

**Town of Berlin Sewer Commission
108 Shed Road
Berlin, VT 05602
(802)223-4405, Option 6**

COMMISSIONERS

**Rob Allen / Jim Hartson / Henry LaGue Jr.
Dana Marineau / Norbert Rhinerson
Assistant Mary S Wissell**

**Regular Meeting
Monday February 10, 2014**

**Unapproved Minutes
Agenda Summary**

**Present: Rob Allen, Chair; James Hartson, Norb Rhinerson and
Mary Wissell.**

Absent: James Hartson and Dana Marineau

Meeting called to order at 7:05.

Public Comment: None

Paine Turnpike Acquisition LLC – Northfield Savings Bank – Ron Lyon and Paul Simon. An Allocation Application was filed and approved by the Sewer Commission October 8, 2013 for 1,020 gpd. The name on the application is to be changed to Northfield Savings Bank (NSB). Ron Lyon and Paul Simon attended the meeting to provide an update of the project. NSB intends to obtain an agreement to share the Chamber of Commerce Pump Station (COC). Hartigans was on site to check out the station and they reported it was in good shape. The system is permitted for 3850 gpd and 1000 gpd storage. The COC is using about 400 gpd. The biggest challenge with the pump station is because of low usage the pumps do not run much. NSB expects to pump 1,020 gpd. Flooding has been a problem at the pump station, this has occurred when there have been extended power outages. NSB plans on having an emergency generator that will start automatically, the engineers feel this should control any flood issues. Another problem has been the force main freezing because of low usage and the depth of the line. NSB plans to camera the line to check for breaks and dig up the line and insulate above and below the pipe. Possibly a clean out will be installed if need be. Detailed designs will be submitted when available.

Montpelier Public Works – River Street Repairs - Discussion of the meeting January 30th re the cost sharing of repairs of the shared line. The formula Phelps's Engineering used to determine Berlin's cost share at 35% was as per the contract but miscalculated because of the change of the pipe diameter. Question - Does the fact that the town purchased 100,000 gpd allocation effect plant treatment or line distribution. Berlin contends that the purchase of allocation changed the capacity for plant treatment not distribution. Article B.II.e specifically states "In no event shall the Town sewage flow exceed a peak flow rate of 1.71 mpd which shall be the Town's designated capacity " Discussion re pumps being replaced at the Main Pump Station. Ron Mercier advised because of the restricted space the new replacement pumps are the exact same size as the old ones, there is no extra room for changes. After studying the contract and reviewing the Agreement Amendment dated January 26, 1990, the Commission agrees with Phelps's Engineering Report Findings that Berlin's share is 47.36%. Mary Wissell is to contact Phelps Inc for an updated corrected report supporting their figures. Norb Rhinerson made a motion to have the Commission's Attorney prepare a reply in writing to the Commission stating Berlin's case for the designated capacity being 1.71. Henry LaGue 2nd the motion. Vote - All in favor.

Maintenance - A quote from Green Mountain Pipeline Services to repair damaged manholes on Granger Road was reviewed. Two different methods were quoted – Rehab with cement & Epoxy at \$ 2,850 each or Rehab with CSI FRP Inserts at \$ 4,445 each. Discussion re the amount of damage to individual manholes and possible being able to do both applications depending on the existing damage. Henry LaGue advised he would prefer to do all of the manholes using the second method quoted. The Commission had questions re the process and requested a step by step of description. Ron Mercier is to follow up on this. Further questions - disposal of debris, removed manholes etc - where? Article tabled until more information is received.

Financial - None. Mary Wissell is to remind the Treasurer to transfer the \$ 4,500 annual fee to the town.

Minutes - Henry LaGue made a motion to approve minutes as written from January 27, 2014 Meeting. Norb Rhinerson 2nd the motion. Vote – All in favor.

Assistants Report -

1. Mary Wissell submitted mileage expenses from April 2013 thru Jan 2014. Henry LaGue made a motion to approve the expense. Norb Rhinerson 2nd the motion. Vote – All in favor.
2. Superior Development – Nye House. The meter reading taken in January at the Nye House on Paine Turnpike was the same as it was July 2013. It was assumed the meter was broken and an invoice for usage was sent. Superior Development owns this rental property and they advised the house has been vacant, thus no usage. Norb Rhinerson made a motion to cancel the bill because there was no actual usage. Rob Allen 2nd the motion. Vote – All in favor. (Only 3 members were at the meeting, therefore Henry LaGue voted to approve the motion so this error could be corrected).

Round Table – Formation of a Committee and the contract between Montpelier Public Works and the Town of Berlin was discussed. Rob Allen reported Jeff Schulz is obtaining information re rural development re the possibility of grant monies being available to offset the cost of extending sewer services on Crosstown and Bosworth Road.

Warrants - were signed.

Adjourned - Meeting adjourned at 8:50. Motion made by Norb Rhinerson, 2nd by Henry LaGue. Vote – All in favor.

Mary S Wissell
Assistant to the Sewer Commission

Date Approved –