

**Town of Berlin Sewer Commission
108 Shed Road
Berlin, Vt 05602
(802)223-4405, Option 7**

Commissioners

**Rob Allen / Jim Hartson / Henry LaGue Jr.
Dana Marineau / Norbert Rhinerson
Assistant Mary S Wissell**

**Regular Meeting
Approved Minutes
Monday July 14, 2014**

**Present: Rob Allen, Chair; Henry LaGue, Dana Marineau,
Norb Rhinerson, Ron Mercier and Mary Wissell.**

Absent: Jim Hartson

Meeting called to order at 7:00 P.M.

Public Comment - none.

Minutes - Dana Marineau made a motion to approve the minutes for June 9, 2014 Meeting as written. Norb Rhinerson 2nd the motion. Vote – All in favor.

Maintenance - Ron Mercier reported the Vine Street manhole that needed repairs because of water infiltration had been repaired.

Mastic for manhole repairs - There is plenty on hand, some at LaGue storage trailer and some at the Main Pump Station.

Shaw's Pump Station - C E Wendel Electric is getting ready to repair the pedestal at the pump station as per the quote submitted.

Montpelier Public Works – A schedule and an invoice to repay the River Street Bond Project was reviewed. The Board still had questions about the billing percentage. It appears the payment calculations are at 53.75% instead of 47.8% plus 4.005% bond interest. Mary Wissell is to contact Sandy Gallup at Montpelier Public Works re the payment schedule.

Phelps Engineering Report - A report re the force main was reviewed. The Commission had questions and tabled the article until they receive further information.

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Meter readings for Berlin are complete. The Willard Bean Building on Fisher Road was destroyed on April 28th and a meter reading was not received. The usage for the previous six months was 40,000 gallons, a bill will be sent to this account for 26,668 gallons of usage (6,667 gallons/month X 4 months).

Financial - Norb Rhinerson reported that expenses were under budget for the past fiscal year. After expenses have been paid and before new income is received, cash on hand balance will be about \$ 250,000. The Commission was informed by Montpelier Public Works that a lump sum payment for the River Street Project Bond is not permissible. The Board discussed the cash on hand balance and pending projects that have been put on hold because of the uncertainty of the River Street Project.

Maplewood Limited of Montpelier submitted an Allocation Application for a new convenience store with deli and fuel pumps on Paine Turnpike North. Maplewood Store, the Follett House Lot; and the Therrien residence all have allocation that has been issued in the past. The total allocations for these properties will be used as a credit towards the new allocation application. Article discussed only no action pending documents needed.

Warrants -

Norb Rhinerson made a motion to approve Accounts Payable Warrant Report #1 dated July 14, 2014, checks 2566 thru 2574 in the amount of \$ 12,129.46. Dana Marineau 2nd the motion. Vote – All in favor.

Round Table - None.

Adjourned - Meeting adjourned at 8:25. Motion made by Dana Marineau, 2nd by Norb Rhinerson. Vote - All in favor.

Mary S Wissell
Assistant to the Sewer Commission

Date Approved: