

**Town of Berlin Sewer Commission  
108 Shed Road  
Berlin, Vt 05602  
(802)223-4405, Option 7**

**Commissioners  
Rob Allen / Jim Hartson /  
Henry LaGue Jr. / Dana Marineau  
Assistant Mary S Wissell**

**Regular Meeting  
Unapproved Minutes  
Monday August 25, 2014**

**Present:** Rob Allen, Chair; Henry LaGue, Dana Marineau and Mary Wissell.

**Absent:** Jim Hartson

**Meeting called to order at 7:05 P.M.**

**Public Comment** - none.

**Minutes** - Dana Marineau made a motion to approve the minutes for August 11, 2014 Meeting as written. Henry LaGue 2<sup>nd</sup> the motion. Vote – All in favor.

**Maintenance** – None.

**Northfield Savings Bank, Paine Turnpike** - Ron Lyon from Dubois and King Engineering attended the meeting on behalf of the Northfield Savings Bank. Original plans submitted to the Sewer Commission included a 1,000 gallon grease trap for a food prep kitchen. During final design the facility was designed with only a small employee break room with no kitchen. The break room will not include a stove or any other food prep equipment, only include two microwaves and two refrigerators. Due to this redefinition of the kitchen/break room facilities, Dubois and King Engineering is requesting that the Sewer Commission allow the elimination of the grease trap from the project. Henry LaGue asked if there would be a garbage disposal - answer no. Henry LaGue made a motion to allow NSB to eliminate the 1,000 gallon grease trap provided if any future changes are made to the kitchen area, the Sewer Commission will be notified. Dana Marineau 2<sup>nd</sup> the motion. Vote - All in favor.

Copies of the Approved Minutes of this meeting are to be sent to Northfield Savings Bank.

**Financial** - None

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**Assistants Report –**

A new computer for the Sewer Commission was ordered and installed by R B Technologies.

Mary Wissell will be out of the office the week of September 1 and will be return Monday September 8<sup>th</sup>.

**Warrants -**

Dana Marineau made a motion to approve Accounts Payable Warrant Report #4 dated August 25, 2014, checks 2588 thru 2592 in the amount of \$ 4,642.38.

Henry LaGue 2<sup>nd</sup> the motion. Vote – All in favor.

**Round Table -** none.

**Adjourned -** Meeting adjourned at 7:45. Motion made by Dana Marineau, 2<sup>nd</sup> by Henry LaGue. Vote - All in favor.

Mary S Wissell  
Assistant to the Sewer Commission

Date Approved: