2003 to the present.*
- *Berlin Historical Society – 1988 to the present and President since 1990.*

In addition, Norb has been the Webmaster of the town’s website for a number of years contributing many of his own pictures as well as posting all notices and information of importance about the town.

Thank you, Norb, for a job well done.

Berlin celebrated the 250th Anniversary of the Town Charter on June 8, 2013

The township of Berlin was granted on **June 8, 1763**, to Rev. Chauncey Graham and sixty-three associates by Benning Wentworth, governor of the Province of New Hampshire. The original charter is in the office of the Secretary of State at Montpelier in the Surveyor General's Papers (II, page 149 A-B).

The first Proprietors' meeting *of record* was held at Arlington, Vermont, on May 17, 1785, and the town was organized and the first town meeting held at Berlin, on March 31, 1791. Around these three dates-1763, 1785 and 1791-runs the story which I shall try to record relative to the founding of the town of Berlin.

In order that a true picture can be given of the circumstances under which the township came into being, it is necessary to show the unconventional manner in which all the New Hampshire Grants under Governor Benning Wentworth were made.

The customary procedure whereby lands in the American colonies were granted began with a formal petition, signed by the prospective grantees (or patentees, as they were sometimes called) requesting a grant of a certain tract of land. These petitions were sent to the governor of the colony within which the land lay, and by him taken before his councilors, and together they made (or withheld) the grant, fixing the fees and terms and conditions of settlement.

There are no such petitions extant in the New Hampshire archives for lands west of Connecticut River for the simple reason that they never existed. Governor Wentworth pursued quite another course in making his grants which was contrary to explicit orders received by him in his Royal Commission from the British Government which contained instructions for carrying out the commands laid down in the Commission. The manner in which these grants were made is set forth in a sworn deposition of Joseph Blanchard, a surveyor and member of the New Hampshire legislative assembly, made on March 1, 1771, and incorporated as Appendix XXVII of the famous document known as *State of the Right of the Colony of New York*, published in 1773.

The details are outlined in Mary Greene Nye's *History of Berlin 1763-1820* which can be found in its entirety on the Berlin Historical Society webpage on the town website www.berlinvt.org.



A few canceled envelopes which commemorate the anniversary are still available to purchase (\$2.00 each) from the Berlin Historical Society.

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Berlin Fire, Police, and Barre Town Amblulance talk to Berlin Elementary School students at Community Day.

TOWN OF BERLIN, VERMONT - ANNUAL MEETING WARNING

TOWN OF BERLIN, VERMONT WARNING AND NOTICE ANNUAL TOWN MEETING Tuesday, March 4, 2014

The legal voters of the Town of Berlin are hereby warned and notified to meet at 10:00 AM at the Berlin Elementary School on Tuesday, March 4, 2014 to vote on the following articles. **Articles 1 through 21** shall be voted by Australian ballot. The polls will open at 10:00 AM and close at 7:00 PM. A pre-town meeting to discuss all articles to be voted by Australian ballot is scheduled for 6:00 PM on Monday, March 3, 2014 at the Berlin Elementary School.

The deadline for submitting voter registration applications for this Annual Meeting is 5:00 PM on Wednesday, February 26, 2014. A voter may obtain an Absentee Ballot by contacting the Town Clerk (229-9298) or coming into the office until 3:30 PM on Monday, March 3, 2014. Absentee Ballots must be received by the Town Clerk no later than the close of the polls at 7 PM on March 4, 2014. Voters wishing to vote absentee should request ballots early.

The articles to be voted by Australian ballot are as follows:

Article 1: To elect the following Town Officers, for the terms specified:

- One (1) Selectboard member for a three (3) year term;
- Two (2) Selectboard members for a one (1) year term each;
- One (1) Town Clerk for a three (3) year term;
- One (1) Grand Juror for a one (1) year term;

Article 2: Shall the Town appropriate \$2,525,879 for necessary Town expenses for the period July 1, 2014 through June 30, 2015?

Article 3: Shall the Town appropriate \$236,700 to the Berlin Volunteer Fire Department for payment of necessary expenses from July 1, 2014 through June 30, 2015?

Article 4: Shall the Town appropriate \$2,000 to the Central Vermont Council on Aging?

Article 5: Shall the Town appropriate \$975 to CIRCLE?

Article 6: Shall the Town appropriate \$500 to the People's Health & Wellness Clinic?

Article 7: Shall the Town appropriate \$500 to the Vermont Association for the Blind and Visually Impaired?

Article 8: Shall the Town appropriate \$500 to the Washington County Youth Services Bureau?

Article 9: Shall the Town appropriate \$500 to the Central Vermont Community Action Council?

Article 10: Shall the Town appropriate \$200 to the Retired Senior Volunteer Program?

Article 11: Shall the Town appropriate \$150 to Green-Up Vermont?

Article 12: Shall the Town appropriate \$1,000 to the Vermont Center for Independent Living?

Article 13: Shall the Town appropriate \$10,920 to the Green Mountain Transit Agency?

Article 14: Shall the Town appropriate \$300 for the support of the Sexual Assault Crisis Team Washington County?

- Article 15:** Shall the Town appropriate \$800 for the support of the Family Center of Washington County?
- Article 16:** Shall the Town appropriate the sum of \$800 for support of the Good Samaritan Haven homeless shelter?
- Article 17:** Shall the Town appropriate \$2,900 to the Montpelier Senior Activities Center?
- Article 18:** Shall the Town appropriate \$1,200 to Central Vermont Adult Basic Education?
- Article 19:** Shall the Town appropriate \$350 to Prevent Child Abuse Vermont?
- Article 20:** Shall the Town appropriate \$5,700 to Central Vermont Home Health and Hospice?
- Article 21:** Shall the Town appropriate \$1,500 to Just Basics, Inc?

The following articles will be voted at the traditional Town Meeting, beginning at 10:00 AM on Tuesday, March 4, 2014:

- Article 22:** To elect a Town Moderator for the year ensuing.
- Article 23:** To hear the reports of the Town Officers for 2013.
- Article 24:** Shall the Town collect its real and personal property taxes, to defray the expenses of the Town for the period July 1, 2014 through June 30, 2015 in installments? One-fourth of the taxes to be due, by **delivery** or by **U.S. Postal Service postmark**(no private postal meter postmarks), on or before August 15, 2014, one-fourth of the taxes due on or before November 15, 2014, one-fourth of the taxes due on or before February 15, 2015 and one-fourth due on or before May 15, 2015, with an eight percent (8%) penalty and one percent (1%) interest per month (or portion thereof) to be charged for late payment of any installment?
- Article 25:** Shall the voters of the Town of Berlin adopt the following resolution to protect our children's privacy and control over their own personal information?

WHEREAS,

1. Especially in the digital age, a child's personal information cannot easily be retracted once shared or seized; and
2. Existing law and school policy provide that individual student information belongs primarily to each student and his/her parents or guardians; and
3. Without consent or strict legal requirement, transferring student records outside the school offensively mocks and effectively denies students' ownership and privacy interests in their own information; and
4. Protecting our students' ownership and privacy interests in their own records is a solemn public trust that cannot credibly or effectively be fulfilled without direct, exclusive physical control of those records; and
5. Our school officials have publicly stated that local management of student data is technically feasible without significant cost or operational disruption; and

6. Widely-reported data theft, information sharing, cyber-attacks, and warrantless data collection threaten the security of our student records, especially when pooled with millions of others;

NOW THEREFORE, BE IT RESOLVED that the town strongly urges the Berlin and U-32 school boards to adopt firm policies requiring that all information about individual students be stored only on local school or district premises and not shared outside school or district staff except

1. By specific vote of the local board for each release, or
2. To the least degree strictly necessary to comply with law, or
3. With prior written consent or the student/parent/guardian.

Article 26: To discuss any other business that may legally come before the meeting.

Dated at Berlin, Vermont, this 24th day of January, 2014.

TOWN OF BERLIN SELECTBOARD

s/ Bradley Towne, Chair

s/ Roberta Haskin, Vice Chair

s/ Ture Nelson, Secretary

s/ Pete Kelley

s/ Jeremy Hansen

Received for posting and recording this 24th day of January, 2014.

Attest:

s/ Rosemary Morse
Berlin Town Clerk

BERLIN TOWN OFFICERS

| | Term Expires |
|----------------------------------|--------------|
| MODERATOR, Paul Gillies | 2014 |
| TOWN CLERK, Rosemary Morse | 2014 |

SELECTBOARD

Meetings on the 1st and 3rd Mondays of the month

| | | |
|----------------------------|-------------|------|
| Bradley Towne, Chair | 3 year term | 2016 |
| Roberta Haskin, Vice Chair | 3 year term | 2015 |
| Pete Kelley | 3 year term | 2014 |
| Ture Nelson, Secretary | 1 year term | 2014 |
| Jeremy Hansen | 1 year term | 2014 |

BERLIN ELEMENTARY SCHOOL BOARD OF DIRECTORS

Meetings on the 2nd Monday of the month

| | | |
|----------------------------|-------------|------|
| Vera Frazier | 3 year term | 2014 |
| Kimberly Boyd – resigned | 3 year term | 2015 |
| Carl Parton – appointed | | 2014 |
| Amy Brewer - appointed | 3 year term | 2016 |
| Justin Lawrence – resigned | 2 year term | 2014 |
| Christopher Rice | 2 year term | 2015 |

U-32 HIGH SCHOOL BOARD OF DIRECTORS

Meetings on the 2nd and 4th Wednesdays of the month

| | | |
|------------------|-------------|------|
| Jonathan Goddard | 3 year term | 2015 |
| Michael Law | 3 year term | 2014 |

GRAND JUROR, (Vacant)

APPOINTED

BOARD OF SEWER COMMISSIONERS

Meetings on the 2nd and 4th Mondays of the month – 3 year terms

| | |
|-------------------|------|
| Rob Allen, Chair | 2015 |
| Henry LaGue, Jr. | 2015 |
| Norbert Rhinerson | 2014 |
| Dana Marineau | 2015 |
| James Hartson | 2016 |

Assistant to Board of Sewer Commissioners,
Mary Wissell

PLANNING COMMISSION

Meetings every 2nd and 4th Wednesdays of the month

| | |
|---------------|------|
| Rob Young | 2015 |
| Karla Nuissl | 2015 |
| Nathan Rogers | 2015 |

DEVELOPMENT REVIEW BOARD

Meetings every 1st & 3rd Tuesdays of the month

| | |
|------------------------|------|
| Robert Wernecke, Chair | 2017 |
| Henry LaGue, Jr. | 2016 |
| Kyle Faye Mooney | 2014 |
| Alida Van Den Berg | 2015 |
| Karla Nuissl | 2017 |

Recording Secretary, Carla Preston

TOWN ADMINISTRATOR Jeff Schulz

ZONING ADMINISTRATOR Jeff Schulz

ASSISTANT TO THE ADMINISTRATOR

Tom Badowski

ASSISTANT TOWN CLERK Corinne Stridsberg

ROAD SUPERINTENDENT Tim Davis

SERVICE OFFICER Jeff Schulz

FIRE WARDEN

Nick Garbacik

HEALTH OFFICER

Jeff Schulz

DEPUTY HEALTH OFFICER

POLICE CHIEF

William Wolfe

TREASURER/TAX COLLECTOR /

DELIQUENT TAX COLLECTOR Diane Isabelle

CENTRAL VERMONT SOLID WASTE MANAGEMENT

| | |
|-----------------------|------|
| Matt Levin | 2014 |
| Paul Irons, Alternate | 2014 |

CENTRAL VERMONT REGIONAL PLANNING COMMISSION

Robert Wernecke, Alternate 2014

CENTRAL VT REGIONAL PLANNING TAC

Robert Wernecke 2014

TREE WARDENS

| | |
|-------------------------------|------|
| Dave Daut, Tree Warden | 2014 |
| Beth Daut, Deputy Tree Warden | 2014 |

CAPITAL BUDGET COMMITTEE

Jeff Schulz
Diane Isabelle
Roberta Haskin

CEMETERY COMMISSION

Randy Herring, Chairman
Norbert Rhinerson, Vice-Chairman
Rebecca Knight, Secretary
(2 open vacancies)

CONSERVATION / RECREATION

Meets every other first Wednesday of the month from September to May

Andrea Chandler
 Jenn Ingersoll
 Ellen Sulek
 Tom Willard
 Ellen Drysdale
 Beth Daut
 Phil Gentile

WATER SUPPLY COMMITTEE

Bernie Chenette, Jr, Chair
 Tom Willard, Vice Chair
 Gary Beem
 Pat McDonald
 Albie Lewis
 Susan Gretkowski
 Doug Little
 Norbert Rhinerson

EMERGENCY MANAGEMENT TEAM

Meets the 2nd Thursday of the month at the fire station

Nick Garbacik
 Ture Nelson
 Corinne Stridsberg
 Fred Doten
 Bruce Richardson
 Val Cyr
 Betty Copeland
 Carole Lacasse
 Jean Peterson, CVMC Liaison
 Wanda Baril, Shelter Manager

ECONOMIC DEVELOPMENT COMMITTEE

(Currently inactive)

JUSTICES OF THE PEACE

| | | | |
|--------------------|------------------------|-----------------------|--------------|
| Wanda Baril | PO Box 282 | Montpelier, VT 05601 | |
| Elizabeth Fitzhugh | 165 West Hill Road | West Berlin, VT 05663 | 802-229-1733 |
| John Fitzhugh | 165 West Hill Road | West Berlin, VT 05663 | 802-229-1733 |
| Cathy Lamberton | 1720 Airport Road | Berlin, VT 05641 | |
| Matthew Levin | 146 Lord Road | Berlin, VT 05602 | 802-999-3881 |
| Kyle Faye Mooney | 37 Paul Ave. – Berlin | Barre, VT 05641 | 802-476-9474 |
| Muriel Morse | 3939 Vt Rt 12 | Berlin, VT 05602 | 802-223-3670 |
| Charles Pelletier | 1815 Paine Turnpike N | Berlin, VT 05602 | 802-229-0498 |
| Kathleen Pelletier | 1815 Paine Turnpike N. | Berlin, VT 05602 | 802-229-0498 |
| Sue Rich | 575 Hill Street Ext. | Berlin, VT 05602 | 802-223-6755 |

MINUTES FROM 2013 BERLIN TOWN MEETING

Town Meeting

March 5, 2013

10AM

222st Annual Town Meeting

The polls were opened by the Town Clerk at 10 AM

Moderator Paul Gillies led all present in the Pledge of Allegiance to the flag.

Berlin Elementary School Meeting

Moderator Paul Gillies call the school meeting to order at 10:00AM.

Article 1. Election of Moderator

Paul Gillies ran election

Bob Wernecke nominated Paul Gillies for moderator for the coming year. There were numerous seconds. Vera Frazier, School Board Chair ran the election of the moderator.

Paul Gillies was elected by unanimous voice vote.

Article 3. Reports of directors

A motion was made to put on the floor and approve the report of the school directors by Doug Little, seconded by Josh Fitzhugh.

The moderator went through the reports.

The motion passed by voice vote.

Article 4 School Budget \$3,266,890.00

Australian ballot item

Mike Stridsberg presented the budget for the school board.

The building is a 43 year old building but in very good shape because of careful maintenance.

Mike went through the new staff and those that have left.

He stated that the student population has been fairly stable for a few years. It stays at around + or – 5 consistently

Mike's written presentation will be on file with the Town Clerk.

Questions:

Josh Fitzhugh: What is the % ratio of the \$104 increase on a \$100,000 house? The Board is not sure of the % number.

Nat Shambaugh: Asked about the purchase of heating oil in the budget. The oil will be for replacement of the wood chips this next year. The Wood chip system now costs more than oil because of its age. It will be upgraded and probably run on pellets instead of chips. Until the upgrade is done the school heat will be oil.

Article 5: Audited fund balance

Josh Fitzhugh made a motion to move the article. It was seconded by Frank Mier.

Mike Stridsberg stated that the Fund balance is a buffer for emergencies that might occur during the year. Mike also stated that if the article failed any balance would go to the State.

The Article passed by voice vote.

Article 6: Authorize School Board to borrow

Bob Wernecke made a motion to move the article. There were numerous seconds.

There was no discussion and the article passed by voice vote.

Article 7: Other business

Chris Rise, on behalf of the school board, thanked Mike Stridsberg for all his years of service on both the Elementary and U-32 school board. Mike is retiring today.

Chris Dodge, Berlin Elementary school principal also thanked Mike and presented a plaque to him. The meeting adjourned at 10:40AM.

Town:

Moderator Paul Gillies convened the Town portion of the meeting at 10:45AM.

Article 20: Elect Moderator

Paul Gillies was nominated for Moderator by Bob Wernecke. There were numerous seconds and no other nominations. Select board Chairman Brad Towne ran the meeting and Paul Gillies was elected moderator for the coming year by voice vote.

Article 21: Report of Town Officers Non action article

The moderator went through the reports of the Town Officers and committees in the printed Town report. No vote is required for these reports and there were no questions...

Article 2: Budget \$2,459,279

Town Administrator Jeff Schulz, presented highlights of the budget as presented in the Town report. A paper copy of the presentation will be on file with the Town Clerk.

Questions:

Bob Wernecke asked when the Town would be doing another reappraisal? The Select board has had a discussion with Assessor Ed Clodfelter, and he feels that it would be three or four years before we will need to do one.

Matt Levin asked what the Town tax rate would be for this budget? Jeff stated that it probably would be a .03 or .04 increase depending on what the new Grand List is.

Louise Mier asked where the ambulance service talks stand. The Seclect board will decide in the next three to four weeks on a contract. \$3,000 of the proposed line item will go to Northfield Ambulance service.

Article 22: Set tax collection dates

Bob Wernecke made a motion, seconded by Josh Fitzhugh to accept the article as written. There was no discussion and the article passed by voice vote.

Article 23: 1 ½% interest on Delinquent taxes after 3 months

Sister Seeber made a motion to move the article. There were numerous seconds.

Questions:

Norb Rhinerson asked the Board why this was in there since it has been defeated last year. Board Chair Brad Towne stated that it might entice people to pay their delinquent taxes sooner.

Nate Shambaugh asked what portion thereof means? If part of the owed amount is paid the remaining amount is the portion there of. The motion was defeated by standing vote.

Article 24: Other business

The moderator announced the Fire department lunch menu.

Town Administrator Jeff Schulz introduced the 2 new Town employees.

Tim Davis Road Foreman and Marcie Carver Treasurer

The Board also thanked Craig Frazier for his year of service on the Select board and Patti Lewis for her years as Treasurer.

It was announced that there were some 10th graders from U-32 here to observe and learn how Town Meeting runs.

The moderator recognized LT Gov Phil Scott, and State Representative Patti Lewis, both Berlin residents.

Bob Wernecke Chairman of the Pond Access committee was asked to update on Berlin Pond issue. He stated that the Committee had only met twice so that there really wasn't any update yet.

Josh Fitzhugh asked if the minutes of previous meeting could be printed in the Town report so everyone would be aware of what was voted the previous year.

Delbert Haskins asked why the Water bond was not on Town Meeting ballot instead of a special vote. Roberta Haskin said that the Select board discussed it and decided it would be better to have it at its own time and vote and not get confused with Town Meeting issues.

Mr. Haskin also asked how to get the vote rescinded. The moderator told him a petition with signatures of 5% of the legal voters would have to be filed with the Town Clerk within 30 days of the original vote.

There is a Front Porch Forum signup sheet out front.

Peter Hogg asked to have **Article 19 the Fire Department request for a full time person at the station** addressed since the fire department had arrived late after the pre town meeting had adjourned so they did not make a presentation.

The moderator asked permission for Mike Sweeney, Association President and Miles Silk, Chief to speak since neither are residents of the Town. They then spoke to the article saying that the response time would be considerably shorter of there were someone at the station at all times.

It was also stated that this article would cost about \$110 per property in Town.

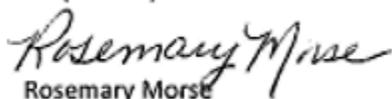
Win Goodrich thanked the road crew for keeping the road passable.

Brad Towne thanked the Town for the support he and his family had received after the loss of their home and barn by fire earlier this winter.

The polls will remain open until 7PM.

The meeting adjourned at 11:30AM.

Respectfully Submitted



Rosemary Morse

Town Clerk

TOWN OF BERLIN - ANTICIPATED REVENUES FY 2015

| REVENUES | Budget FY - 2013 | Budget FY - 2014 | Budget FY - 2015 |
|--------------------------------|-------------------------|-------------------------|-------------------------|
| STATE OF VERMONT | | | |
| VT Railroad Levy | 2,000.00 | 2,000.00 | 2,000.00 |
| VT Highway-Summer | 54,445.00 | 55,500.00 | 56,500.00 |
| VT Highway-Winter | 54,445.00 | 55,500.00 | 56,500.00 |
| VT State Hospital | 0.00 | 25,000.00 | 25,000.00 |
| SUBTOTAL-ST OF VT | 110,890.00 | 138,000.00 | 140,000.00 |
| LICENSES & FEES | | | |
| Animal Licenses | 1,800.00 | 1,800.00 | 2,000.00 |
| Mobile Home Parks | 900.00 | 800.00 | 750.00 |
| Bev & Entertainment | 1,000.00 | 1,000.00 | 1,100.00 |
| Copier | 7,500.00 | 7,500.00 | 7,000.00 |
| Zoning | 7,500.00 | 7,500.00 | 7,500.00 |
| Town Clerk | 40,000.00 | 40,000.00 | 41,000.00 |
| Records Restoration | 2,500.00 | 2,500.00 | 2,500.00 |
| Excess Weight Permits | 1,000.00 | 1,000.00 | 1,000.00 |
| Peddler's Permits & Tax | 100.00 | 150.00 | 300.00 |
| Marriage Licenses | 0.00 | 0.00 | 200.00 |
| Land Posting Permit | 100.00 | 100.00 | 100.00 |
| GRANT: GREEN UP DAY | 0.00 | 500.00 | 500.00 |
| Misc/Other Revenue | 500.00 | 500.00 | 1,000.00 |
| SUBTOTAL-LICENSES/FEES | 62,900.00 | 63,350.00 | 64,950.00 |
| Property Taxes | | | |
| Property Taxes | 1,941,889.00 | 1,814,722.00 | 1,913,504.00 |
| ST OF VT CURRENT USE | 39,755.00 | 40,000.00 | 40,000.00 |
| GL Reappraisal Revenue | 0.00 | 0.00 | 13,718.00 |
| Pilot Revenue | 117,301.00 | 175,301.00 | 175,301.00 |
| SUBTOTAL-PROPERTY TAXES | 2,098,945.00 | 2,030,023.00 | 2,142,523.00 |
| Interest | | | |
| Interest Earned Check/Sav | 8,000.00 | 8,000.00 | 2,000.00 |
| Delinquent Tax Interest | 17,000.00 | 16,000.00 | 17,000.00 |
| Del Tax Penalties | 21,000.00 | 20,000.00 | 25,000.00 |
| SUBTOTAL -INTEREST | 46,000.00 | 44,000.00 | 44,000.00 |

| REVENUES | Budget FY - 2013 | Budget FY - 2014 | Budget FY - 2015 |
|-----------------------------------|-------------------------|-------------------------|-------------------------|
| Misc Revenue | | | |
| Water Pollution Control | 4,500.00 | 4,500.00 | 4,500.00 |
| Berlin Historical Society | 250.00 | 250.00 | 250.00 |
| Anticipated Fund Balance | 204,475.00 | 50,000.00 | 0.00 |
| SUBTOTAL MISC REV | 209,225.00 | 54,750.00 | 4,750.00 |
| Police Revenues | | | |
| Police - Highway Fines | 16,000.00 | 16,000.00 | 16,000.00 |
| Police: Contract Wages | 110,656.00 | 110,656.00 | 110,656.00 |
| Police: Other Revenue | 2,500.00 | 2,500.00 | 3,000.00 |
| SUBTOTAL- POLICE REVENUES | 129,156.00 | 129,156.00 | 129,656.00 |
| TOTAL ANTICIPATED REVENUES | 2,657,116.00 | 2,459,279.00 | 2,525,879.00 |

TOWN OF BERLIN PROPOSED BUDGET/COMPARISON

| EXPENDITURES | Budget FY - 2013 | Budget FY - 2014 | Budget FY - 2015 |
|--------------------------------------|-------------------------|-------------------------|-------------------------|
| GENERAL GOVERNMENT | | | |
| ADMINISTRATION | | | |
| WAGES - Clerk | 39,224.00 | 41,185.00 | 41,803.00 |
| WAGES - Treasurer | 35,820.00 | 34,944.00 | 49,920.00 |
| WAGES - Asst Clerk | 1,200.00 | 0.00 | 15,089.00 |
| WAGES - Selectboard | 3,750.00 | 3,750.00 | 3,750.00 |
| WAGES - Assist Town Admin | 28,808.00 | 29,672.00 | 29,672.00 |
| WAGES - Town Administrato | 67,540.00 | 69,566.00 | 70,609.00 |
| WAGES - Board of Civil Au | 500.00 | 500.00 | 500.00 |
| WAGES - Office Support St | 0.00 | 10,000.00 | 0.00 |
| Office Supplies | 9,000.00 | 9,000.00 | 8,000.00 |
| CLERK/TREAS - Training | 250.00 | 250.00 | 1,200.00 |
| COMPUTERS/EQUIPMENT | 0.00 | 800.00 | 1,350.00 |
| CLERK: COPIER | 450.00 | 1,800.00 | 1,500.00 |
| RECORDS RESTORATION | 2,500.00 | 2,500.00 | 2,500.00 |
| POSTAGE - ALL DEPTS | 6,500.00 | 6,500.00 | 5,000.00 |
| POSTAGE METER RENTAL | 1,023.00 | 1,250.00 | 1,250.00 |
| TELEPHONE - ALL DEPTS | 6,000.00 | 6,000.00 | 6,000.00 |
| CLERK/TREAS Software/Supp | 500.00 | 500.00 | 500.00 |
| CLERK - Advertising | 500.00 | 500.00 | 500.00 |
| SUBTOTAL -ADMINISTRATION | 203,565.00 | 218,717.00 | 239,143.00 |
| | | | |
| Assessing Department | | | |
| Wages - listers | 9,000.00 | 0.00 | 0.00 |
| CONTRACT - Assessor | 18,000.00 | 16,000.00 | 17,000.00 |
| Training | 250.00 | 250.00 | 500.00 |
| WAGES - Assistant | 4,000.00 | 0.00 | 0.00 |
| SUPPLIES | 400.00 | 300.00 | 400.00 |
| COMPUTER SUPPORT | 500.00 | 500.00 | 500.00 |
| Tax Maps | 0.00 | 500.00 | 750.00 |
| CAPTAP Fees State License | 250.00 | 250.00 | 250.00 |
| Computer Expens | 500.00 | 0.00 | 500.00 |
| Mileage | 300.00 | 0.00 | 200.00 |
| Reappraisal Fund | 10,000.00 | 0.00 | 0.00 |
| SUBTOTAL-ASSESSOR/LISTER | 43,200.00 | 17,800.00 | 20,100.00 |
| | | | |
| TOWN MEETINGS & ELECTIONS | | | |
| MEET & ELECT - Postage | 500.00 | 500.00 | 500.00 |
| MEET & ELECT: BALLOTS | 4,500.00 | 2,000.00 | 4,500.00 |
| Wages: Meetings & Electi | 2,700.00 | 1,000.00 | 2,000.00 |
| MEET & ELECT: VIDEO | 900.00 | 700.00 | 900.00 |
| Town Reports | 1,500.00 | 1,500.00 | 1,500.00 |
| Advertising (Notices) | 1,000.00 | 750.00 | 750.00 |
| SUBTOTAL-MEETING/ELECT. | 11,100.00 | 6,450.00 | 10,150.00 |

| EXPENDITURES | Budget FY - 2013 | Budget FY - 2014 | Budget FY - 2015 |
|---------------------------------|-------------------------|-------------------------|-------------------------|
| Insurances | | | |
| Workers Comp - General | 925.00 | 962.00 | 1,112.00 |
| Health Ins - General | 5,942.00 | 6,338.00 | 12,432.00 |
| FICA/MEDI Expense | 14,829.00 | 15,274.00 | 15,963.00 |
| FUTA/SUTA Expense | 408.00 | 520.00 | 535.00 |
| Disability Insurance | 1,160.00 | 1,184.00 | 1,219.00 |
| Life Ins. - General | 1,070.00 | 1,099.00 | 1,131.00 |
| Health Ins Buy Back | 13,500.00 | 9,000.00 | 4,500.00 |
| HDHP - DEDUCTIBLE | 1,000.00 | 1,000.00 | 2,000.00 |
| Pension - General | 8,690.00 | 9,312.00 | 11,216.00 |
| General Insurance | 16,580.00 | 16,604.00 | 17,102.00 |
| SUBTOTAL-INSURANCES | 64,104.00 | 61,293.00 | 67,210.00 |
| Zoning | | | |
| Training | 250.00 | 250.00 | 250.00 |
| ZONING - Legal fees | 1,000.00 | 2,000.00 | 2,000.00 |
| SUBTOTAL-ZONING | 1,250.00 | 2,250.00 | 2,250.00 |
| DRB | | | |
| WAGES - DRB Secretary/PT | 4,000.00 | 4,000.00 | 4,500.00 |
| DRB -Legal Fees | 200.00 | 300.00 | 300.00 |
| DRB - Advertising | 900.00 | 900.00 | 900.00 |
| SUBTOTAL-DRB | 5,100.00 | 5,200.00 | 5,700.00 |
| Planning Commission | | | |
| Supplies/Mileage/Training | 250.00 | 250.00 | 250.00 |
| PLANNING - Postage | 0.00 | 0.00 | 200.00 |
| PLANNING - Advertise/Prin | 850.00 | 850.00 | 850.00 |
| SUBTOTAL-PLANNING | 1,100.00 | 1,100.00 | 1,300.00 |
| Other Boards/Commissions | | | |
| Recreation Board | 3,500.00 | 3,500.00 | 3,500.00 |
| Conservation Commission | 550.00 | 550.00 | 0.00 |
| GREEN UP DAY | 0.00 | 500.00 | 500.00 |
| Berlin Economic Developme | 1,000.00 | 1,000.00 | 500.00 |
| Water Supply Commission | 10,000.00 | 10,000.00 | 10,000.00 |
| EMERGENCY MANAGEMENT COMM | 2,050.00 | 1,000.00 | 1,200.00 |
| CV REGIONAL PUBLIC SAFETY | 15,000.00 | 0.00 | 0.00 |
| SUBTOTAL-OTHER BOARDS | 32,100.00 | 16,550.00 | 15,700.00 |

| EXPENDITURES | Budget FY - 2013 | Budget FY - 2014 | Budget FY - 2015 |
|-----------------------------------|-------------------|-------------------|-------------------|
| Cemeteries | | | |
| Maint - Cemeteries | 9,000.00 | 9,000.00 | 9,000.00 |
| SUBTOTAL-CEMETERIES | 9,000.00 | 9,000.00 | 9,000.00 |
| TAXES & ASSESSMENTS | | | |
| Animal Control/Constable | 2,000.00 | 2,000.00 | 2,500.00 |
| County Tax | 32,261.00 | 34,695.00 | 34,695.00 |
| Ambulance Service (Both) | 64,880.00 | 66,826.00 | 71,955.00 |
| Humane Society | 2,000.00 | 2,000.00 | 1,800.00 |
| Central Vt Solid Waste | 5,648.00 | 2,887.00 | 2,887.00 |
| VLCT - Dues | 3,638.00 | 3,720.00 | 3,952.00 |
| CV Regional Planning | 3,032.00 | 3,032.00 | 3,176.00 |
| SUBTOTAL-TAXES/ASSESSMENTS | 113,459.00 | 115,160.00 | 120,965.00 |
| Town Offices | | | |
| Janitorial Services | 5,980.00 | 5,980.00 | 6,212.00 |
| Supplies | 4,500.00 | 4,500.00 | 4,500.00 |
| ADMIN - Training | 300.00 | 300.00 | 500.00 |
| Copier | 0.00 | 1,668.00 | 1,668.00 |
| ADMIN - Advertising | 1,000.00 | 1,000.00 | 1,000.00 |
| NEWSLETTER | 250.00 | 250.00 | 250.00 |
| ADMIN - Software/Support/ | 3,000.00 | 3,000.00 | 3,000.00 |
| WEB PAGE | 600.00 | 600.00 | 600.00 |
| Maintenance | 6,500.00 | 6,500.00 | 6,500.00 |
| VEHICLE | 0.00 | 1,000.00 | 1,000.00 |
| Heat & Utilities | 9,500.00 | 9,500.00 | 9,000.00 |
| INTERNET | 480.00 | 550.00 | 1,500.00 |
| Equipment Contracts | 1,500.00 | 1,500.00 | 1,500.00 |
| SUBTOTAL-TOWN OFFICES | 33,610.00 | 36,348.00 | 37,230.00 |
| General Expenses | | | |
| Legal Services | 15,000.00 | 13,000.00 | 14,000.00 |
| CPA Services / Audit | 9,000.00 | 9,000.00 | 10,000.00 |
| Payroll Services | 0.00 | 1,880.00 | 1,800.00 |
| Select Board Minutes | 0.00 | 0.00 | 2,400.00 |
| Emergency Generator | 1,000.00 | 1,200.00 | 1,200.00 |
| Tax Refunds/Abatements | 2,500.00 | 2,500.00 | 3,000.00 |
| Misc/Other - General Exp | 1,000.00 | 1,000.00 | 1,000.00 |
| SUBTOTAL-GENERAL EXPENSES | 28,500.00 | 28,580.00 | 33,400.00 |

| EXPENDITURES | Budget FY - 2013 | Budget FY - 2014 | Budget FY - 2015 |
|---------------------------------|-------------------|-------------------|-------------------|
| Police Services | | | |
| WAGES - POLICE FT | 355,780.00 | 373,569.00 | 397,569.00 |
| WAGES - POLICE PT | 22,000.00 | 26,000.00 | 22,000.00 |
| WAGES - POLICE CLERICAL | 30,389.00 | 31,301.00 | 31,770.00 |
| WAGES - POLICE CVMC | 87,360.00 | 87,360.00 | 87,360.00 |
| WAGES - POLICE OVERTIME | 14,500.00 | 15,000.00 | 14,000.00 |
| WAGES: POLICE ON CALL | 3,400.00 | 3,700.00 | 2,775.00 |
| Worker's Comp Police | 19,778.00 | 20,569.00 | 27,900.00 |
| Health Ins - Police | 75,291.00 | 86,755.00 | 95,206.00 |
| FICA/MEDI Exp - Police | 39,277.00 | 40,692.00 | 38,850.00 |
| FUTA/SUTA - Police | 1,339.00 | 1,914.00 | 2,093.00 |
| FICA/MEDI PD/CVMC | 0.00 | 0.00 | 6,639.00 |
| Disability Insurance | 2,350.00 | 2,395.00 | 2,705.00 |
| Life Ins - Police | 2,321.00 | 2,390.00 | 2,650.00 |
| Health Ins Buy Back-Polic | 4,500.00 | 4,500.00 | 4,500.00 |
| HDHP - DEDUCTIBLE | 11,200.00 | 14,600.00 | 16,000.00 |
| Pension - Police | 24,654.00 | 25,891.00 | 29,555.00 |
| Vehicle & Liab Ins-Police | 33,160.00 | 31,981.00 | 32,920.00 |
| Supplies - Police | 6,000.00 | 5,000.00 | 5,000.00 |
| UNIFORMS - P.D. | 4,900.00 | 4,900.00 | 5,000.00 |
| GUNS/AMMO | 750.00 | 750.00 | 1,100.00 |
| COPIER LEASE - PD | 0.00 | 1,500.00 | 1,500.00 |
| VIBRS - DBase - PD | 7,000.00 | 6,500.00 | 4,500.00 |
| MEDIA/DATA EXP | 2,065.00 | 4,100.00 | 4,100.00 |
| Advertising - PD | 200.00 | 200.00 | 200.00 |
| Training - Police | 1,300.00 | 1,500.00 | 1,700.00 |
| Telephone - PD | 2,000.00 | 2,000.00 | 2,000.00 |
| Legal - Police | 4,000.00 | 3,000.00 | 2,500.00 |
| Equip Maint - Police | 10,000.00 | 10,000.00 | 10,000.00 |
| Gas/Oil - Police | 18,500.00 | 19,500.00 | 20,000.00 |
| Lodging/Prisoners-Police | 1,500.00 | 1,500.00 | 1,500.00 |
| Other/Misc Exp - Police | 2,000.00 | 2,000.00 | 3,500.00 |
| SUBTOTAL-POLICE SERVICES | 787,514.00 | 831,067.00 | 877,092.00 |
| Highways | | | |
| Summer Roads | | | |
| WAGES - SUMMER RDS | 80,894.00 | 83,320.00 | 84,569.00 |
| WAGES - SUMMER OVERTIME | 1,275.00 | 1,000.00 | 1,000.00 |
| Roadside Mowing/Tree Trim | 5,250.00 | 5,000.00 | 6,000.00 |
| Chloride - Summer Roads | 28,000.00 | 26,000.00 | 28,000.00 |
| Culvert/Materials | 6,000.00 | 6,000.00 | 10,000.00 |
| Summer EQ-Maint/Repairs | 27,500.00 | 27,500.00 | 26,000.00 |
| EQ FUEL - SUMMER | 23,200.00 | 23,200.00 | 23,000.00 |

| EXPENDITURES | Budget FY - 2013 | Budget FY - 2014 | Budget FY - 2015 |
|---------------------------------|-------------------|-------------------|-------------------|
| Leased Highway Equipment | 84,399.00 | 84,399.00 | 84,399.00 |
| SUBTOTAL-HIGHWAY/SUMMER | 256,518.00 | 256,419.00 | 262,968.00 |
| Winter Roads | | | |
| WAGES - WINTER RDS | 84,195.00 | 86,720.00 | 88,020.00 |
| WAGES - WINTER OVERTIME | 18,540.00 | 18,000.00 | 18,540.00 |
| Sand- Winter Roads | 59,431.00 | 59,431.00 | 59,431.00 |
| Salt - Winter Roads | 60,000.00 | 60,000.00 | 60,000.00 |
| Winter EQ-Maint/Repairs | 35,000.00 | 35,000.00 | 30,000.00 |
| EQ FUEL - WINTER | 37,000.00 | 35,000.00 | 37,000.00 |
| SUBTOTAL-HIGHWAY/WINTER | 294,166.00 | 294,151.00 | 292,991.00 |
| Highway General | | | |
| Asphalt/Marking/Sealing | 72,291.00 | 100,000.00 | 140,000.00 |
| Resurface/Gravel | 142,700.00 | 117,700.00 | 117,000.00 |
| Bridge Maint | 15,000.00 | 15,000.00 | 10,000.00 |
| Road Signs | 1,500.00 | 2,500.00 | 2,500.00 |
| Guard Rails | 4,000.00 | 4,000.00 | 3,000.00 |
| SUBTOTAL-HIGHWAY GENERAL | 235,491.00 | 239,200.00 | 272,500.00 |
| Highway Other | | | |
| Workers Comp - Highway | 11,165.00 | 13,097.00 | 14,500.00 |
| Health Ins - Highway | 32,086.00 | 34,223.00 | 34,937.00 |
| FICA/MEDI Exp Highway | 14,146.00 | 14,376.00 | 14,915.00 |
| FUTA/SUTA - Highway | 408.00 | 521.00 | 565.00 |
| Disability Insurance | 1,062.00 | 1,093.00 | 1,125.00 |
| Life Ins - Highway | 1,042.00 | 1,073.00 | 1,098.00 |
| Health Ins Buy Back-HWY | 6,000.00 | 0.00 | 0.00 |
| HDHP - DEDUCTIBLE | 6,000.00 | 6,000.00 | 6,000.00 |
| Pension - Highway | 9,307.00 | 9,452.00 | 9,735.00 |
| General Ins - Highway | 14,590.00 | 15,100.00 | 15,355.00 |
| Stormwater - state permit | 286.00 | 286.00 | 286.00 |
| Erosion Control | 0.00 | 0.00 | 4,000.00 |
| Supplies | 2,150.00 | 2,150.00 | 3,200.00 |
| Advertising - HWY | 0.00 | 500.00 | 500.00 |
| Training - Highway | 1,000.00 | 1,000.00 | 500.00 |
| Telephone - Highway | 1,380.00 | 1,100.00 | 1,300.00 |
| Garage Maint/Utils | 18,000.00 | 18,000.00 | 17,000.00 |
| Garage - Energy Improv. | 5,000.00 | 5,000.00 | 5,000.00 |
| Trash Removal - Highway | 1,285.00 | 0.00 | 1,285.00 |
| Street Lights | 12,600.00 | 12,000.00 | 10,000.00 |
| Traffic Lights | 2,100.00 | 2,100.00 | 2,000.00 |
| Miscellaneous - HWY | 0.00 | 350.00 | 350.00 |
| Uniforms | 6,200.00 | 6,200.00 | 6,200.00 |
| SUBTOTAL-HIGHWAY OTHER | 145,807.00 | 143,621.00 | 149,851.00 |

| EXPENDITURES | Budget FY - 2013 | Budget FY - 2014 | Budget FY - 2015 |
|------------------------------------|-------------------------|-------------------------|-------------------------|
| Special Projects | | | |
| Mun Boundary Signs | 0.00 | 2000.00 | 0.00 |
| SUBTOTAL - SPECIAL PROJECTS | 0.00 | 2000.00 | 0.00 |
| CAPITAL BUDGET | | | |
| CAPITAL BUDGET | 2,500.00 | 6,000.00 | 10,000.00 |
| Highway Equipment | 50,000.00 | 50,000.00 | 40,000.00 |
| Police Equipment | 30,000.00 | 34,000.00 | 0.00 |
| DEBT SERV: 06 BOND PRIN | 10,000.00 | 10,000.00 | 10,000.00 |
| DEBT SERV: 06 BOND INT | 5,745.00 | 5,404.00 | 2,351.00 |
| DEBT SERV: 2010 REFI PRIN | 65,074.00 | 66,810.00 | 45,525.00 |
| DEBT SERV: 2010 REFI INT | 3,896.00 | 2,159.00 | 453.00 |
| SUBTOTAL-CAPITAL BUDGET | 167,215.00 | 174,373.00 | 108,329.00 |
| TOTAL BUDGET EXPENDITURES | 2,432,799.00 | 2,459,279.00 | 2,525,879.00 |

SELECT BOARD REPORT

Three members of the Select Board were elected in March, 2013. Brad Towne was re-elected to a three year term. Congratulations to Brad for being re-elected to a fourth term. Jeremy Hansen and Ture Nelson were elected to one year terms. This is Jeremy's first term and Ture's second. The Select Board conducts their annual Board reorganization at their first meeting following Town meeting, and this past year Brad Towne was re-elected chair, Roberta Haskin, vice chair, and Ture Nelson secretary.

Town Audit: The independent audit ending June 30, 2013 is being performed by Mudgett, Jennett & Krogh-Wisner, P.C. A copy of the audit is available at the Town Office.

2013 Town Meeting: A municipal budget of \$2,459,279 was approved at the March, 2013 Town Meeting. In addition, the voters approved \$211,880 of special appropriation requests.

The grand list at the time the tax rate was set in July, 2013 was \$4,720,131. The Select Board set a municipal tax rate of \$.4297. The current Common Level of Appraisal (CLA) is 105%.

A history of Berlin's property tax rate follows:

| Year | Town Rate | School Residential Rate | School Non-Residential Rate | Town Residential | Total Non-Residential |
|------|-----------|-------------------------|-----------------------------|------------------|-----------------------|
| 2006 | .6264 | 1.9356 | 2.0103 | 2.562 | 2.6367 |
| 2007 | .6348 | 1.9580 | 2.0541 | 2.5928 | 2.6889 |
| 2008 | .39231 | 1.146 | 1.2010 | 1.5382 | 1.593 |
| 2009 | .38966 | 1.2464 | 1.2921 | 1.6542 | 1.6817 |
| 2010 | .4270 | 1.2771 | 1.3164 | 1.704 | 1.743 |
| 2011 | .4098 | 1.3541 | 1.3303 | 1.7638 | 1.740 |
| 2012 | .4116 | 1.378 | 1.3329 | 1.7864 | 1.7445 |
| 2013 | .4306 | 1.4537 | 1.4123 | 1.8843 | 1.8429 |

Berlin Pond: As the community is well aware, Berlin Pond is now open to fishing, boating and other water recreational uses. In response to concerns related to the recreational activity on the Pond, the Select Board held multiple meetings to allow for discussions of the issues. Based upon public comment at these meetings, the Board took a number of steps to ease public concerns, including: the posting of the Town owned land along the Pond; the installation of guardrails along portions of Mirror Lake Road to reduce impacts on the town culvert at the pond; and directing the Berlin Police Department to monitor and enforce traffic related issues as necessary. The Board also asked Berlin residents to vote on the question of whether the Town should provide public access to the Pond for recreational purposes. Berlin residents voted in support of creating public access to the Pond.

As a follow-up to the vote, the Select Board established the Berlin Pond Access Committee to develop recommendations and a plan for creating access to the Pond. The Committee has narrowed its search to two possible sites. First, is a Town owned parcel located on easterly side of the Pond along Paine Turnpike. This ½ acre site has frontage on the Pond and Paine Turnpike, and has direct access to the Pond. However, there are wetlands on the property and the site is somewhat remote and isolated which raises concerns regarding impacts on public services. The Committee has identified a possible alternate site near the intersection of Paine Turnpike and Brookfield Road. The Committee considers this property as the preferred site as it is located adjacent to the existing parking area on Brookfield Road, it is relatively flat, and is within public view from town roads. The Committee is working with Vermont Fish and Wildlife on a Memorandum of Understanding (for the Select Board's ultimate review and approval) to establish a state developed and maintained public access area on this parcel.

Community Water Supply: The Berlin Water Supply Committee and Select Board are advancing a public water supply system in Berlin to serve the Plateau and Berlin Four Corners area of Town. A public water system in Berlin will provide safe and reliable water to Berlin's many current commercial and residential property owners, and make it more attractive for future businesses to expand and locate in Berlin; which in turn will enhance the tax base and job opportunities. The funding for the planning of this project is through a planning loan from the State of Vermont, and the system when developed will be supported by the users of the system (see Water Committee Report).

Vermont State Hospital: The State of Vermont is constructing a new 25 bed state hospital facility in Berlin at the corner of Fisher Road and Paine Turnpike adjacent to the CVMC. The facility is anticipated to open in June, 2014. This 45,000 sq. ft. facility will replace the state hospital in Waterbury and will provide a much needed service to Vermont. In addition, the new facility will result in nearly 150 permanent jobs in Berlin.

The Select Board wishes to thank the State of Vermont for their professionalism and cooperation in working with the Town of Berlin to select a site that best fits the needs and desires of Berlin residents.

Also, the Select Board appreciates the State's cooperative efforts to address potential impacts of the facility on emergency services and infrastructure. Specifically, the State's annual payment of \$25,000 to the Town to off-set potential impacts on emergency services, the State's willingness to provide the Town with police dispatching services (at no charge) for the next 20 years, and the State agreeing to connect the facility to the Town's water system.

In addition, the State of Vermont will pay the Town of Berlin an annual Payment in Lieu of Taxes (PILOT) on the facility. The PILOT is calculated by the State on an annual basis and will fluctuate slightly from year to year. The 2014 PILOT on this facility is estimated to be \$58,000.

Local Option Tax: The Select Board has started preliminary discussions on the concept of a local option tax for Berlin, and will have a discussion on this item at Town Meeting. The State of Vermont allows municipalities to assess local option taxes of up to 1% on four business

activities: sales & use, meals, rooms and alcohol beverages. These option taxes are in addition to State taxes on these items. Preliminary numbers reveal that a local option tax in Berlin could generate nearly \$350,000 in additional revenue for the Town. If the Town meeting discussion shows that the Town has an interest in assessing the option tax, the Board will conduct further research and consider a Town vote.

Regional Public Safety Services: The Regional Public Safety Services Committee, a study committee charged by the governing bodies of Barre City, Barre Town, Berlin, and Montpelier to analyze and develop a governing structure for the consolidation of regional public safety services in Central Vermont, continued its work during the past year and prepared additional advisory reports. The most recent report includes a proposed charter and governing structure for a regional public safety authority to serve the four communities. It also includes a cost allocation chart for each municipality.

The Select Board voted to withdraw from this process in part because the governing structure was not fully developed. In addition, there is concern that the Town of Berlin could at times have limited representation on the Board of Directors; which in turn could result in a loss of control of the process and the delivery and cost of services.

Paving Projects: The Town of Berlin completed two paving projects this past year. First, Berlin paved Cox Brook Road from the Moretown line to the Northfield line. This project consisted of 4500 feet of pavement at total pavement depth of 4 1/2". The project cost was \$225,000; \$175,000 of which was covered by a town highway grant through the VT Agency of Transportation. The Town also paved the Shed Road from Crosstown Road to the Town Office.

Route 302: In response to recent development activity within the Route 302 corridor in Berlin, and lack of pedestrian and bicycle opportunities along this area, the Town applied for and received a \$25,000 Bike/Ped Program scoping study grant from the Vermont Agency of Transportation. The Town also received a \$5,000 allocation from the Central Vermont Regional Planning Commission for this effort. The purpose of this scoping study is to develop a plan to provide pedestrian and bicycle access to the existing and proposed residential and commercial facilities along the Barre-Montpelier Road in Berlin. The study area for this project is between the Town Line at the Wayside Restaurant and Ames Drive. The study will provide a blueprint for future private and public funding of bike/ped facilities tying together existing sidewalks, crosswalks and public transit facilities and connecting planned bike/ped facilities between Montpelier and Barre. The Town will hold a series of public hearings on this process, and solicit public comment both from these hearings and a citizen committee process.

Zoning Regulations: The Planning Commission completed an update of the Town's zoning regulations, and after a public hearing, submitted the documents to the Select Board for their review. The Board held public hearings on the zoning regulations, and voted to put the documents on the ballot for voter approval at a special Town meeting. A portion of the amendments include changes to allow for development of new structures in a special flood hazard zone in the Highway Commercial areas of Town (primarily Route 302 and 2). The previous zoning ordinance prohibited all new development in the special flood hazard area town wide. The Planning Commission and Select Board, after considerable debate, amended the

ordinance in this manner in recognition that this area of Berlin is mostly developed and represents a major portion of Berlin's commercial sector. The Planning Commission and Board felt that this approach struck a nice balance between protecting the community against future flooding and still allowing for full redevelopment of the Route 302 and 2 corridors.

Town Staff Changes: The Select Board welcomed three new employees to the Town Office during 2013. Diane Isabelle was appointed Treasurer in September, Tom Badowski was hired as Assistant Town/Zoning Administrator in October, and Corinne Stridsberg was appointed as Assistant Town Clerk in November. Also, the Board wishes to thank Rebecca Richardson for her many years of service to our town. Rebecca resigned from the Town to take a position with a nearby local company.

In addition, during the past year the Police Department filled three vacant patrol officers positions with the hiring of Jonathan Bullard, Jared Mitchell, and Kevin Blanchard.

The Select Board would like to recognize the work of our Town employees and elected officials, and express our appreciation to all of Town volunteers who diligently work on behalf of the Town. Thanks to the Development Review Board, chaired by Bob Wernecke; the Planning Commission, chaired by Scott Smith; the Water Supply Committee, chaired by Bernie Chenette; the Sewer Commission, chaired by Rob Allen; the Emergency Management Committee; and the Conservation/Recreation Commission. Several of the Committees and Town Departments have provided separate reports in this Report and we encourage you to read the reports. If you have any questions about the information provided, and would wish to participate on any of the committees or be involved with any projects, please contact Jeff Schulz, Town Administrator at 223-4405 or jschulz@berlinvt.org or members of the Selectboard. We would also encourage you to become a frequent visitor to the Town's website (www.berlinvt.org) and to express our sincere appreciation once again to Norb Rhinerson who is the Town's volunteer webmaster.

Please note that the Selectboard meets at the Municipal Offices on the 1st and 3rd Monday's of every month at 7 p.m., unless otherwise posted. Regularly scheduled meetings are aired on television, ORCA Media Channel 17, and can be viewed on their website www.orcamedia.net. We encourage public participation at all meetings and welcome your comments and suggestions.

The Berlin Selectboard
Bradley Towne, Chair
Roberta Haskin, Vice Chair
Ture Nelson, Secretary
Jeremy Hansen
Pete Kelley

ASSESSOR'S REPORT

| | Year 2013 | Year 2012 | Year 2011 |
|---|---------------|---------------|---------------|
| COD (Coefficient of Dispersion) | 16.11 | 15.44 | 19.01 |
| CLA (Common Level of Appraisal) | 105.33 | 101.96 | 103.53 |
| Parcel Count | 1,407 | 1,393 | 1,459 |
| Total Real Property | \$437,906,770 | \$435,415,970 | \$434,947,070 |
| Personal Property | 380 | 372 | 368 |
| Total Personal Property | \$44,950,870 | \$47,596,819 | \$45,727,021 |
| Non-Taxed Parcels (Exempted) | 57 | 51 | 47 |
| Listed Value of Contracts and Exemptions: | | | |
| Veterans Exempted | 10 | 11 | 13 |
| Veterans Exempted Amount | \$400,000 | \$440,000 | \$509,700 |
| Municipal Contracts | \$502,960 | \$565,380 | \$1,491,600 |
| Parcels In Current Use | 67 | 64 | 61 |
| Current Use Reductions | \$9,939,577 | \$10,141,877 | \$9,597,577 |

The final Listers term was allowed to expire in March of 2013. The assessing duties for Berlin are now completed by an appointed Assessor with the assistance of an administrative assistant.

The results of the annual equalization study completed by Property Valuation and Review showed an increase in the Common Level of Assessment from 101.96 to 105.33. At first glance it appears that values are continuing to decline due to the recession. However, the impact of tropical storm Irene is still affecting the equalized values since the sales for the unlanded mobile homes are still influencing the overall numbers. In fact, the number of sales used for the 2014 study increased from 67 to 81.

The Assessor's office continues to process property transfers, update property records and complete inspections for new and permitted improvements. In addition, the ongoing process of tracking Homestead exemptions and Current Use exemptions must be completed each year.

Ed Clodfelter, Assessor
Town of Berlin

TOWN CLERK'S OFFICE – 2013 ANNUAL REPORT

- 388 Total Birth Certificates filed
 - 357 Births were at Central Vermont Hospital
 - 9 Berlin babies born at other hospitals
 - 22 Adoption Certificates
- 357 Copies of birth certificates sent to the State
- 379 Copies of birth certificates sent to Towns of residence
- 43 Birth certificates corrected
 - 43 copies sent to the State
 - 43 copies sent to Towns of residence
- 265 Total Death certificates filed
 - 47 were Berlin residents (23 of these were at one of the two Nursing homes)
- 13 Marriage Licenses issued
 - 13 copies sent to the State
- 7 First Class Restaurant liquor licenses
- 1 First Class Cabaret liquor license
- 9 Second Class liquor licenses (stores)
- 8 Tobacco Licenses
- 8 Mobile Home Park Licenses
- 90 Excess Weight Permits
- 298 Dog Licenses
- 487 Documents received for recording into the Land Records
 - (These ranged from 1 page to 53 pages)
- 126 Property Transfers
- 20 Survey mylars
- 2000 Certified birth, death, and marriages certificates (approximately)
- 496 Researchers signed to use the vault records

BERLIN RESIDENTS BORN IN 2013

| | | | |
|-------|-----------------------|-----------------------------------|-------------------|
| 1/14 | Lussier, Merrick | Margaret Irish & Royce Lussier | |
| 1/19 | Warren, Hunter | Taylor Brown & Tyler Warren | |
| 2/15 | Stanley, Alexander | Ursula & Christopher Stanley | at Gifford |
| 2/22 | Conner, Molly | Hannah & Robert Conner | at Fletcher Allen |
| 3/17 | Bertolomeo, Zavier | Morgan Jacques & Ethan Bartolomeo | at Gifford |
| 3/26 | Austin, Wyatt | Amber Badeau & Tyler Austin | |
| 4/2 | Fagginger-Auer, Henry | Angela & Erich Fagginger-Auer | |
| 5/4 | Rowan, Eleanor | Sarah & Donald Rowan | at Gifford |
| 5/29 | Lamphere, Brantley | Apryl Lamphere | |
| 6/5 | Herring, Trevor | Desiree Herring | at Fletcher Allen |
| 6/21 | Pompei, Amelia | Victoria & Luca | at Fletcher Allen |
| 7/2 | Wheeler, Benjamin | Addie & James Wheeler | |
| 8/27 | Flood, Hunter | Kacy Dailey & Christopher Flood | |
| 9/19 | Chadwick, Memphis | Erin Wells & Timothy Chadwick | at Fletcher Allen |
| 10/10 | Dailey, Holly | Ashley Perrotte & Reginald Dailey | |
| 11/12 | Lathrop, Richard | Taylor King & Richard Lathrop | at Gifford |
| 11/23 | Brockett, Remington | Bethanny & Matthew Brockett | at Gifford |
| 12/27 | Wright, Taylor | Jennifer & Douglas Wright | |

Total 18

BERLIN RESIDENTS WHO PASSED AWAY IN 2013

| | | |
|------|----------------------|-----------------------|
| 1/2 | David, Bradley | Addison Dr |
| 1/5 | Perry, Scott | Chandler Rd |
| 1/5 | Fanelli, Betty | Muzzy Rd |
| 1/12 | Allen, Evelyn | Chandler Rd |
| 2/12 | Fontaine, Charlotte | Berlin Health & Rehab |
| 2/28 | Mattson, Marjorie | Cedar Dr |
| 3/5 | Adams, Vaughn | Highland Ave |
| 3/6 | Ryan, Lorraine | Woodridge |
| 3/17 | Sassone, Arlene | Berlin Health & Rehab |
| 3/18 | Croteau, Lena | Woodridge |
| 3/24 | Masi, Idalo | Woodridge |
| 4/2 | Burrington, Winifred | Woodridge |
| 4/8 | Dahlkemper, James | Woodridge |
| 4/18 | Ruud, Camilla | Berlin Health & Rehab |
| 4/20 | Cote, Lawrence | Berlin Health & Rehab |

| | | | |
|-------|-----------------------|-----------------------|-------------------|
| 4/27 | Stacy, Delia | Vine St | |
| 4/29 | Hebert, Kati | Partridge Farm Rd | |
| 5/8 | Clark, Agnes | Woodridge | |
| 5/9 | Bancroft, Wayne | Cedar Dr | |
| 5/31 | Emmons, Valerie | Gordon Dr | |
| 6/7 | Guare, Richard | Crosstown Rd | at Fletcher Allen |
| 6/22 | Felch, Thelma | Pine Hill Dr | |
| 6/27 | Freeman, Jennifer | Partridge Farm Rd | |
| 7/7 | Neill, Jennie | Berlin Health & Rehab | |
| 7/19 | Lamarre, Evette | Berlin Health & Rehab | |
| 7/31 | Illizzi, Vincent Sr | US RT 302 | |
| 8/11 | Davis, Laura | Woodridge | |
| 8/12 | Tetreault, Cynthia | Junction Rd | |
| 9/5 | Farnham, Gerald | Berlin Health & Rehab | |
| 9/24 | Frigon, Lisa | Bennington Dr | |
| 9/28 | Dunham, Lorraine | Woodridge | |
| 10/5 | Lamson, Leona | Partridge Farm Rd | |
| 10/12 | Plastridge, Kelly | Woodridge | |
| 10/15 | Owen, Mary | Woodridge | |
| 10/12 | Chadwick, Memphis | Cedar Dr | |
| 10/18 | Leighty, Maximilian | VT RT 12 | |
| 10/27 | Angelo, Antoinette | Berlin Health & Rehab | |
| 10/27 | Quinones, George | Woodridge | |
| 10/30 | Stevens, Iva | Berlin Health & Rehab | |
| 11/6 | Kennison, Ernest | Chandler Rd | |
| 11/18 | Brown, Helen | Berlin Health & Rehab | |
| 11/20 | Belleville, Christine | Davis St | |
| 11/25 | Thomasy, Elizabeth | Woodridge | |
| 12/4 | Bates, Sharron | Eastwood Manor | |
| 12/5 | LaForest, Heather | Weston St | |
| 12/21 | Wales, Merrie | Berlin Health & Rehab | |
| 12/26 | Freeman, Wilbur | First St | |

DOG FUND FOR YEAR ENDING DECEMBER 31, 2013

| | |
|---|-------------|
| 298 Dog Licenses | \$ 2,758.00 |
| 298 @\$1.00 per dog to support Vermont Rabies Program ... | \$298.00 |
| 298 @\$3.00 per dog spaying and neutering surcharge | \$894.00 |
| Total to the State | \$ 1,192.00 |
| | <hr/> |
| | \$ 1,566.00 |

DELINQUENT TAXES

Delinquent Taxes as of June 30, 2013

| | | | |
|-----------------------|---------------------|------------------------|-----------------------|
| Adams, Clinton | Drew, Danny * | McGinnis, Frank * | Seckington, Anthony * |
| Allen, Derek | Duprey, Barbara | Mercier, Donald | Shepard, Gloria |
| Armstrong, Sherri | Edson, Donald | Middlesex Mills | Sherman, Timothy |
| Barr, Mark | Emmons, Angel | Mooney, Kyle | Simonetta, Aurelio |
| Bick, Paul | Fleury, James | Moore, Diane * | Smith, Donald |
| Bilodeau, Michael | Fordham, Douglas * | Moyer, Charles | Smith, Myra |
| Buckeley, Davis | Guyette, Thomas | Nature Preseve LLC | St Amour, Robert |
| Callahan, Peter | Henes, Todd | Olson, Theresa | St John, Raymond |
| Campbell, Clint | Herring, Allan * | Partlow, Christopher * | Staab, Joseph |
| Campbell, Joseph | Herring, David | Pearce, Terry | Stacey, Margaret * |
| Carrasquillo, Angel * | Herring, Gladys | Perrin, Henry II * | Stewart, Cynthia |
| Carter, Porter | Hobart, T D * | Persons, Albert | Stridsberg, Timothy |
| Chapin, Steven | Irish, Margaret | Philpot, Barbara | Taylor, Lance |
| Codling, Timothy | Jancaitis, Joseph | Prindall, Nathaniel | Thomson, George III * |
| Comstock, Bruce | Johnson, Donna * | R & G Properties | Truman, Marjorie * |
| Currier, Sylvia | Kew, Dale | Rathbone, Lori | Vermont Subacute * |
| David, Brad | Libercent, Paula | RCC Atlantic, Inc. | Vilbrin, Michael* |
| Davis, Wendell | Lothian, Alyssa | RG Development | Warren, Constance * |
| Deschamps, Annette | Malone, Marilou * | Richardson, Burton | Wheeler, Janette * |
| Desorbo, Arianna | Marshall, Todd | Richardson, Ricky * | |
| Dion, Mark | Matheson, Jacquelin | Rouelle, Gaye * | |

Accounts under \$100 (23)

Delinquent Balance as of June 30, 2013 \$182,753.47

* Full or partial payments

ZONING ADMINISTRATOR

During the calendar year 2013, there were a total of 83 permits issued.

ZONING PERMITS 2013

| <i>TYPE OF PERMIT</i> | <i>NUMBER OF PERMITS</i> |
|--|--------------------------|
| <i>Appeal</i> | <i>1</i> |
| <i>Barns</i> | <i>1</i> |
| <i>Boundary Line Adjustment</i> | <i>1</i> |
| <i>Commercial Building/Additions/ Conditional Uses</i> | <i>25</i> |
| <i>Waivers</i> | <i>2</i> |
| <i>Curb Cut/ Work in the Right of Way</i> | <i>6</i> |
| <i>Deck/Porch</i> | <i>7</i> |
| <i>Fill</i> | <i>0</i> |
| <i>Garages</i> | <i>4</i> |
| <i>Residential Units</i> | <i>12</i> |
| <i>Residential Additions</i> | <i>3</i> |
| <i>Sheds</i> | <i>4</i> |
| <i>Signs</i> | <i>10</i> |
| <i>Subdivision</i> | <i>10</i> |
| TOTAL : | 86 |

During the past year, the Berlin Zoning Office processed applications for 12 single family homes (several of which were for re-building after the flooding from Tropical Storm Irene). The Office also processed applications for new commercial and multi-family development projects (25 applications), including: a CVS pharmacy, a 22,000 SF bank related office building, and a 56 multi-family apartment building.

The Town of Berlin also amended the Town's zoning ordinance in July of 2013. The changes primarily consisted of amendments to the Flood Hazard Regulations and sign section of the ordinance.

The regular Zoning Office hours are 8:00 AM to 4:00 PM Monday through Friday. Berlin's Zoning and Subdivision Regulations and the required development application forms can be accessed on-line at berlinvt.org, or at the Town Office. The Zoning Office can be reached at 223-4405, or by email at zoning@berlinVT.org.

Jeff Schulz
Zoning Administrator

ZONING ADMINISTRATOR – ABOUT THE MANDATORY PURCHASE OF FLOOD INSURANCE

The NFIP: The National Flood Insurance Program (NFIP) is a federal program enabling property owners in participating communities to purchase flood insurance on eligible buildings and contents, whether they are in or out of a floodplain. The Town of Berlin participates in the NFIP, making federally backed flood insurance available to its property owners.

The NFIP insures most walled and roofed buildings that are principally above ground on a permanent foundation, including mobile homes, and buildings in the course of construction. Property owners can purchase building and contents coverage from any local property and casualty insurance agent. To find a local insurance agent that writes flood insurance in your area visit www.floodsmart.gov.

Mandatory Purchase Requirement: Pursuant to the Flood Disaster Protection Act of 1973 and the National Flood Insurance Reform Act of 1994, the purchase of flood insurance is mandatory for all federal or federally related financial assistance for the acquisition and/or construction of buildings in Special Flood Hazard Areas (SFHAs). An SFHA is defined as any A or V flood zone on a Federal Emergency Management Agency (FEMA) Flood Insurance Rate Map (FIRM).

The mandatory purchase requirement also applies to secured loans from such financial institutions as commercial lenders, savings and loan associations, savings banks, and credit unions that are regulated, supervised, or insured by federal agencies, such as the Federal Reserve, the Federal Deposit Insurance Corporation, the Comptroller of Currency, the Farm Credit Administration, the Office of Thrift Supervision, and the National Credit Union Administration. It further applies to all loans purchased by Fannie Mae or Freddie Mac in the secondary mortgage market.

Federal financial assistance programs affected by the laws include loans and grants from agencies such as the Department of Veterans Affairs, Farmers Home Administration, Federal Housing Administration, Small Business Administration, and FEMA disaster assistance.

How it Works: When making, increasing, renewing, or extending any type of federally backed loan, lenders are required to conduct a flood zone determination using the most current FEMA FIRM to determine if any part of the building is located in an SFHA. If the building is in an SFHA, the federal agency or lender is required by law to provide written notification to the borrower that flood insurance is mandatory as a condition of the loan. Even though a portion of real property on which a building is located may lie within an SFHA, the purchase and notification requirements do not apply unless the building itself, or some part of the building, is in the SFHA. However, lenders, on their own initiative, may require the purchase of flood insurance even if a building is located outside an SFHA. Up to 25% of all NFIP flood losses arise from outside SFHAs (B, C, and X Zones).

Under federal regulations, the required coverage must equal the amount of the loan (excluding appraised value of the land) or the maximum amount of insurance available from the NFIP, whichever is less. The maximum amount of coverage available for a single-family residence is \$250,000 and for non-residential (commercial) buildings is \$500,000. Federal agencies and regulators, including government-sponsored enterprises, such as Freddie Mac and Fannie Mae, may have stricter requirements.

Questions? Please call the Zoning Office at 802-223-4405 x304.

BERLIN POLICE DEPARTMENT



2013 Annual Report

Greetings,

I hope this report finds you well rested and enjoying the winter. 2013 was another busy year for the police department. We again had some personnel changes within the department. Kevin Wilson, Joel Pierce, and Steve Clark left the department for employment that better accommodated them. We have hired three officers to fill those vacancies. Officer Jonathan Bullard comes to us from the Caledonia County Sheriff's Department. Officer Jared Mitchell, from the Franklin County Sheriff's Department and Officer Kevin Blanchard from the Randolph Police Department. All three are full-time certified, which saved the Town considerable money in that we did not need to send them away to the police academy for the required sixteen weeks of training. All three are motivated and professional and embrace our commitment of "Caring for our Community".

This year we were able to bring several thousand dollars in grant funds to the Town to provide for increased enforcement activities at no extra cost to our taxpayers, in the areas of DWI, seatbelt usage, and aggressive driving. We also applied for and received a grant which allowed us to replace the Mobile Data Computers in our cruisers. The computers are valuable tools for the department and provide quick, real-time information to the officers on the road which assists in the detection and response to criminal activity and also enhances the safety of the officers and the public we serve. Due to staffing issues and increased workload, we were not able to participate in the Vermont Law Enforcement Challenge program again this year. This program, allows individual departments across the state to showcase community service and law enforcement activities the department participates in throughout the year. It is our sincere hope we can participate in 2014. We will once again be producing our department baseball cards and engaging our youth to participate in collecting them from each officer. It is a fun way to introduce ourselves to our youth and hopefully help them realize that we are there to assist them and that we are approachable.

Most of you are aware that Berlin will be home to the Vermont State Hospital. I want to assure you that this will be a very secure facility and the risk to the public is quite minimal. We have entered into an agreement with the State of Vermont to provide first response service to the facility in the unlikely event of an elopement or an emergent incident. Rest assured we take this responsibility very seriously and are dedicated to keeping our residents and visitors safe.

In 2013 your police department responded to 3278 calls for service, made 297 arrests, on 363 Offenses, investigated 150 accidents and issued 633 traffic citations in addition to our other duties. We continue

to see an increase in drug dependence, which directly affects our rates of property crime, and crimes of violence. We strongly encourage you to work with your neighbors and look out for one another when a neighbor's residence is unoccupied. As was demonstrated this year, the use of surveillance cameras is a useful tool in helping protect property. If possible please consider adding them to your residences and businesses.

To that end, we again ask each of you to lock your vehicles and residences when you leave and at night. Please help us to help you and report any suspicious activity you observe in your neighborhood and workplace.

I would like to thank the residents of Berlin, the Berlin Select Board and the Town Administrator for your consistent support throughout the year. You make it possible for us to do our jobs. You have our word; we will continue to work hard to provide a safe community for our residents and visitors.

In closing I would like to thank my staff for their unwavering dedication and vigilance to duty, and their significant others for their patience and cooperation throughout the year.

Fulltime Officers

| | |
|-------------------------|--------------------------|
| Sergeant Mark Monteith | Officer Jonathan Bullard |
| Corporal Chad Bassette | Officer Jared Mitchell |
| Officer Kyle Kapitanski | Officer Kevin Blanchard |
| Admin. Diana Yahyazadeh | |

Part time Officers

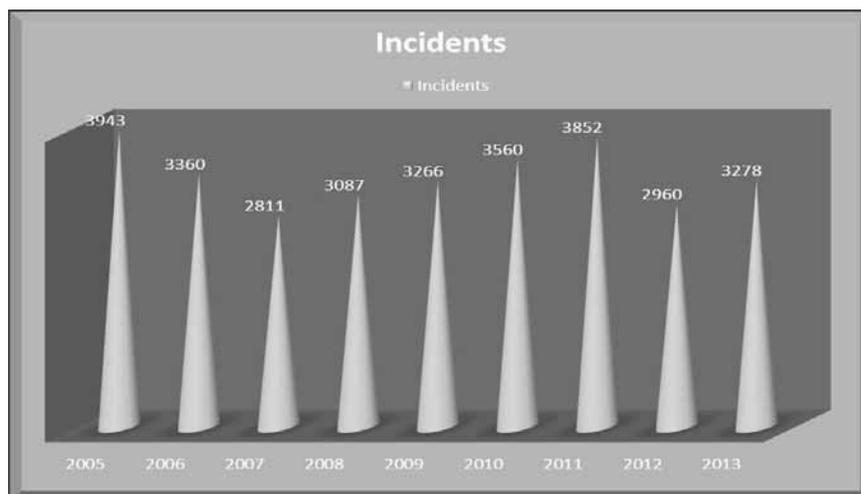
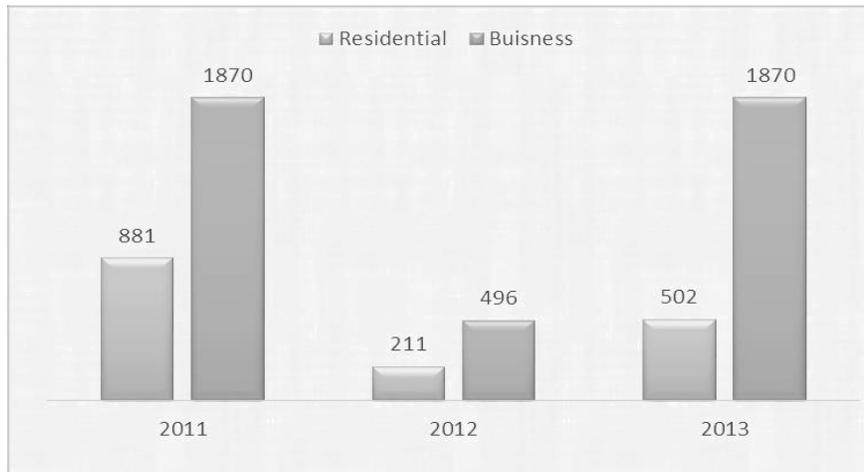
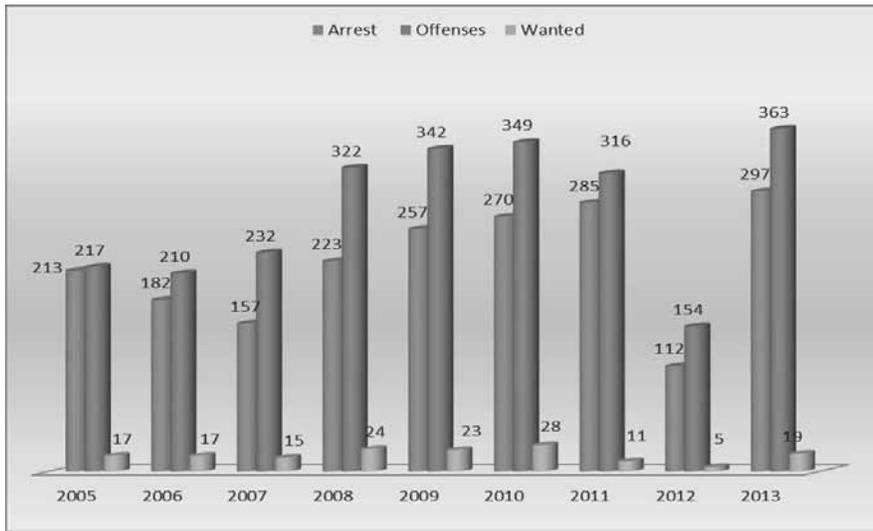
| | |
|--------------------------|-------------------------|
| Officer Jeffrey Strock | Officer Chris Hoar |
| Officer Brian Hoar | Officer Jeffrey Cochran |
| Officer Joesph Carriveau | Officer Mark Poulin |

Respectfully submitted,

William H. Wolfe

Chief of Police

Berlin Police Department Statistics 2013



TOWN OF BERLIN STAFF

TOWN OF BERLIN STAFF CALENDAR YEAR 2013

| GENERAL GOVERNMENT | Wages | Special Duty * | Benefits | Total |
|---|----------------------|-------------------|---------------------|----------------------|
| Badowski, Thomas (Assist. Town Admin.) | \$ 8,342.25 | | \$ 290.05 | \$ 8,632.30 |
| Brown, Cherilyn (Treasurer)** | \$ 322.80 | | | \$ 322.80 |
| Carver, Marthanne (Treasurer/Tax Collector)** | \$ 19,757.88 | | \$ 798.70 | \$ 20,556.58 |
| Hansen, Jeremy (Select Board) | \$ 712.50 | | | \$ 712.50 |
| Haskin, Roberta (Select Board) | \$ 712.50 | | | \$ 712.50 |
| Isabelle, Diane (Treasurer/Tax Collector) | \$ 14,915.50 | | \$ 1,790.67 | \$ 16,706.17 |
| Kelley, Peter (Select Board) | \$ 712.50 | | | \$ 712.50 |
| Morse, Muriel (Lister)** | \$ 2,766.21 | | | \$ 2,766.21 |
| Kuzio, Amy (Treasurer)** | \$ 2,208.00 | | | \$ 2,208.00 |
| Morse, Rosemary (Town Clerk) | \$ 40,578.33 | | \$ 6,417.10 | \$ 46,995.43 |
| Nelson, Ture (Select Board) | \$ 712.50 | | | \$ 712.50 |
| Richardson, Rebecca (Admin. Assistant)** | \$ 22,211.85 | | \$ 3,918.18 | \$ 26,130.03 |
| Schulz, Jeffrey, (Town Administrator) | \$ 68,553.03 | | \$ 10,817.08 | \$ 79,370.11 |
| Stridsberg, Corinne (Admin. Assistant) | \$ 1,813.50 | | | \$ 1,813.50 |
| Towne, Bradley (Select Board) | \$ 900.00 | | | \$ 900.00 |
| Vrancken, Kristen (Zoning Admin)** | \$ 1,196.06 | | | \$ 1,196.06 |
| Wissell, Mary (Sewer Admin.) | \$ 19,591.80 | | | \$ 19,591.80 |
| GENERAL GOVERNMENT TOTALS | \$ 206,007.21 | | \$ 24,031.78 | \$ 230,038.99 |
| | | | | |
| HIGHWAY DEPARTMENT | | | | |
| Davis, Timothy (Foreman) | \$ 58,630.91 | | \$ 14,199.96 | \$ 72,830.87 |
| Freeman, Richard (Highway Crew) | \$ 43,334.80 | | \$ 8,772.96 | \$ 52,107.76 |
| Markham, Gerry (Highway Crew) | \$ 41,783.72 | | \$ 15,402.17 | \$ 57,185.89 |
| McDermott, Thomas (Highway Crew) | \$ 41,221.54 | | \$ 8,653.78 | \$ 49,875.32 |
| Rowell, Edward (Part -time Road Crew) | \$ 1,782.00 | | | \$ 1,782.00 |
| HIGHWAY DEPARTMENT TOTALS | \$ 186,752.97 | | \$ 47,028.87 | \$ 233,781.84 |

POLICE DEPARTMENT

| | | | | |
|---|----------------------|---------------------|----------------------|------------------------|
| Alting, Chris (Full-time Officer)** | \$ 172.72 | | | \$ - |
| Bariteau, Jean-Miguel (Part-time Officer)** | \$ 1,500.57 | | | \$ 1,500.57 |
| Bassette, Chad (Full-time Officer) | \$ 56,376.12 | \$ 13,529.22 | \$ 22,372.33 | \$ 92,277.67 |
| Bullard, Jonathan (Full-time officer) | \$ 14,655.85 | \$ 2,400.00 | \$ 3,444.03 | \$ 20,499.88 |
| Campbell, Jeffrey (Part-time officer)** | \$ 569.75 | | | \$ 569.75 |
| Carriveau, Joseph (Part-time Officer) | \$ 13,972.50 | \$ 288.00 | | \$ 14,260.50 |
| Clark, Stephen (Full-Time Officer)** | \$ 46,229.27 | \$ 10,921.44 | \$ 16,430.57 | \$ 73,581.28 |
| Cochran, Timothy (Part-time Officer) | \$ 4,866.30 | \$ 1,159.00 | | \$ 6,025.30 |
| Hoar, Brian (Part-time Officer) | \$ 2,837.37 | \$ 4,111.00 | | \$ 6,948.37 |
| Hoar, Christopher (Part-time Officer) | \$ 1,221.63 | \$ 304.00 | | \$ 1,525.63 |
| Kapitanski, Kyle (Full-time Officer) | \$ 50,666.38 | \$ 9,030.00 | \$ 20,159.43 | \$ 79,855.81 |
| Koch, Ryan (Part-time Officer)** | \$ 507.96 | \$ 1,291.80 | | \$ 1,799.76 |
| Mitchell, Jared (Full-time Officer) | \$ 13,296.15 | \$ 1,830.00 | \$ 781.65 | \$ 15,907.80 |
| Monteith, Mark, (Full-time Officer) | \$ 68,485.75 | \$ 15,855.00 | \$ 10,685.92 | \$ 95,026.67 |
| Pierce, Joel (Full-time Officer)** | \$ 37,278.90 | \$ 2,790.00 | \$ 7,949.71 | \$ 48,018.61 |
| Poulin, Mark (Part-time Officer) | \$ 4,081.08 | \$ 2,888.00 | | \$ 6,969.08 |
| Strock, Jeffrey (Part-time Officer) | \$ 17,073.58 | | | \$ 17,073.58 |
| Wilson, Kevin (Full-time Officer)** | \$ 23,809.15 | \$ 4,800.00 | \$ 13,003.76 | \$ 41,612.91 |
| Wolfe, William (Chief) | \$ 67,363.66 | \$ 960.00 | \$ 14,759.07 | \$ 83,082.73 |
| Yahyazadeh, Diana (Secretary) | \$ 31,408.90 | | \$ 6,378.10 | \$ 37,787.00 |
| POLICE DEPARTMENT TOTALS | \$ 456,373.59 | \$ 72,157.46 | \$ 115,964.57 | \$ 644,495.62 |
| | | | | |
| 2013 WAGE/BENEFIT TOTALS | \$ 849,133.77 | \$ 72,157.46 | \$ 187,025.22 | \$ 1,108,316.45 |

* Special Duty Wages are paid from Contract

** No longer Town of Berlin Employee

CEMETERY COMMISSION

Annual Report 2013

The Berlin Cemetery Commission worked together with our grounds care contractor to maintain our nine historical cemeteries in Berlin. We have compiled a list of repair needs by cemetery that we will prioritize based on need and cost to determine repairs to undertake in the summer of 2014.

Each of the nine historical cemeteries had ongoing mowing and trimming by our grounds care contractor Joe Mangan. Additional care by cemetery is listed below.

Black:

- Brush that was starting to encroach on the back was cut back

Boles:

- Photos of each monument and the cemetery overall were taken and indexed

East Road:

- Two monuments that were beyond repair were replaced with the standard upright Danby Marble monuments:
 - #162 John Phelps
 - #41 Abner H. Dustin

West Berlin (Riverton):

- Brush that was starting to encroach on the sides was cut back

Survey maps were finalized by Greg DuBois and printed in mylar for: Black, Colby, Cox Brook, East Road, Johnston-Sawyer, West Berlin, and Dewey-Wright. One set of mylars was given to the Town Clerk the other set is in the Historical Society files. In addition to the maps there is an index of each monument along with an alphabetized list of names and a photo of each monument. The Cemetery Commission is proud of the accomplishment to document each cemetery and make information easily available to the public. We would like to express our appreciation to Greg and the Historical Society for their support of the historical Berlin cemeteries.

Our continued thanks and appreciation to the Select Board and the Town of Berlin Taxpayers for a budget which allows these historical cemeteries to receive the care, maintenance, and improvements they deserve.

Cemetery Commission: Chairman Randy Herring, Vice-Chairman Norbert Rhinerson, Secretary Rebecca Knight, 2 open vacancies.

BERLIN CONSERVATION COMMISSION

Annual Report

Waterbars on Irish Hill trails were cleaned out and the old Stewart farm cellar hole was cleared of brush.

A timber harvest for the old town forest on Brookfield Road is scheduled for 2014.

The Dog River Natural Area required some brush cutting around the bench area.

Following the 2012 Vermont Supreme Court decision which ruled that the waters of Berlin Pond were open to the public, Fish and Wildlife imposed a 3 year catch and release rule for bass and a 10 perch per day limit for ice fishing.

The BCC meets every other first Wednesday of the month from September to May. If interested in becoming a member please contact any of our members.

Conservation Commission members:

Andrea Chandler, Beth Daut, Jenn Ingersoll, Ellen Sulek, Ellen Drysdale, Phil Gentile, Tom Willard

BERLIN RECREATION BOARD

Annual Report

Currently the Berlin Recreation Board lacks active members and the Berlin Conservation Commission is filling in.

Recreation opportunities in Berlin may be found on the town website www.berlinvt.org under "Recreation" on the left menu bar. There you can find a trail map for Irish Hill and information for the Dog River Natural Area's swimming and fishing spot among other helpful tips.

The Berlin Community skating rink, located at the Berlin town office, is run by volunteers. New volunteers to help flood and snowblow from Christmas week to the end of February are needed and would be greatly appreciated. Please contact Andrea Chandler if interested at andreachandler@gmail.com. A new electric heater for the skating hut was donated by Berlin's Twin State Electrical Supply for which we are very grateful. The skating hut was repainted this summer by volunteers. Volunteers also mowed and weed wacked the rink and its borders.

DEVELOPMENT REVIEW BOARD

2013 was a busy year for the Development Review Board which met 18 times. A total of 31 applications were referred to the Board for review. The majority of the applications were for Minor Subdivisions and Site Plan Reviews. The application break down as follows:

| | |
|----|--|
| 10 | Minor Subdivisions (Concept and Final Review) |
| 10 | Site Plan Reviews |
| 5 | Conditional Use Reviews |
| 2 | Boundary Line Adjustments |
| 2 | Illuminated Signs |
| 1 | Request for a waiver from a Setback |
| 1 | Appeal of a decision of the Zoning Administrator |

Many applications required multiple hearings. Some of the more significant projects the Board heard and approved were for Fecteau's 54 unit residential development, the reconstruction of the Carroll Concrete Plant and the construction of a new office building for Northfield Savings Bank.

During the year the DRB underwent several changes in membership. Muriel Morse resigned after serving on the Board for eight years. We wish to thank her for her service to the Town of Berlin. Karla Nuissl (formerly an alternate) was appointed as a member and Scott Smith was appointed as an alternate.

We would like thank Jeff Schulz, Zoning Administrator and Tom Badowski, Assistant Administrator for all their effort and support.

Again, special thanks go to our Recording Secretary, Carla Preston, for her very capable work pulling together all the testimony into coherent Findings of Facts and Conclusions.

Berlin Development Review Board

Robert J. Wernecke, Chair
Karla Nuissl, Vice-Chair
Henry A. LaGue, Jr.
Kyle Faye Mooney
Alida VanDenBerg
Paul Irons, Alternate
Scott Smith, Alternate

BERLIN EMERGENCY MANAGEMENT TEAM

The Berlin Emergency Management Team met regularly throughout 2013 to improve our skills and resources for managing possible disasters, as well as to help prepare Berlin residents for those catastrophic situations.

During the year many members of our team attended training classes and conferences provided by state and Federal emergency agencies. These classes taught and reinforced the standard structure for coordinating a response to emergency situations. They also provided various informational sessions relating to emergency preparation.

Another priority of the team during 2013 was shelter preparation. We have been moving forward with plans to shelter residents at the Berlin Elementary School. We have been fine-tuning shelter capabilities, meeting and coordinating with the Red Cross and Chris Dodge, the school principal, and preparing supplies for the shelter. We have also been training to exercise plans and procedures to properly operate the shelter at the school in an emergency event that requires evacuating residents.

The team was involved with some other events and activities during 2013. In February we attended a school safety forum at the elementary school, to learn more about how the school is planning to keep people safe on campus. We also explored the use of various social media to inform residents of potential situations and to keep accurate information flowing (see below for links).

We had a few potentially severe weather alerts throughout the year. At these times we tracked the weather, participated in statewide emergency management teleconference meetings, and assigned a duty officer to be available to initiate our emergency operations plan if necessary.

In June 2014, we expect another Vermont Catastrophic Exercise (CATEX2), which is a statewide emergency exercise that simulates an actual event. There is a variety of local planning, training and exercises necessary for this event. In anticipation, the team will be fine-tuning plans and procedures, and then training using these plans in a full scale exercise, to prepare for our role in the CATEX2.

We also plan to form a shelter team to assist with the operation of the shelter; if you would like to join, please let us know.

There will be other areas of practice and training in 2014 as well.

Below are some resources that you might find helpful in your emergency preparations:

Berlin Emergency Management Team:

Facebook page: www.facebook.com/#!/berlinvteoc

Twitter page: www.twitter.com/@BerlinEOC

E-mail group: to join this list click on

www.groups.google.com/group/berlin-emergency-management
and click on "Join this group" in the right hand column.

BERLIN EMERGENCY MANAGEMENT TEAM

Vermont Division of Emergency Management & Homeland Security (VT DEMHS)

Emergency plans for family and/or business: prepare BEFORE an event, review regularly, and include emergency supplies, family contact plans, as well as information regarding care of pets. Information on how to prepare your plans is available on-line from VT DEMHS at [www.vem.vermont.gov/sites/vem/files/2013 Family Preparedness Workbook - V.5.pdf](http://www.vem.vermont.gov/sites/vem/files/2013%20Family%20Preparedness%20Workbook%20-%20V.5.pdf).

Facebook page: www.facebook.com/#!/vermontemergencymanagement

Vermont Alert: a free service to the public hosted and maintained by DEMHS; sign up to receive emergency notifications through a number of delivery systems, for example, text, e-mail, telephone, or even a game console. You may learn more and sign up at vtalert.gov.

We wish to thank all of the members of the team for their active participation and dedication to make this a successful team. We invite anyone who would like to help either on the team or specifically with the shelter to contact us and attend our meetings.

Respectfully submitted,

Ture Nelson
Bruce Richardson
Nick Garbacik
Corinne Stridsberg
Fred Doten

Val Cyr
Wanda Baril
Betty Copeland
Jean Peterson
Carole Lacasse

BERLIN ENERGY COORIDNATOR Annual Report 2012

The town plans to weatherstrip, close off and insulate unused windows, and improve a vent fan in the town garage.

There are many weatherization incentives available for Vermont residents and businesses. An energy audit is your first essential step. Go to www.encyvermont.com for information on all your energy needs. Another useful website is www.energyoptionsexplained.com.

Andrea Chandler, Berlin Energy Coordinator

WATER COMMITTEE

January 17, 2014

Berlin is close to reaching its goal of providing an affordable and safe water supply which will provide potable water and fire protection to the Berlin Four Corners Area. In the past year the Town has approved a bond vote, obtained favorable funding, and completed the site borings and investigations. The proposed project includes the acquisition of the Berlin Water Company which presently serves a portion of the Barre/Montpelier Road. Final design and preparation of construction documents is presently underway and nearly 80% complete. Initial signups for connection to the water system are presently being solicited and connection to the Town system will be more affordable while the system is under construction rather than after the construction is completed. The Committee is assisting the Town in confirming customer agreements to connect to the system and the goal is to place the project out for construction bids in the spring with construction to begin in early summer of this year.

The Committee is proud that a safe and reliable water system has been developed to serve Berlin at a reasonable user cost that is more affordable than all other alternatives studied. This is a big step in assuring a safe community and assuring Berlin's strong economic future. It is an improvement in providing safe water, fire protection, and the ability for reasonable economic development which has been anticipated and needed for decades.

Once the required number of customers have signed on and construction has commenced, we feel the Committee's work for the last several years will have been a success. We would like to thank the Selectboard and the many Berlin citizens that have supported our work through the years.

Town of Berlin Water Supply Committee

Bernie Chenette Jr., Chair

Tom Willard, Vice chair

Susan Gretkowski

Gary Beem

Norbert Rhinerson

Doug Little

Albie Lewis

BERLIN WEB PAGE

Town of Berlin 2013 Web Page Report

The Town Web Page, while not fancy is utilitarian in that it is for the purpose of letting you know what is going to take place and after the activity to tell you what took place and what decisions were made.

If you want to find out when meetings of Town Boards or Commissions are held and their agendas you would ordinarily have to go to Town Hall or one of the other places that meeting notices are posted, Berlin Elementary School, Maplewood, Shaws or at the Riverton Country Store outdoor bulletin board. Better yet and more convenient you can access that information from the Town Web Page, www.berlinvt.org , from wherever you are and on whatever device you are using, computer, tablet, smart phone or maybe even your watch.

The web page also contains information on the history of Berlin and many details about our historical cemeteries, archives of meeting minutes, Berlin Historical Society information, ordinances, studies, town reports or newsletters, forms and much more. There are links to the Fire Dept, the Elementary School, Library and many others. At election times we try to give you copies of ballots and then after the elections a summary of the votes.

The annual cost to the Town is in the \$500 range and the operators of the site are volunteers. The current webmaster volunteer is Norbert Rhinerson. Andrea Chandler has decided not to continue but we want to thank her for all she has done so there is room for another volunteer to help out. If you would like to volunteer please contact the Town Administrator Jeff Schulz jschulz@berlinvt.org

We try to make the home page interesting by using current pictures taken around town or even at times some historical photos. Please send us photos of activities in the Town or just interesting Berlin scenes.



Tom Willard preparing the ice at the Berlin rink for skating

BERLIN VOLUNTEER FIRE DEPT. - FIRE CHIEF'S REPORT

2013 has proven to be a productive year at our Department. As Chief of the Department, I wish to thank the residents of Berlin for their continued support, and the members of our Department for their dedication, hard work and loyalty. We currently boast 30 active responders and half a dozen active corporate members. With the ever increasing needs of our Department, new members are always welcome and we continue to seek volunteers from within the Town of Berlin.

Our members meet every Tuesday evening in order to facilitate training, building and vehicle maintenance and corporation business matters. Our volunteers provide thousands of hours of their own time to make sure the Department continues to function at the highest levels.

In 2013, members of the Department have participated in regular training activities to include, Vehicle Extrication, Fire Attack, High Rise Operations, CPR and First Aid, Water Rescue, Water Supply/Drafting and many other skills. In addition, eight of our responders are currently enrolled in a Fire Fighter level two class. This type of course takes a sizable commitment from our members, since courses of this nature are well over 100 hours in length. At the completion of this Fire Fighter Two course, over half of our responders will be level two certified.

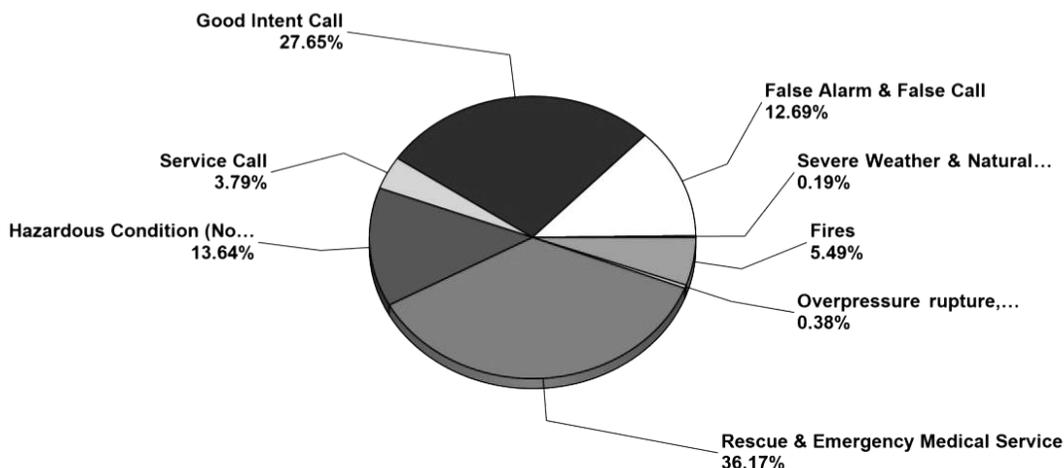
As for the maintenance of our facilities, members continue to provide many voluntary hours to keep our stations in good working order and looking nice. This consists of everything from general house-keeping to painting, sandblasting, and minor general construction. We continue to strive to find ways to maintain our building and equipment at the most reasonable costs utilizing volunteer labor from within our own ranks. One such cost saving measure for 2013 was our volunteers mowing and trimming our stations instead of bidding out the work. As for apparatus maintenance, many minor things were completed such as tire replacement, pump gaskets, etc. No major repairs were needed. We did replace the fuel tank on our tower truck as it was starting to leak. As always, preventive maintenance such as oil changes, chassis lubrication, and fluid changes were performed.

2013 proved to be another busy year for the Fire Department. Our total emergency call volume for the year of 2013 was 530. A few of the emergencies included a barn fire in the Riverton area, 7 motor vehicle fires, including 1 train engine fire. Our responders gave on average, over 150 hour of time per responder this year.

2013 FIRE DEPARTMENT RESPONSES

Total Calls = 530

Response time = 9 1/2 min (down 1min from 2012)



Our two primary engines are now over 20 years old. Engine 1 is a 1992 E-One pumper, and our Engine 2 is a 1989 E-One pumper. NFPA 1901, Annex D. states that a truck older than 20 years should be placed into reserve status and/or refurbished. We will be looking at our options, and what will be our best route to go. We will be proposing a solution for the 2015-2016 budget year. We will keep you informed during this process.

The Berlin Volunteer Fire Department and Ladies Auxiliary are always looking for new members from the town. There are non-firefighting duties as well as firefighting duties that we do, so please stop by and meet the members of your fire department. We are most often at the stations on Tuesday evenings from 6:30 PM until 9:30 PM.

On behalf of all the members of the Berlin Volunteer Fire Department, I would like to thank all of the people of Berlin for your support.

Respectfully Submitted,

Miles Silk Jr.

Fire Chief, Berlin Fire Department

BERLIN VOLUNTEER FIRE DEPT. 2013 - PRESIDENT & TREASURER REPORT

It is my pleasure to offer this annual report on behalf of the Berlin Fire Department Inc. The attached chart is a summary of the Town and Volunteer Fire Department funds expended from July 1, 2012 to June 30, 2013. These expenditures included normal debts in the regular business of the corporation, to include equipment maintenance, vehicle repairs, insurance, and operational expenses.

It has been a great year for our corporation. Our members continue to address the day to day activities of a non-profit corporation such as updating our bylaws, paying our bills and planning for the long term future of our organization. In addition, we continue to participate in fund raisers to help offset the cost of doing business. We are always seeking new and innovative ways to raise money. We recently held our first Casino Night and it was a huge success. Monthly car washes in the warmer months and coin drops, continue to be good streams of revenue. As always, we receive donations on a regular basis from supporters in the community.

We were fortunate this year to work with the town residents and Berlin Elementary School students to collect food and monetary donations to help the Stuff –A-Truck campaign by delivering over a ton of food. This is a valuable program that helps provide for our neighbors in need and we were honored to take part. The students met the goal we set for them and we will be scheduling an ice cream party for the entire school.

Luckily, we were able to avoid major repairs to our aging fleet. This can be credited to the ability of our members to provide preventative maintenance to our apparatus and equipment. In the past, we were fortunate to apply for and receive numerous grants. It has been more difficult to secure these grants over the past several years.

The Corporation has worked diligently to recommend a budget that will cover our operating expenses for the coming year. We are at a point where we must replace our air packs as they are at the end of their life cycle. We were fortunate to purchase our current air packs with AFG funds in the past. We do not have the opportunity now. We have requested an increase in the proposed budget to cover the replacement of this equipment which is absolutely necessary in order for us to do our jobs safely.

Our Corporation continues to grow with new members being voted in on a regular basis. As always, we seek residents of the Town of Berlin to join our ranks in whatever capacity they can. In addition to emergency response, there are many roles that non-responders play and we encourage people to come meet us to discuss these opportunities. Youth between the ages of 14 and 18 should consider joining the cadet program as well. We look forward to bringing these cadets into the Fire and EMS service, especially those teens that live in Berlin.

During the last year, we changed our leadership structure from an Executive Board to a Board of Directors. Our new by-laws allow for two new positions on the Board; one person from the Select Board and one resident of the Town of Berlin (appointed by the Select Board). We would like to fill those positions so please contact me, the Chief of the Department or a member of the Select Board if interested.

As I stated last year, our organization's success can be credited to several factors. This department cannot function without our volunteers. They selflessly give their time which frequently pulls them away from their own families and full time jobs. Without the support of the residents of Berlin, we would have no purpose. I have witnessed so many of you open your homes, wallets and food pantries to assist those in need. Your words of encouragement to our members are appreciated more than you know. In some instances, your words of criticism are equally appreciated and have helped us grow by allowing us to assess and correct our deficiencies.

If you have any questions, we encourage you to contact the department at (802) 223-5531. We also invite you to come to the Four Corners Station on any Tuesday night, where members would be pleased to give anyone a tour of our station, and our equipment. The members of the Berlin Fire Department thank our fellow citizens for their continued support.



Captain Michael Sweeney
President of the Corporation
Berlin Volunteer Fire Department, Inc.



Assistant Chief Scott Bagg
Corporation Treasurer
Berlin Volunteer Fire Department, Inc.



FY2012-13 Berlin Vol. Fire Dept. Actual Expenditures

| Category | Department | % Dept. Paid | Town | Total |
|-----------------------|--------------------|---------------------|---------------------|---------------------|
| Accounting | \$2,277.50 | 100.00% | \$0.00 | \$2,277.50 |
| Annual Dinner | \$479.84 | 100.00% | \$0.00 | \$479.84 |
| Bank Charges | \$330.43 | 100.00% | \$0.00 | \$330.43 |
| Building Maintenance | \$511.56 | 20.64% | \$1,966.44 | \$2,478.00 |
| Cable & Internet | \$614.91 | 69.51% | \$269.68 | \$884.59 |
| Communication | \$1,114.80 | 100.00% | \$0.00 | \$1,114.80 |
| Dispatch | \$0.00 | 0.00% | \$11,887.04 | \$11,887.04 |
| Dry Hydrant | \$0.00 | 100.00% | \$0.00 | \$0.00 |
| Dues | \$50.00 | 100.00% | \$0.00 | \$50.00 |
| Donations from Dept. | \$504.00 | 100.00% | \$0.00 | \$504.00 |
| Education, Safety | \$92.33 | 100.00% | \$0.00 | \$92.33 |
| Electric | \$931.01 | 13.79% | \$5,821.55 | \$6,752.56 |
| Equipment Maintenance | \$110.27 | 1.36% | \$7,972.72 | \$8,082.99 |
| Equipment Purchase | \$6,042.29 | 61.95% | \$3,710.99 | \$9,753.28 |
| EMS Equip Purchase | \$8,926.47 | 94.53% | \$516.65 | \$9,443.12 |
| Fire Programs | \$800.00 | 41.08% | \$1,147.50 | \$1,947.50 |
| Food | \$1,246.99 | 100.00% | \$0.00 | \$1,246.99 |
| Fund Raisers | \$255.78 | 100.00% | \$0.00 | \$255.78 |
| Gear Purchase | \$934.14 | 10.14% | \$8,277.00 | \$9,211.14 |
| Grant Purchases | \$2,132.89 | 100.00% | \$0.00 | \$2,132.89 |
| Hazmat | \$4,660.50 | 100.00% | \$0.00 | \$4,660.50 |
| Heating | \$2,230.53 | 14.07% | \$13,626.76 | \$15,857.29 |
| Incentive / Stipend | \$0.00 | 0.00% | \$9,549.88 | \$9,549.88 |
| Insurance | \$2,745.90 | 9.97% | \$24,782.90 | \$27,528.80 |
| Interest Expense | \$1,323.80 | 100.00% | \$0.00 | \$1,323.80 |
| Lawn Mowing | \$1,050.00 | 100.00% | \$0.00 | \$1,050.00 |
| Lock Box Expense | \$1,171.24 | 100.00% | \$0.00 | \$1,171.24 |
| Membership Fees | \$295.00 | 100.00% | \$0.00 | \$295.00 |
| Miscellaneous | \$83.00 | 100.00% | \$0.00 | \$83.00 |
| New Truck Expense | \$16,747.95 | 97.47% | \$435.42 | \$17,183.37 |
| Office Supplies | \$1,638.63 | 90.27% | \$176.56 | \$1,815.19 |
| Plowing | \$1,300.00 | 33.81% | \$2,545.00 | \$3,845.00 |
| Retirement | \$0.00 | 0.00% | \$22,572.00 | \$22,572.00 |
| Rubbish | \$614.24 | 59.68% | \$414.93 | \$1,029.17 |
| Scholarship | \$300.00 | 100.00% | \$0.00 | \$300.00 |
| Sewer | \$119.40 | 25.54% | \$348.04 | \$467.44 |
| Shipping & Postage | \$49.24 | 19.93% | \$197.87 | \$247.11 |
| Soda & Drinks | \$371.87 | 100.00% | \$0.00 | \$371.87 |
| Telephone | \$409.80 | 19.53% | \$1,688.83 | \$2,098.63 |
| Training | \$252.00 | 7.46% | \$3,125.00 | \$3,377.00 |
| Tanker Loan | \$1,477.03 | 19.38% | \$6,145.56 | \$7,622.59 |
| Utility Loan | \$285.40 | 6.87% | \$3,868.02 | \$4,153.42 |
| Uniforms | \$0.00 | 0.00% | \$593.82 | \$593.82 |
| Vehicle Fuel | \$2,434.74 | 26.44% | \$6,774.05 | \$9,208.79 |
| Vehicle Repair | \$12,898.17 | 32.43% | \$26,871.21 | \$39,769.38 |
| Wildland Fire | \$0.00 | 100.00% | \$0.00 | \$0.00 |
| TOTAL | \$79,743.23 | 32.54% | \$165,215.00 | \$245,099.07 |

EMERGENCY MEDICAL SERVICES (EMS) DEPARTMENT

By David Jennings, Director

Call volume increased this year to **3,278** calls compared to 3,190 calls for service in 2011/2012. Long-distance transfer volume decreased with a call volume of **593** compared to 680 calls for service in the preceding year. Non-emergent transfers increased from 1,331 to **1,473**; emergency calls decreased from 1,859 to **1,805**. Mutual aid responses were **105** calls. Paramedic interventions were required for **637** patients this year. Barre Town paramedics responded to **139** requests for intercept, versus 110 in FY2011/12. **Berlin totals were 911 Emergency (475), Inter-facility transfers (1307).**

The EMS Department transports approximately 70% of inter-facility specialty (critical) care patients in EMS District 6. BTEMS is often asked to transport specialty care patients from Gifford Medical Center in Randolph, as well as Fletcher Allen and Dartmouth. The department transported **271** patients in 2012 compared to 353 in 2011.

From a business perspective, 2012/13 has been an extremely challenging year for the EMS industry as a whole. Fixed fee schedule reimbursement from Medicare, Medicaid and most other payers continues to lag well behind the actual cost of providing service. It is still unknown as to what effect the Affordable Care Act (ACA) will have on reimbursement for the next few years as the transition from fee for service (FFS) to a bundled payment based on patient outcome is phased in.

We expect 2014 to bring new challenges. Effective January 1, Medicare reimbursement rates are slated to decrease by 2.8% unless Congress acts to reverse it. VT Medicaid is proposing a reimbursement rate increase of 4% in the Fall 2013. New EMS rules have expanded the training and relicensing requirements from 48 to 72 hours every two years, creating additional training costs for the department and time for employees.

Personnel

BTEMS has paramedic intercept contracts with fourteen towns: Cabot, Marshfield, Hardwick, Woodbury, Walden, Warren, Waitsfield, Fayston, Moretown, Northfield, and Roxbury. East Montpelier and Calais began service in 2010, Williamstown contracted in 2013. Intercept use has increased steadily since its inception in 2006. This program benefits other ambulance services in the area by offering a higher level care for a charge per incident billing to the contract town. This raises the level of care for that service without the actual cost of maintaining a paramedic staff.

Beginning in January 2014, all Barre Town EMT's will be transitioning to a national certification by the National Registry of EMT's (NREMT). This is a verification of competency to function in providing the new, more advanced scope of practice for the new Advanced EMT, using the National Standard Curriculum for initial training and continuing education. Continuing education hourly requirements for the advanced EMT have been increased to 72 hours from 40 hours, paramedics hours have remained at 72. The increase in educational time translates to a considerable increase in training costs and time.

With the increased demand for training, consolidation and a revamping of the way training is offered is necessary to keep personnel from having to travel by offering more in-house training, and the ability to have a higher level of quality control over that training. In addition, a new program for overseeing that training and protocols are effective will begin this fall with the review of 50% of all calls for service by a highly experienced paramedic in a program called Continuous Quality Improvement (CQI). The coordinator will review and report findings to be used for improvement of patient care through additional training and education.

Departmental Run History

| 2012-2013 All Runs By Town | |
|-----------------------------------|--------------------|
| Barre Town – 548 | Washington – 55 |
| Topsham – 44 | Orange – 50 |
| Berlin – 1782 | E. Montpelier – 10 |
| Plainfield – 3 | Calais – 0 |
| Barre City – 33 | Williamstown – 19 |
| Northfield – 53 | Montpelier – 3 |
| Cabot – 18 | Marshfield – 20 |
| Corinth – 4 | Middlesex – 6 |
| Mad River Valley – 59 | Woodbury – 1 |
| Randolph – 38 | Other – 34 |

| FISCAL YEAR | TRANSFER | EMERGENCY |
|-------------|----------|-----------|
| 1991-92 | 340 | 596 |
| 1992-93 | 532 | 599 |
| 1993-94 | 463 | 677 |
| 1994-95 | 445 | 769 |
| 1995-96 | 477 | 823 |
| 1996-97 | 627 | 1,152 |
| 1997-98 | 894 | 1,303 |
| 1998-99 | 1,059 | 1,453 |
| 1999-00 | 1,381 | 1,806 |
| 2000-01 | 1,454 | 1,814 |
| 2001-02 | 1,401 | 1,787 |
| 2002-03 | 1,012 | 1,960 |
| 2003-04 | 1,348 | 2,031 |
| 2004-05 | 1,101 | 1,939 |
| 2005-06 | 969 | 1,843 |
| 2006-07 | 1,129 | 1,635 |
| 2007-08 | 1,348 | 1,766 |
| 2008-09 | 1,339 | 2,010 |
| 2009-10 | 1,145 | 1,834 |
| 2010-11 | 1,107 | 1,799 |
| 2011-12 | 1,331 | 1,859 |
| 2012-13 | 1,473 | 1,805 |

BERLIN HISTORICAL SOCIETY

Annual Report – 2013

Our signature accomplishment this year was the completion of our cemetery index that contains the names, of all persons buried in all 10 Berlin cemeteries, the locations of the individual monuments within each of the cemeteries, the wording that is on each monument and a photo of the monument. This monumental (no pun intended) task allows anyone to go on the Berlin website www.berlinvt.org to find out if and/or where individuals are buried in Berlin. Photos of the monuments are not available on the website but may be accessed at the town clerk's office or at our Historical Society office at the Berlin Municipal Building. The wording inscribed on the monuments can be accessed on the website.

We continue to hold monthly meetings at which we present interesting topics about Berlin's history or related subjects of interest. Some of the topics covered this year were:

- History of the Barre-Montpelier Road
- The murder at Berlin Pond
- The 1932 dynamite shack explosion on Benjamin Falls Hill.
- History of utilities in Central Vermont
- Zaddock Thompson's history of Vermont

We purchased a large flat screen monitor/television set this year that connects to our computer to better show our stored images when making the presentations.

Howard Coffin was our annual pot luck dinner meeting speaker this year. Howard told us about his latest Civil War book "Something Abides, Discovering the Civil War in Today's Vermont". Several of Berlin's Civil War Soldiers are mentioned in his book.

At the request of two Berlin Elementary School teachers, we acquainted the fifth and sixth graders with a little of Berlin's history. The idea was to give the students ideas for follow up reports about Berlin's history.

Our meetings are open to the public and are held at Berlin's municipal building. We do not hold them every month but do post a notice at the entry to the municipal building as well as send out an e-mail notice of each meeting. Contact Richard Turner at moturn1989@yahoo.com if you would like to be added to the e-mail address list. We do not have regular hours when our office is open but will accommodate any and all requests for information. Contact Norbert Rhinerson at norbert925@myfairpoint.net to set up an appointment.

BERLIN HISTORICAL SOCIETY – FINANCIAL STATEMENT 2013

| | |
|--|--------------------|
| Beginning Balance January 1, 2013 | \$48,616.94 |
| Income | |
| Dues | \$ 110.00 |
| Dividends and Interest | \$ 1,519.59 |
| Airport Book Sales | \$ 1,227.19 |
| Place to Pass Through Book Sales | \$ 114.00 |
| Donations | \$ 114.00 |
| Total Income | \$ 3,084.78 |
| Expenses | |
| Annual Payment to Town | \$ 250.00 |
| Veterans Memorial | \$ 153.94 |
| Office | \$ 798.75 |
| May Potluck/Program | \$ 285.63 |
| Expo 2014 Registration | \$ 50.00 |
| VHS Dues | \$ 50.00 |
| Other | \$ 197.23 |
| Total Expenses | \$ 1,795.55 |
| Year End Balance | \$49,906.17 |



The crater shown was caused by the explosion of a state dynamite shack on August 1, 1932. This was the subject of a program given at a meeting of the Berlin Historical Society in 2013 presented by Maudean Neill.

This program will be repeated at the the Annual Potluck/Program meeting this coming May. The location of the explosion was between the Barre -Montpelier Road and the Central Vermont Medical Center.



This is an early view of the Towne Ayer farm on Three Mile Bridge Road which was destroyed by fire on December 26, 2012. Note the covered bridge on Three Mile Bridge Road.

CENTRAL VERMONT REGIONAL PLANNING COMMISSION

TOWN OF BERLIN

The Central Vermont Regional Planning Commission is a consortium of 23 towns and cities in Washington County and western Orange County. The Commission has been providing planning and development assistance to communities since 1967 through its experienced and knowledgeable staff. CVRPC is governed by appointed representatives from each municipality in the region.

The Commission provides assistance on municipal plan and bylaw updates, and this year continued its focus on town planning and enhanced consultations with local officials. The Commission's Transportation Advisory Committee (TAC) continued to evaluate the regional inter-modal transportation needs and make recommendations on projects that should be included in the State Transportation Agency's 5 year capital program. CVRPC also continued its work on the development of local hazard mitigation plans, population and housing growth, and river and stream assessments to support transportation and water quality improvements. The Commission has also been actively involved in assisting towns with the development or updates of BEOP's (Basic Emergency Operations Plans). Continuing with its energy work from 2010, CVRPC worked with Efficiency Vermont on the Home Energy Challenge assisting the 15 Central Vermont communities that joined the Challenge. The Commission's work continued this year with providing assistance to towns on flood issues from Tropical Storm Irene and subsequent storms. Assessment and mapping services were provided to those towns impacted, and work is ongoing as it relates to procuring grant funds for repairs to local infrastructure. CVRPC received a grant to work with towns on assessing green infrastructure barriers and developing language for town plans and bylaws. CVRPC began its Regional Plan 2016 update process with its "*Plan Central Vermont*" outreach effort to involve members and residents in the work of building a sustainable and engaged Region.

This year, the Commission supported the efforts of the Town with approval of the Municipal Plan, updating the zoning map through Geographic Information Services, by providing for traffic counts and updating the Road Surface Management System, assisting with the update and approval of the Local Hazard Mitigation Plan, and performing a comprehensive review of the Town's zoning bylaws.

The Commission also sponsors regional planning programs, provides a forum for inter-municipal cooperation, and participates in state regulatory proceedings for projects that have impact across municipal boundaries. Significant staff time this year was spent working with municipalities on mapping and analysis of current bylaws to understand how they influence future development patterns. CVRPC can also provide model bylaws and assist municipalities with the administration of grants.

Thank you for your continued support for local and regional planning. Please call us for assistance with planning, zoning, transportation, recreation, mapping, or data needs. For more information, you can reach us at (802) 229-0389, or visit our website www.centralvtplanning.org and **Find us on Facebook!**

Susan M. Sinclair, Executive Director
Robert Wernecke, Commissioner

VERMONT DEPARTMENT OF HEALTH TOWN REPORTS

At the Vermont Department of Health, we are working every day for your health. With headquarters and laboratory in Burlington and 12 district offices around the state, we deliver a wide range of public health services and support to your community.

For example, in 2013 the Health Department:

Supported healthy communities: Community Connections/Central Vermont New Directions was awarded \$90,000 to address substance abuse prevention in youth, create smoke-free environments and promote healthier options at convenience stores in our region.

Published a new resource guide for communities: *Healthy Community Design – Active Living & Healthy Eating*.

Provided WIC food and nutrition education to families: We served about half of all Vermont families with pregnant women and children to age 5 with WIC (Women, Infants and Children Supplemental Nutrition Program). WIC provides individualized nutrition education and breastfeeding support, healthy foods, and a debit card to buy fruit and vegetables. In Berlin, 81 women, infants and children were enrolled in WIC. The average value of foods provided is \$50 per person per month.

Worked to prevent and control the spread of disease: During the statewide outbreak of whooping cough in 2012 (645 cases total), we alerted health care providers and the public, promoted Tdap vaccine, and vaccinated 3,269 people on Dec. 19 at free district office vaccine clinics – 343 were vaccinated at the Barre district office. By March 2013 in Washington County, 25 cases were reported, compared to 29 cases by the same time in 2012.

Worked with the Agency of Agriculture to trap and test mosquitoes for West Nile virus and Eastern Equine Encephalitis (EEE) in parts of Addison, Rutland and Chittenden counties. We created a new online Tick Tracker tool at www.healthvermont.gov/ticktracker where anyone can report tick sightings anywhere in the state. Working with the Agency of Natural Resources, we collected deer ticks during hunting season to test for Lyme disease. During the mosquito and tick season, we provided extensive public information and outreach.

This year we responded to a total of 148 cases of infectious disease in Washington County.

Promoted immunizations and healthy living: To improve childhood immunization rates, we launched www.oktoaskvt.org and social media to help parents of young children get answers to their questions about immunization. To encourage healthy eating and physical activity, we invited Vermonters to visit www.healthvermont.gov/mymoment.

Published Healthy Vermonters 2020 goals and performance dashboard: Launched a new online tool that will track real-time progress on more than 100 public health goals (such as smoking rates) and performance measures (such as calls to the quit line). Data can also be viewed on maps and as trends by county, district office area, and hospital service area. www.healthvermont.gov/hv2020

Mobilized the community to address childhood trauma: Barre District Office staff conducted interviews with a diverse cross-section of local stakeholders to assess the impact of childhood trauma upon community well-being. We held a community forum to discuss these results in September and have developed recommendations for action. Workgroups will be convened in 2014.

Your Health Department district office is in Barre at 5 Perry St., telephone number (802)479-4200.

For more information, news, alerts and resources: Visit us on the web at www.healthvermont.gov. Join us on www.facebook.com/vdhbarre and follow us on www.twitter.com/healthvermont.

CENTRAL VERMONT ADULT BASIC EDUCATION



~~~Local Partnerships in Learning~~~

- Central Vermont Adult Basic Education (CVABE) is a community-based nonprofit organization serving the basic education and literacy needs of **Berlin** adults and teens for forty-eight years.
- CVABE serves as central Vermont's resource for free, individualized academic tutoring for individuals (ages 16- 90+) in:
 - basic reading, writing and math literacy
 - English language skills for immigrants and refugees
 - college and employment readiness skills
 - GED (General Equivalency Diploma) and high school diploma preparation and assessment
- CVABE has six welcoming learning centers located throughout the organization's tri-county service region, including a Learning Center in downtown Barre and one in downtown Montpelier. We collaborate closely with schools, libraries, employers, and a great number of other community resources to make our unique service locally accessible. Our welcome extends to everyone.
- Last year alone, 14 residents of Berlin enrolled in CVABE's free programs. Teachers instruct students one-to-one and/or in small groups. Each student has a personalized education plan to address his/her learning goals. These goals might include: getting or improving one's job, earning a high school credential, helping one's children with homework, budgeting and paying bills, reading important information, obtaining a driving license, preparing for college, gaining citizenship, and more. *As parents gain literacy, their children are twice as likely to grow up literate themselves.*
- In recent years, CVABE has provided free instruction to approximately 700 people annually in its overall service area of Washington, Orange and Lamoille Counties. *Nearly all students are low income*. It currently costs CVABE \$2,080 per student to provide *a full year* of instruction. A cadre of 120 community volunteers—including **5 volunteers from Berlin**—works with CVABE's professional staff to meet the large need for these services while keeping overhead low.
- We are deeply appreciative of Berlin's voter-approved *past* support. This year, your level support of \$1,200 is again *critical* to CVABE's free, local education services. Only a portion of CVABE's budget is comprised of state and federal support. *Funding is needed each year from the private sector and from the towns and cities we serve, or we could not help many of the neighbors who need education for a better life.*
- **For more information** regarding CVABE's basic education and literacy instruction for students, or volunteer opportunities, contact:

www.cvabe.org

CVABE's Barre Learning Center
46 Washington Street, Suite 100
Barre, VT 05641
(802) 476-4588

CVABE's Montpelier Learning Center
100 State Street, Suite 3
Montpelier, VT 05602
(802) 223-3403

CENTRAL VERMONT COMMUNITY ACTION COUNCIL

Fall 2013 Report to the Citizens of Berlin

Since 1965, the Central Vermont Community Action Council (CVCAC) has served low-income residents of Lamoille, Orange, and Washington Counties and nine communities in Windsor, Addison, and Rutland Counties. We help people build better lives for themselves, their families and their communities. This year, CVCAC served 17,753 people in 9,264 Vermont households through Head Start and Early Head Start, business development, financial education, food shelves and nutrition resources, housing counseling, tax preparation, teen parent education, emergency heating assistance, home weatherization, workforce training, healthcare navigation, ongoing disaster relief, and more.

Programs and services accessed by 172 Berlin households representing 340 individuals this past year included:

- 159 individuals in 75 households accessed nutritious meals and/or meal equivalents at the food shelf.
- 42 households with 101 family members were able to keep heating their homes with help from our Crisis & Supplemental fuel programs as well as other utility costs.
- 19 individuals in 9 households worked with housing counselors to find and retain affordable, safe, secure housing.
- 2 individuals in 1 household received case management services related to ongoing disaster recovery from Spring 2011 and Tropical Storm Irene flooding, as well as referrals to other community resources to address critical needs.
- 1 person used our Low Income Taxpayer Clinic to resolve IRS controversies and learn about their rights and responsibilities as taxpayers.
- 30 children were in Head Start and Early Head Start programs that supported 12 additional family members.
- 14 households were weatherized at no charge, making them warmer and more energy efficient for residents, including seniors.
- 2 people found and maintained reliable transportation with support from the Vermont Car Coach, including car purchases.
- 8 people attended classes or met one-on-one with a financial counselor to be better able to manage and grow family finances.
- 8 entrepreneurs received counseling and technical assistance on starting or growing a business.
- 3 women received training, counseling and technical assistance from the Vermont Women's Business Center to pursue dreams of business ownership.
- 1 child care provider received nutrition education and was reimbursed for the cost of serving nutritious meals and snacks to the children in their care.
- 3 people saved towards an asset that will provide long-term economic security. With savings, homes were purchased; businesses were capitalized and people enrolled in higher education or training.

Community Action thanks the residents of Berlin for their generous support this year!

CENTRAL VERMONT COUNCIL ON AGING

Report of Services to the Town of Berlin

Fiscal year 2014-15

One call to our Senior Helpline at 1-800-642-5119 can connect an older central Vermonter or a concerned family member with essential services that support an elder in remaining independent. For forty years, Central Vermont Council on Aging (CVCOA) has helped elders in leading healthy, meaningful and dignified lives in their homes and communities. We provide a network of programs and services to help make this a reality for older residents of Berlin.

Among the services provided directly by or under contract with CVCOA are information and assistance; community and home delivered meals; health insurance counseling; transportation to essential destinations; family caregiver support and respite grants; mental health services; legal services; companionship; food stamp and fuel assistance outreach; and help with household tasks. We sponsor the Senior Companion program.

Older residents of the Town of Berlin often require the services of a case manager to assess their specific needs, develop an individualized care plan, and to connect them with public benefits programs and other community and state resources. The CVCOA Case Manager for Berlin is Dorothy Robinson, who can be reached at 802/476-2666.

Central Vermont Council on Aging is a private nonprofit organization. There is no charge to elders and their families for services provided. All programs and services are made possible by local communities, state and federal funds, and private donations. CVCOA recognizes and appreciates the valuable support for older central Vermonters provided by the Town of Berlin.

CENTRAL VERMONT SOLID WASTE MANAGEMENT DISTRICT
137 Barre Street, Montpelier, VT 05602 www.cvswwmd.org 802-229-9383

Central Vermont Solid Waste Management District (CVSWMD) FY 2013 Report for Berlin

CVSWMD is made up of 18 member cities and towns and approximately 52,000 residents. Matt Levin represents Berlin on the CVSWMD Board of Supervisors.

In FY13, \$10,580.51 in Municipal Assistance Grants was provided; of that, Berlin received \$3,000 for a bulk trash collection. The CVSWMD also provided \$14,211.31 in School Zero Waste and Walbridge Reuse Grants.

The district continues to provide award-winning programming, including:

- **Residential Composting:** We sell Green Cone food digesters and Soilsaver composting units at a reduced cost to district residents. We also gave several of them away in raffles.
- **Business Composting:** CVSWMD has **95** participating businesses and institutions throughout Central Vermont, which, combined, diverted an estimated **2.6 million lbs.** or **1307 tons** of food scraps to composting facilities.
- **School Composting (part of our School Zero Waste Program):** All 24 public schools in the district participate in this program. Over the course of the 2012-2013 school year, our schools diverted an estimated **125.83 tons** (251,705 lbs.) of high quality food scraps.
 - **Berlin Elementary School** has diverted **7.665 tons** of food scraps in FY13 alone!
- **Special Collections:** In 2013, nine events were held, in which we collected hazardous waste, electronics, textiles, tires and books.
- **Web Site:** We post useful information about what can be recycled, how to dispose of hazardous waste, and about our goal to move toward Zero Waste, including the “A to Z Guide,” dates and times of our special collections, and strategies for achieving a Zero Waste household.

For more information go to www.cvswwmd.org or contact us at 802-229-9383 or comments@cvswwmd.org

CIRCLE



CREATING SAFER COMMUNITIES
ENDING VIOLENCE AGAINST WOMEN
TOGETHER

Circle continues to evaluate and improve upon existing services available to victims of intimate partner violence. In fiscal year 2013, services were modified and expanded in order to better accommodate the increased needs of victims living in a rural community. Throughout all of these changes, Circle staff and volunteers were kept extremely busy providing the following services:

- Staff and volunteers responded to 5,399 hot line calls, an average of 449 calls per month, and an increase of 4% from last year.
- Shelter services were provided to 32 women and 27 children for a total of 1,326 bed nights.
- Our prevention based programs in schools reached a total of 2,055 students in Washington County through the 79 presentations and long-term support groups held during this fiscal year.
- Circle provided community presentations to 806 individuals through the 41 trainings and workshops offered to individuals and professionals in Washington County.
- Advocates provided support to 108 plaintiffs during Final Relief from Abuse Hearings, and assisted 111 individuals file for temporary orders.
- Court Education Program was presented to 261 individuals, and our Court Hour Program, which offers one-on-one support to plaintiffs as they prepare for their final hearings, was offered to 61 individuals.
- Over 1,500 people received direct services from Circle, which are maintained by trained staff and volunteers.
- Our organization continues to rely heavily on the vast support of its many dedicated volunteers; Board Members, Hotline Advocates, Group Facilitators, and Shelter Support have all contributed 7,125 hours to the work of Circle.

P.O. Box 652, Barre, Vermont 05641



24-Hour Toll-free Hotline: 1-877-543-9498

Formerly Battered Women's Services and Shelter

www.circlevt.org

FAMILY CENTER OF WASHINGTON COUNTY



.... serving families in Berlin

The Family Center of Washington County fosters the positive growth and development of young children and their families. The Family Center's array of services includes: infant, toddler and preschool child care, playgroups for children from birth to five, parent education and outreach activities – for mothers and fathers, training for child care providers, assistance to parents in finding and paying for child care, and planning and coordinating the Central Vermont Building Bright Futures Council's region-wide programs for parents as first teachers of their children. We served 4,146 individuals in Central Vermont last fiscal year.

Among the 161 individuals in Berlin who benefited from the Family Center's programs and services from July 1, 2012 – June 30, 2013 were:

- *42 who consulted our **Child Care** and other **Resource and Referral services**, receiving assistance in finding suitable child care to meet their needs, answering questions related to child care and child development, and receiving information about other community resources available to them.
- *37 **families** who received **assistance paying for child care**.
- * 4 **licensed and registered child care providers** and other support agencies who consulted our **Provider Support services**, and received monthly newsletters and training on a wide variety of topics through home visits, conferences, workshops, and intensive Child Development Associate training.
- *12 **children and 9 adults** who participated in our **Playgroups**. Playgroups are free, open to all families with children birth to five, and have no eligibility requirements. Children have a chance to play with others in a safe, stimulating and nurturing environment. Parents talk to other parents, draw upon each other for support, learn new skills from Playgroup Facilitators and get information about community resources.
- * 8 **children** who attended our 4 STARS **Early Childhood Education** program.
- *20 **children and parents** who attended our **community events**.
- *27 **individuals** who were served by one of our specialized **Home Visiting** services, providing parent and family education and support.
- * 1 **community member and child care professional** who planned local and regional **Building Bright Futures Council or Children's Integrated Services** activities.
- * 1 **individual** who received **employment training** in our **Family Works program**.

We are grateful for the support shown by the voters of Berlin. For more information about any of our programs, please contact Lee S. Lauber, Executive Director, at 262-3292, Ext. 118, e-mail us at familycenter@fcwcv.org, or visit our website at www.fcwcv.org.

"...fostering the positive growth and development of young children and their families."

GREEN MOUNTAIN TRANSIT AGENCY (GMTA)



Green Mountain Transit Agency Town of Berlin FY13 Annual Report

Who We Are

GMTA is the public transportation provider for the northwest and central regions of Vermont, offering a variety of services to the communities in which we serve, including commuter, deviated fixed routes, demand response shuttles, and individual services for shopping, health care shuttles and daily needs.

Our Services

General Public Transportation

GMTA provides traditional general public transportation service which directly supports the need for affordable commuter, environmentally efficient and essential daily need transportation solutions.

Individual Medicaid, Elderly and Disabled Transportation

In addition to general public transportation service, GMTA provides medical and non-medical transportation service to those who qualify for either Medicaid or Elderly and Disabled funds, or both. We also offer rides for individuals receiving critical care such as radiation and dialysis treatments.

Individual services include trips to:

- ❖ Medical appointments
- ❖ Meal site programs
- ❖ Senior Center and Adult Day Care
- ❖ Prescription and Shopping
- ❖ Social and Daily services
- ❖ Radiation and Dialysis Treatment

FY13 Ridership Report

Individual Special Service

For FY13, 63 Town of Berlin residents received individual Medicaid, Elderly and Disabled transportation service, equaling 2,106 trips and 11,047 total miles traveled.

Ridership General Public Transportation Service

GMTA provides direct or connecting service to the Town of Berlin through the following general public transportation service routes:

| | | |
|------------------------------------|-----------------------------------|-------------------------------------|
| MONT. LINK EXPRESS: 118,486 | US2 COMMUTER: 22,791 | MONT. HOSPITAL HILL: 22,517 |
| CITY COMMUTER: 50,060 | WATERBURY COMMUTER: 12,484 | PLAINFLD HEALTH SHUTTLE: 884 |
| CITY MID DAY: 30,311 | ROUTE 100 COMMUTER: 12,409 | BARRE HOSPITAL HILL: 25,586 |

Thank You

Thank you to the taxpayers of Berlin for your continued financial support of GMTA's public transportation service and for your commitment to affordable and efficient transportation solutions.

Please feel free to contact us with questions or to request additional information on GMTA services at 802.223.7287 or gmtaride.org.

GREEN UP VERMONT

Green Up Day, May 4, 2013

The weather warmed up just in time for Green Up Day 2013! Many towns reported an increase in volunteers, with some towns setting all-time records. Coordinators overall reported seeing and collecting less trash. We are beginning to track illegal dumpsites by town as well, with the help of our coordinators.

Green Up Day celebrated 43 years in 2013. Green Up Vermont is the not-for-profit 501(c) (3) organization responsible for continuing the success of Green Up Day. The success of Green Up for Vermont depends upon two essential ingredients: one is the combined efforts of individuals and civic groups volunteering to make it all possible; and two, the financial support given by the public and private sectors throughout Vermont. The “State” does not “do” Green Up Day.

With your town’s help, we can continue Vermont’s unique annual tradition of taking care of our beautiful landscape and promoting civic pride so our children grow up with Green Up. Our coordinators tell us that most of their volunteer force is families with young children. Green Up Vermont focuses on education for grades K-12 with activities such as a curriculum for K-4, activity booklets, a story and drawing booklet, and the annual poster and writing contests for grades K-12. Please visit www.greenupvermont.org to learn more.

Careful use of resources minimizes Green Up’s costs. The State appropriates funds that cover about 12 percent of our budget. Last year, appropriations from cities and towns covered 18 percent of our budget. These funds pay for supplies including over 46,000 Green Up trash bags, promotion, education, and services of two part-time employees. We ask your community to contribute because when you support Green Up Vermont you are not just supporting a program but Vermont and the people who live – and visit – here.

Mark your calendars for the next Green Up Day, May 3, 2014, the first Saturday in May. Put on your boots, get together with your family, invite some friends and come join us in your community to make Vermont even more GREEN!

GOOD SAMARITAN HAVEN

The Good Samaritan Haven is the only shelter for homeless people in central Vermont. Good Samaritan Haven serves individuals and families in Washington, Orange, and Lamoille counties through emergency shelter and transitional housing programs, as well as providing clients with case management, basic needs, and food. Good Samaritan Haven is open every night of the year and guests must be clean and sober to stay. We provided more than 6,150 bed nights and served more than 250 people in our community in 2013.

The staff and guests at the Good Samaritan Haven greatly appreciate the Town of Berlin's support of the work we do. For more information, including a short video tour, please visit our website www.GoodSamaritanHaven.org. We are located at 105 North Seminary Street, Barre, VT. Our phone number is 479-2294.

MONTPELIER SENIOR ACTIVITY CENTER

Berlin Town Report, Winter 2014

The Montpelier Senior Activity Center is located in a newly renovated, ADA-accessible, energy-efficient, bright facility at 58 Barre Street in Montpelier. Anyone 50 years of age or over is welcome to join and participate in its programs, activities, meals and services that promote healthy aging and lifelong learning, help prevent and address physical and mental health issues, maintain socialization, reduce isolation, enhance nutrition and expand access to various aging resources.

Class fees are very modest and financial aid is available. 40 regular weekly classes include strength training, dance, yoga and tai chi; three different foreign languages, writing and poetry; film series, painting, rughooking, clay and other arts; iPhone and Facebook. Friends old and new gather for billiards, mah johnng, bridge and cribbage. A six-station computer lab, wi-fi, Wii, printing, photocopying, and book and periodical donations library are free to members, along with an upright and electric piano. Coffee, tea and congregate meals (Feast Together, Tuesday and Friday; Feast to Go, Thursday) are available, and a new commercial kitchen has expanded nutritional options this past year.

Off-site, members have greatly discounted access to swimming, tennis, gym and bowling. Regular and diverse day trips are planned around New England with the aid of the Center's 12-passenger van. The Center hosts health clinics, foot and massage clinics, and a variety of clinics with representatives from community partners such as Council on Aging, Onion River Exchange, Homeshare Now. A new Resource Room provides a library of information about senior services and options. Montpelier Memory Café is an enjoyable and informative monthly gathering for people with dementia and their caregivers.

In the past year, at least **29 residents from Berlin** participated regularly at MSAC as members, and the rate is increasing each year. As a supporting town, Berlin members have reduced fees and can register for classes earlier than members from non-supporting towns. **Additional uncounted** residents from Berlin took advantage of the many MSAC and community events, meals and services that are free and open to the public at the Center.

For more information, email msac@montpelier-vt.org, call 223-2518 or go to www.montpelier-vt.org/msac . We hope to serve even more Berlin residents in the coming year and greatly appreciate your town's support!

PEOPLE'S HEALTH & WELLNESS CLINIC

*553 North Main Street • Barre, VT 05641 • Telephone (802) 479-1229
Serving the Uninsured and Underinsured of Central Vermont*

BERLIN TOWN MEETING 2014

2013 People's Health & Wellness Clinic Program Summary

The Mission of the People's Health & Wellness Clinic is to provide primary health care and wellness education to uninsured and underinsured central Vermont residents who could not otherwise afford these services.

In 2013, the People's Health & Wellness Clinic provided 2551 patient interactions, including 1464 medical visits, to 654 individual patients, a 19% increase over 2012. 336 of these patients were new to the Clinic. We provided 220 medical consults, 602 diagnostic tests, and 52 dental referrals. Our services include screening all patients for eligibility in a variety of health insurance and assistance programs. We also helped many of the 654 patients navigate the application process for a variety of programs including, VHAP, Medicaid, Catamount, Ladies First, Medicare, Healthy Vermonters, Affordable Meds, and Central Vermont Medical Center's patient financial assistance program. We were able to successfully enroll them 658 times, many in more than one program.

In 2013, Berlin residents came for 48 medical visits, representing 17 unduplicated patients. We provided 15 case management visits, 7 medical consults, 32 diagnostic tests (labs, x-rays, etc.) and provided prescriptions and pharmaceutical samples 9 times. We helped 6 individuals navigate the new health care system and successfully enroll into health insurance and assistance programs. Since we began our oral health care program in July of 2013 we have had 1 dental history screening for a Berlin resident.

Volunteer practitioners are the heart of our service model. In 2013, over 120 volunteers gave over \$179,000 worth of their time serving our patients. We also received over \$273,000 worth of pharmaceuticals and medical supplies for our patients, paid for \$17,066 of diagnostic testing, and got another \$29,000 of tests donated.

2013 was our fourth year of providing special Women's Clinics, in collaboration with Central Vermont Medical Center, and funded by the Susan G. Komen for the Cure and Ladies First. Complete women's physicals, self-examination techniques, and access to free mammograms, other diagnostic tests, and insurance coverage have brought comprehensive and preventive care to another group of central Vermont's uninsured residents.

We define our primary service area as all of Washington County, plus the Orange County towns of Orange, Washington, and Williamstown, but we do not restrict geographic access, and ended up serving people from 49 Vermont towns. While our income guidelines go up to 300% of the Federal Poverty Level (FPL), over 83% of our patients fall under 185% FPL (\$21,257 gross a year for an individual - \$28,694 for a couple).

2014 will continue to bring changes to Vermont's health care system, as the federal Affordable Care Act and state legislation continue to be implemented. The new Health Care Exchange, called "Vermont Health Connect" began in October 2013 and has brought many challenges to those wanting to sign up. This on-line system is supplemented by face-to-face "patient navigators," very much along the lines of what PHWC has been doing for years to assist our patients apply for and enroll in various health insurance and assistance programs.

However, many of Vermont's current programs have disappeared, including Catamount Health Assistance Plan and Vermont Health Access Plan (VHAP). Cost-sharing for patients – premiums, co-pays, and deductibles – are currently proposed to change significantly. Dental care for adults is not covered under Exchange plans.

This has caused uncertainty and some turmoil among our patients, current policy-holders, and the public, as employees and employers are examining how they currently provide and access health coverage. We are intimately involved in the public policy discussions on how these changes will occur and impact our patients, and intend to do all we can to help our patients continue to access quality and affordable health care, both through private and public insurance coverage, and at the Clinic.

We are very grateful to have had the support of every town in central Vermont, including Berlin, as we do our work. This helps us leverage other funding from foundation and corporation grants. Thank you again for continuing to support the efforts of the People's Health & Wellness Clinic.

RETIRED SENIOR VOLUNTEER PROGRAM

RSVP

RSVP FOR CENTRAL VERMONT AND NORTHEAST KINGDOM is part of a Nationwide Program for people who want to help meet community needs through meaningful use of their skills, knowledge and talents in volunteer service.

Berlin was able to benefit from RSVP services in three ways during the 2012-2013 fiscal year. The RSVP Coordinator involved six residents of Berlin in volunteer service to area non-profit organizations. Those organizations were, Aldrich Public Library, Green Mountain Transportation Agency, Montpelier Food Pantry and the RSVP Holiday Project.

These volunteers provided 1346 hours of service to the above-mentioned organizations. They helped expand or continue the valuable services that were provided to residents of our service area. We calculate that these volunteers provided an equivalent of \$ 27,876.00 of services to the area. We are proud of the work these volunteers contributed, and are pleased to help make Berlin a better place for its residents.

In addition to involving these volunteers, RSVP made available insurance, transportation reimbursement, recognition, and training.

We also have many RSVP members who serve throughout our service area who provide services that benefit the area residents. Services such as hospitals, Red Cross Blood drives, and other services end up benefiting a large segment of the population. This year RSVP members continued their involvement in the flood recovery programs.

Anyone wishing to know more about RSVP, or wanting to become a volunteer, should call 828-4770, visit our website at www.volunteervt.com or stop in to see us at our donated office in the Woodridge Nursing Home in Berlin.

Respectfully submitted,

J. Guy Isabelle

Director

SEXUAL ASSAULT CRISIS TEAM

4 Cottage Street, Barre, Vermont 05641

Office: (802) 476-1388 / Facsimile: (802) 476-1381 / 24 Hour Hotline: (802) 479-5577

E-Mails: Bobbi Gagne SACTWC@AOL.COM

2012-2013 Annual Report

The Sexual Assault Crisis Team (SACT) is a private, non-profit organization that offers free of charge advocacy for male and female victims of sexual violence. This advocacy includes emotional support both one on one and groups, 24/7 emergency hotline, legal support, medical and hospital support, emergency overnight shelter support and shelter use for victims/survivors, their non-offending family members during the legal process including court, depositions, rape exam recovery, time before or after individual counseling sessions through private therapist, other times when victims/survivors need a private space or bed for an hour or a day. SACT also provides education around all sexual violence issues for Washington County Schools K-12 and colleges, service groups and other public organizations.

This year SACT is facing additional demands on our resources as we attempt to provide the services needed for male and female shelter residents who are leaving behind their homes, belongings, and financial resources for medical, food, and restart up costs. Victims and survivors not only look to us to provide food, emergency dental, and or medical assistance but also look to us for transportation funds and relocation funds including rent deposits etc.. We have also found our shelter staff are having to provide assistance to people using our shelter to apply for or change location information for SSI and other resource needs. We are working closely with Norwich University and the Vermont National Guard Sexual Violence Response Coordinator to ensure returning soldiers and their family members, who are struggling with sexual violence issues, are offered all of our services to facilitate their transition to civilian life.

SACT operates using paid staff and during 2012-2013 we had five volunteers and five part time stipend paid hotline staff from local communities who trained for twenty hours to provide confidential advocacy to victims by responding to hotline calls. During 2012-2013 SACT received 1978 calls for services including crisis calls for sexual assaults, requests for emotional support, hospital advocacy, criminal justice advocacy, information and referral, and requests for education and training. These calls for services were handled by both paid staff and volunteers. During fiscal year 2012-2013 SACT provided services to 186 new unduplicated and 3 return clients. SACT served survivors who suffered from a variety of abuse, including sexual assault, sexual abuse, stalking, pornography and human trafficking.

SACT provided shelter for male and females survivors of sexual violence. SACT also provided shelter for male victims of domestic violence and for special needs victims, primarily those needing a handicapped accessible facility which allows the non-offending care provider to stay in shelter with the victim/survivor. During the 2012-2013 fiscal year, SACT provided shelter for 59 people, including 41 adult females and 9 adult males and 7 female children and 2 male children for a total of 658 bed nights. SACT remains dedicated to providing services to all survivors of sexual violence and remains committed to identifying new needs and meeting that challenge.

VERMONT ASSOCIATION FOR THE BLIND AND VISUALLY IMPAIRED
Report of Services for Town of Berlin

More than 10,500 Vermont residents are blind or visually impaired. Vision problems can complicate an individual's ability to perform daily tasks, stay mobile inside and outside the home, and enjoy leisure activities. Additionally, Vermont's rural nature makes it less likely for those with visual impairments to encounter others who face similar challenges, and thus creates feelings of isolation and a sense that they are not understood by their peers.

During Fiscal Year 2013, VABVI served 1,417 clients from all 14 counties in Vermont, including 2 adult clients in Berlin and 114 adults and 24 students from Washington County.

Since 1926, VABVI, a nonprofit organization, has diligently pursued our mission of enabling Vermonters with vision problems, whether blindness or impairment, to achieve and maintain independence. We are the *only* private agency in Vermont to offer a complete range of services to visually impaired residents – and at no cost to the client.

Services include Rehabilitation (adapting daily living tasks to allow those with low vision to live independently); Orientation and Mobility (providing white cane and guide dog instruction, allowing individuals to navigate through their home and community independently); Assistive Technology (adaptive aids allow clients to successfully perform most activities they desire); Social Networking (improving social skills and providing a support network); and Statewide Transportation (volunteer drivers provide rides to medical appointments, grocery stores and for personal visits).

VABVI has four offices statewide, located in Brattleboro, Montpelier, Rutland and South Burlington. For more information about VABVI's services, or to volunteer, please contact us at (800) 639-5861, email us at general@vabvi.org or visit us our website at www.vabvi.org.

We are respectfully requesting \$500 from Berlin.

VERMONT CENTER FOR INDEPENDENT LIVING TOWN OF BERLIN - SUMMARY REPORT

Since 1979, The Vermont Center for Independent Living (VCIL) has been teaching people with significant disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

Data for our FY'13 (Oct. 2012 – Sept. 2013) show VCIL responded to over **2,218** requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **310** individuals to help increase their independent living skills (including **10** peers who were served by the AgrAbility program and **11** peers who received specialized Benefits to Work Counseling). VCIL's Home Access Program (HAP) assisted **173** households with information on technical assistance and/or alternative funding for modifications; 47 of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **164** individuals with information on assistive technology; 40 of these individuals received funding to obtain adaptive equipment. **428** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our Peer Advocate Counselors and services are available to people with disabilities throughout Vermont.

During FY '13, **2** residents of Berlin received services from the following programs:

- Information Referral and Assistance (I,R&A)

To learn more about VCIL, please call VCIL's toll-free I-Line at:

1-800-69-1522, or, visit our web site at www.vcil.org

WASHINGTON COUNTY YOUTH SERVICE BUREAU

| | |
|--|---|
| <p>The Washington County Youth Service Bureau/Boys & Girls Club Is an Important Resource to the Residents of Berlin</p> <p>During the past service year July 1, 2012 – June 30, 2013, the Washington County Youth Service Bureau/ Boys & Girls Club provided the following services to 50 young people and family members in Berlin:</p> | |
| ➤ | <p>2 Teens and their Families were assisted by the Country Roads Program that provides crisis intervention, short-term counseling, and emergency, temporary shelter for teens.</p> |
| ➤ | <p>8 Teens were provided with Substance Abuse Treatment through the Healthy Youth Program.</p> |
| ➤ | <p>19 Teens participated in the Basement Teen Center in Montpelier that provides supervised drop-in time, leadership opportunities, and a variety of safe, substance-free activities & events.</p> |
| ➤ | <p>2 Family Members (1 teen & 1 child) participated in the Teen Parent Program that educates teens about the challenges of parenting at an early age; and helps teen parents and pregnant teens build parenting and life skills, continue their education, and create healthy homes.</p> |
| ➤ | <p>13 Community Members were served through the 40th annual Community Thanksgiving Dinner organized by the Bureau and includes home delivery for housebound community members. 6 of these meals were delivered to home-bound residents.</p> |
| ➤ | <p>6 Teen participated in the Transitional Living Program that helps homeless young people make the transition to independent living.</p> |

This year's funding request represents approximately \$10.00 per person served. This is only a small fraction of the cost of the services provided by the Bureau. Most of the services provided to Berlin residents have involved multiple sessions, counseling services were provided by certified or licensed counselors, and emergency temporary shelter included 24-hour supervision, meals, and transportation.

Referrals to the Washington County Youth Service Bureau/Boys & Girls Club come from parents, teachers and other school personnel, other area organizations, the Vermont Department of Children and Families, the Vermont Department of Corrections, churches, police officers, and young people themselves. Many referrals are received through the agency's 24-Hour Crisis Response Service.

The Bureau is a private, non-profit, social service agency. All programs and services are funded by foundations, state government, federal government, Medicaid and other insurance, private donations, area towns, and fundraising activities.

For Information and Assistance Call

The Washington County Youth Service Bureau/Boys & Girls Club

CALL 229-9151 - 24 Hours a Day – 7 Days A Week



P.O. Box 627 38 Elm Street Phone: 802-229-9151 Email: wcysb@wcysb.org

Montpelier, VT 05601 Fax: 802-229-2508 Website: www.wcysb.org

WHY CALL VERMONT 2-1-1?

Vermont 2-1-1

Vermont 2-1-1 is an Information and Referral program of the United Ways of Vermont. By dialing 2-1-1 from any phone in Vermont, you will receive up-to-date information and referrals on health and human services across the state.

By dialing 2-1-1 information is much easier to find. 2-1-1 is a local call for free and confidential community information and referrals. When you call Vermont 2-1-1, you will receive person-to-person assistance, 24 hours a day/7 days a week. Language translation services are also available.

Vermont 2-1-1 is the entry point for Lifeline Suicide Prevention calls, the Vermont Agency of Human Services Afterhours Emergency Housing and information as well as serving as the Public Inquiry Line for Vermont Emergency Management during an incident or emergency, such as the April 2011 flood and Tropical Storm Irene. Vermont 2-1-1 staff will assist callers with evacuation routes, shelters, commodity points of distribution locations, federal reimbursement procedures and more.

Vermont 2-1-1 collects town, county and statewide data and feeds it back to communities to help make systemic change. Monthly reports showing the needs of your town are available. In 2013, residents of Berlin called Vermont 2-1-1 189 times, with the top reasons for calls being homeless motel vouchers, utility assistance, community shelters, hospitals and legal counseling. Food pantries, lawyer referral services, financial assistance and rent payment assistance were also among the top referrals.

Dialing the simple three digit number, 2-1-1, can become as automatic to anyone with a health and human service need as dialing 9-1-1 is in an emergency. We can make sure Vermonters have access to community, faith and state based services to help them with everyday needs and in difficult times.

For further information: dial 2-1-1 or
 1-866-652-4636
 www.vermont211.org

Respectfully submitted,

MaryEllen Mendl
Director

VOLUNTEER POSITIONS ON TOWN BOARDS

The Town of Berlin is looking for qualified individuals to serve on Boards / Committees. If you are interested in getting involved, please fill out and return this form to:

Town of Berlin - Volunteer Positions
108 Shed Road, Berlin, VT 05602
or call the Town Office at 223-4405

Name _____

Address _____

Home phone _____ Cell phone _____

Interest in serving on:

- | | |
|---|---|
| <input type="checkbox"/> Board of Sewer Commissioners | <input type="checkbox"/> Recreation Board |
| <input type="checkbox"/> Planning Commission | <input type="checkbox"/> Emergency Management Team |
| <input type="checkbox"/> Development Review Board | <input type="checkbox"/> Water Supply Committee |
| <input type="checkbox"/> Cemetery Commission | <input type="checkbox"/> Economic Development Committee |
| <input type="checkbox"/> Conservation Commission | |

Background/Experience/Previous Boards or Committees served on:

There is additional information about these entities within the town report and on the town website <http://www.berlinvt.org>

Other Berlin groups:

Berlin Historical Society - Norbert D. Rhinerson, 223-1203 Norbert925@myfairpoint.net

Berlin Volunteer Fire Dept – 223-5531 <http://berlinfiredepartment.org>

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