

**Town of Berlin Sewer Commission
108 Shed Road
Berlin, Vt 05602
(802)223-4405, Option 7**

Commissioners

**Rob Allen / Jim Hartson / Henry LaGue Jr.
Dana Marineau / Norbert Rhinerson
Assistant Mary S Wissell**

**Regular Meeting
Unapproved Minutes
Monday June 9, 2014**

**Present: Rob Allen, Chair; Dana Marineau, Norb Rhinerson,
Ron Mercier and Mary Wissell.**

Absent: Jim Hartson and Henry LaGue

Meeting called to order at 7:05 P.M.

Public Comment - none.

Selectboard – Fisher Road Sewer Line - Roberta Haskin and Peter Kelley attended the meeting to discuss a request from Central Vermont Chamber of Commerce (CVCOOC) to transfer and assign force main easement rights to the Town of Berlin. The force main is under Paine Turnpike and along Fisher Road. CVCOOC would like to transfer and assign to the Town of Berlin ownership of the two inch and four inch force mains as well as all the rights regarding the twenty (20) foot easement acquired from LaGue as described in an Easement Deed dated October 21, 1999. The request includes the force mains only; they are not requesting the Town take over ownership of the pump station at this time. The issue of occasional freezing of the force main was discussed, it is felt that this may be entirely resolved by simply adding the volume of effluent that will be generated by Northfield Savings Banks new building. As part of the project Northfield Savings Bank has agreed to pay all costs associated with digging up and insulating the pipe to further reduce potential for freezing to occur in the future. The Commission and Selectboard Members still had questions re the transfer and further discussion is needed. Article tabled.

Maintenance -

Line Cleaning - Ron Mercier reported that Hartigan has started annual line cleaning on Route 302. They have been working on Highland Avenue and had to dig down quite a ways to get to the manholes that have been buried from road maintenance. Ron requested permission to hire a contractor with cones, signing and equipment to dig up the remaining manholes so they can be cleaned. About 12 risers of various sizes need to be ordered. Dana Marineau made a motion to authorize ordering 12 assorted size risers and hiring a contractor to dig the manholes up and have risers installed on Highland Avenue. Norb Rhinerson 2nd the motion. Vote – All in favor.

Main Station - Ron reported that Lajeunesse completed the roof repairs at the main pump station and they did a good job.

Maintenance Plus TLC Contract - The contract was reviewed and backup re the total out of pocket expense that Ron Mercier has paid for workers compensation because the payment amount was not updated annually from 2010 to 2013. The total additional expense is \$ 4,107.00. The only change Ron is asking to renew the contract for three years is retroactive pay for this out of pocket expense and total reimbursement for future annual workers compensation invoices. The Commission decided to reduce the monthly stipend paid to exclude the workers compensation payment. A new agreement will be prepared correcting these numbers. Maintenance Plus TLC will pay the annual workers compensation invoice and submit it to the Commission for reimbursement. Norb Rhinerson made a motion to reimburse Ron for the \$ 4,107 out of pocket expense for the past increased workers compensation insurance. Dana Marineau 2nd the motion. Vote - All in favor.

Delinquent Account - Delinquent Marshall account was reviewed and the Commission decided to make an agreement with Marshall that the principal on his account (\$4,319.07) must be paid as per arrangements made by the Town Treasurer. If payments are not made as mandated the balance due on the account will return to the present delinquent amount (\$ 5,863.67) plus additional penalty and interest. Dana Marineau made a motion to reduce the total due on the account to the actual billing principal provided the payments are made as mandated. Norb Rhinerson 2nd the motion.

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River Street Bond - An invoice for the River Street Bond payment that is due for FY 13/14 was received but is not calculated at 47.8% of the cost. New invoices have been requested.

Financial - A draft budget was presented. A new computer for the Administrative Assistant is to be budgeted for FY 14/15. Maintenance costs at the pump stations have been decreasing thus the budgeted amounts were reduced. It was decided that the \$ _____ for the Montpelier River Street Project will be paid for out of reserve monies and not calculated in the rates.

Minutes - Dana Marineau made a motion to approve the minutes for May 26, 2014 Meeting. Norb Rhinerson 2nd the motion. Vote – All in favor.

Warrants -

Norb Rhinerson made a motion to approve Accounts Payable Warrant Report #22 dated May 9, 2014, checks 2555 thru 2559 in the amount of \$ 5,393.39. Dana Marineau 2nd the motion. Vote – All in favor.

Round Table - Norb Rhinerson announced that he will be moving from Berlin when his house sells and will no longer be on the Commission after that. Norb has been a valuable Commissioner since 1998.

Adjourned - Meeting adjourned at 9:10. Motion made by Dana Marineau, 2nd by Norb Rhinerson. Vote - All in favor.

Mary S Wissell, Assistant to the Sewer Commission

Date Approved –