Town of Berlin Sewer Commission
108 Shed Road
Berlin, VT 05602
(802)223-4405, Option 6

COMMISSIONERS
Rob Allen / Jim Hartson / Henry LaGue Jr.
Dana Marineau / Norbert Rhinerson
Assistant Mary S Wissell

Regular Meeting
Monday February 24, 2014

Unapproved Minutes
Agenda Summary

Present: Rob Allen, Chair; Henry LaGue, Norb Rhinerson and Mary Wissell.

Absent: James Hartson and Dana Marineau

Meeting called to order at 7:00.
Public Comment: None

Minutes - Norb Rhinerson made a motion to approve minutes as written from February 10, 2014 Meeting. Henry LaGue 2nd the motion. Vote – All in favor.

Maintenance - None

Financial - Only a Balance Sheet was received from the Treasurer, a Budget Status Report is needed to completely review finances. Norb Rhinerson reported that it appears there is about $ 230,000 in cash.

Town Garage – Henry LaGue made a motion to waive the sewer bill issued to the town garage based on the fact they do a lot of work for the Sewer Commission without charging. Norb Rhinerson 2nd the motion. Vote - All in favor.

Vt State Utility Relocation Agreements - Agreements from the Agency of Transportation were reviewed for repaving of portions of the Airport Road and Route 302. Adjustment of sewer manholes may be needed to accommodate the highway project. Henry LaGue made a motion to authorize the Sewer Commission Chair to sign the relocation agreement for Projects Berlin STP 2947(1) and Berlin STP 2935(1) both dated December 30, 2013. Norb Rhinerson 2nd the motion. Vote - All in favor.

Assistants Report -

1) Feasibility Study – At the September 9, 2013 Meeting of the Commission, a motion was made and passed to authorize up to $ 3,000 for Bernie Chenette to investigate the possibility of a sewer line extension and pump station on Crosstown and Bosworth Roads. Because of some additional work done charges have exceeded the $ 3,000. Henry LaGue made a motion to approve the additional amount of $ 424.70. Norb Rhinerson 2nd the motion. Vote - All in favor.

2) Delinquent Policy - The Selectboard just adopted a new delinquent tax collection policy. The Sewer Commission decided a new policy is not needed for delinquent sewer accounts but the Tax Sale Process needs to be used to clean up chronic accounts. Question – Should the Commission receive input from the Selectboard re the Tax Sale Process?

3) A water meter for the new Psychiatric Care Hospital was installed by Montpelier Public Works in August. The new hospital is connected to the Central Vermont Medical Center water line, readings received from the Montpelier Water Filtration Plant are used for billing CVMC. Question – how the meter for the new Psychiatric Care Hospital is working, should the usage be deducted from the CVMC readings? Mary Wissell is to contact the State Engineer re a tour of the facility to understand exactly how the metering will work.

Round Table – None

Warrants - were signed.

Adjourned - Meeting adjourned at 8:25. Motion made by Norb Rhinerson, 2nd by Henry LaGue. Vote – All in favor.

Mary S Wissell
Assistant to the Sewer Commission

Date Approved –