

**Town of Berlin Sewer Commission
108 Shed Road
Berlin, Vt 05602
(802)223-4405, Option 7**

Commissioners

**Rob Allen / Jim Hartson / Henry LaGue Jr.
Dana Marineau / Norbert Rhinerson
Assistant Mary S Wissell**

**Regular Meeting
Unapproved Minutes
Monday May 26, 2014**

**Present: Rob Allen, Chair; Dana Marineau, Norb Rhinerson,
Ron Mercier and Mary Wissell.**

Absent: Jim Hartson and Henry LaGue

Meeting called to order at 7:05 P.M.

Public Comment - none.

Delinquent Account - A customer attended the meeting explaining his delinquent sewer account was due to the very low income that the family has. The customer explained that the Town had abated some of his property taxes and basically was asking the Sewer Commission to do the same based on the criteria the Board of Abatement uses. The Commission did not know if they had the authority to do this and advised they could not make any payment agreements, this would be under the Town Treasurers jurisdiction. The Commission did express its concern but advised that the Commission is charged for all flows and they did not feel that other customers should be charged for this usage. Discussion followed re a possible agreement and how this would effect a tax sale. Article tabled.

Maintenance - Ron Mercier advised he received a request from Montpelier Public Works to shut down the pumps at the Main Pump Station because of line work being done on River Street.

Shaw's - Ron reported that he found the generator electrical panel pulled away from the pedestal backboard. He has contacted Wendel Electric to obtain a quote to replace the pedestal with a metal strut one.

Main Pump Station Roof Repair - As discussed at the May 12th Meeting the roof at the Main Pump Station needs to be replaced. Henry LaGue has received two bids – One from Burrell Roofing for \$ 4,700 which was not complete and one from Lajeunesse Construction for \$ 4,860.00. Dana Marineau made a motion to authorize Lajeunesse Construction to proceed with the roof replacement as per the May 16, 2014 quote in the amount of \$ 4,860.00. Norb Rhinerson 2nd the motion. Vote - All in favor.

Green Mountain Pipeline Services, Manholes on Granger Road – A quote was received to rehab seven badly deteriorated manholes from sulfide corrosion and need to be repaired. The repair option that was chosen by the Commissioners as the best possible solution was to rehab with Containment Solutions Inc (CSI) which is a fiberglass rehabilitation process. An order has not been completed yet because of the exclusions in the proposal. It was decided that traffic control will not be needed, men working signs may be needed only by the Home, Health and Hospice Office. Debris - Mary Wissell is to check with Henry LaGue re disposal. A water truck will be needed, Mary Wissell is to check with Green Mountain Pipeline to ascertain if they have one. A purchase order will be sent authorizing the work with the provision that all repairs need to be scheduled and authorized by Ron Mercier .

Manhole Cleaning - Line cleaning has been scheduled with Hartigans to start June 3rd. Ron Mercier advised they start with the Main Line and schedule other lines depending what they find when cleaning.

Maintenance Agreement – The Sewer System and Pump Station Operating and Maintenance Agreement needs to be renewed. Ron Mercier advised he was willing to renew the contract with present terms but requested an increase in payment for the Workers Compensation payment because of increased premiums. Out of pocket expenses were discussed, annual invoices were not received and therefore the monthly reimbursement was not changed for the three year contract term. The total out of pocket expenses is \$ 4,107.00. Article tabled until next meeting.

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Financial - The Allocation Fund CD expires Jan 31, 2016. No other Financial items.

Minutes - Dana Marineau made a motion to approve the minutes for May 12, 2014 Meeting. Norb Rhinerson 2nd the motion.

Warrants -

Norb Rhinerson made a motion to approve Accounts Payable Warrant Report #21 dated May 23, 2014, checks 2551 thru 2554 in the amount of \$ 33,306.48. Dana Marineau 2nd the motion. Vote – All in favor.

Round Table - Montpelier Public Works Invoices and the billable flows for next fiscal year were discussed.

Adjourned - Meeting adjourned at 8:50. Motion made by Norb Rhinerson, 2nd by Dana Marineau. Vote - All in favor.

Mary S Wissell, Assistant to the Sewer Commission

Date Approved – May 26, 2014