

**Town of Berlin Sewer Commission
108 Shed Road
Berlin, Vt 05602
(802)223-4405, Option 7**

Commissioners

**Rob Allen / Jim Hartson / Henry LaGue Jr.
Dana Marineau / Norbert Rhinerson
Assistant Mary S Wissell**

**Regular Meeting
Unapproved Minutes
Monday April 14, 2014**

**Present: Rob Allen, Chair; Henry LaGue, Norb Rhinerson
and Mary Wissell.**

Absent: Jim Hartson and Dana Marineau

Meeting called to order at 7:05 P.M.

Minutes - Portions of the minutes were to be corrected under Northfield Savings Bank, changing facts re water meter, emergency generator etc from will be to plans call for since the building has not been built at this time. Also, the minutes report that plans are to install the water line over the culvert instead of under the stream. Henry LaGue advised he spoke with the Selectboard suggesting they require installation of the line by directional boring rather than crossing over the culvert. Future repairs would be the towns responsibility if crossing over the culvert is permitted. Norb Rhinerson made a motion to approve the minutes with the above changes. Henry LaGue 2nd the motion. Vote - All in favor.

Maintenance – New telephone Poles - Ron Mercier reported he had spent time marking the sewer lines on Fisher and Granger Road with John Lemieux from Fairpoint.

Green Mountain Pipeline Services Quote submitted in January to Rehab 7 deteriorating manholes on Granger Road was discussed. A new quote is needed clarifying the number of manholes to be repaired. Also more information was requested re the repair process used. Item to be put on next meetings agenda so repairs can be scheduled for the spring.

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Partridge Farm Pump Station - Ron Mercier is monitoring an electric problem that may be happening when the generator comes on. This just effects one pump, if the problem continues, plans are to check this out further when the station is cleaned.

Montpelier Public Works - An Opinion from Attorney Rob Halpert was reviewed. Mary Wissell is to prepare a draft letter for Rob Allen's signature addressed to William Fraser, Montpelier City Manager re the percentage of cost for the River Street Shared Line Repairs. The Opinion from Attorney Halpert dated April 14, 2014 and report from Phelps Engineering dated March 6, 2014 is to be attached to the letter. After Montpelier Public Works has reviewed the information, they are to contact Berlin Sewer Commission so this issue can get resolved.

Weston's Mobile Home Park Expansion – Route 12 Berlin - Ellery Packard and Richard DeWolfe from DeWolfe Engineering attended the March 24th Meeting of the Commission to discuss an Expansion of the Mobile Home Park. The proposed expansion would require municipal sewer services. At this time the Town of Berlin has no municipal sewer lines that can service the proposed project. The Commission decided that because the sewer line is going directly into the Montpelier System, Berlin would fore go any involvement in the project and the applicants are to be directed to contact the City of Montpelier Public Works Division. Mary Wissell is to prepare a letter for Chair Rob Allen's and Selectboard Chair Ture Nelson's signature.

Financial - Norb Rhinerson reported that 5 months of expenses will be needed before additional revenues are received. Payments have not been made to Montpelier Public Works for the River Street shared line repairs because the issue has not been resolved and the exact amount due is not known. Norb estimates there is about \$ 200,000 in reserve cash. Norb also noted that the pump stations repairs are much lower than budgeted.

Round Table - Popcorn – Thanks Sue and Henry

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Warrants - Norb Rhinerson made a motion to approve the Accounts Payable Warrant Report #18 dated 4/14/14, checks 2535 – 2540 in the amount of \$ 28,968.18. Henry LaGue 2nd the motion. Vote – All in favor.

Adjourned - Meeting adjourned at 8:05. Motion made by Norb Rhinerson, 2nd by Henry LaGue. Vote - All in favor.

Mary S Wissell, Assistant to the Sewer Commission

Date Approved –