

NOTICE TO ALL TAXPAYERS OF THE TOWN OF BERLIN

You may elect
To have your taxes automatically deducted from your bank account.
This free service offers convenience and reliability. The Town of Berlin will issue an
electronic withdrawal from either your checking or savings account
(at any bank in the United States)
and apply it to your property taxes. Deductions may be

Quarterly (4 equal-Sept./Nov./Feb./May)
or
25% down, 12.5 % Oct., 12.5% Nov., 6 equal monthly Dec - May

In the event that there is insufficient funds in that account on the day of withdrawal you
will be assessed an 8% penalty and 1% interest
Just as if you have paid late.

**PLEASE COMPLETE THE FORM BELOW AND RETURN TO ME
BY SEPTEMBER 1, 2008**

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AUTHORIZATION AGREEMENT FOR PRE-AUTHORIZED PAYMENTS

Name _____ Parcel ID# _____

I (we) hereby authorize the Town of Berlin to initiate a debit/credit entry to my (our)
____Checking account ____Savings account (select one) indicated below and the depository named
below, hereinafter called Depository, to debit same to such account.

Name of Bank or Credit Union _____
City _____ State _____ Zip Code _____
ABA Number* _____, Account Number _____

*Usually the ABA Number is the first nine digit number on the bottom of your check. You may
call your bank or financial institution to verify. **PLEASE ATTACH PHOTOCOPY OF A
CHECK.**

Payment Option: _____ Quarterly (4 equal to coincide with tax due dates)
_____ 25% Down with 2 (12.5% payments Oct & Nov) and 6 equal
monthly payments Dec-May

This authority is to remain in full force and effect until the Town of Berlin has received written
notification from me (or either of us) of its termination in such time and in such manner as to
afford the Town a reasonable opportunity to act on it. This authority will terminate June 30,
2009 if no other termination has been received, and may be renewed for the next tax year.

Signed: _____ Date: _____