

**Town of Berlin Sewer Commission  
108 Shed Road  
Berlin, VT 05602  
(802)223-4405, Option 6**

**Commissioners**

**Rob Allen / Jim Hartson / Henry LaGue Jr.  
Dana Marineau / Norbert Rhinerson  
Assistant Mary S Wissell**

**Regular Meeting  
Monday October 24, 2011**

**Unapproved Minutes  
Agenda Summary**

**Present: Dana Marineau, Chair; Jim Hartson, Henry LaGue, Norbert Rhinerson, William Spence, Ron Mercier and Mary Wissell.**

**Absent: Rob Allen**

**Meeting started at 7:00**

**Public Comment: None**

**Allocation Application – William Spence.** A request dated October 18<sup>th</sup> was received from William and Roxanna Spence to connect their house at 40 Crosstown Road to the public sewer system. Discussion re the outlet being only 16” down in the basement, the Commission advised this was acceptable but suggested that styrofoam be put around the pipe if ground placement is going to be shallow. William Spence was advised that the lateral needed to be inspected prior to being covered. Spence's have the information re the meter and reader that they need to install. Norb Rhinerson made a motion to approve the Allocation Application for 392 gpd allocation for 40 Crosstown Road, Berlin. Henry LaGue 2<sup>nd</sup> the motion. All in favor.

**Vine Street Sewer Line Extension –** When the contractor started construction at the first manhole he encountered very wet soil. Dana Marineau authorized the contractor to spend up to \$2,000 over the bid price for whatever they needed to install the manhole and line correctly. The project is almost done, they will have to do repairs on the lawn at the corner. A bill will be sent to Lorry Hadden for the \$2,000.00 hook up charge.

**Maintenance -** Norb Rhinerson is working on a spreadsheet that shows daily flows for 2011 based on meter readings at the Main Pump Station. Norb needs to obtain daily rainfall totals to complete the worksheet.

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**Fecteau Charge Backs** - An Access Agreement was recently finalized between the Sewer Commission and Fecteau Inc for a new curb cut at the old Taco Bell Building on Route 302. It was agreed that all expenses would be paid by Fecteau Inc – incidental invoices will be paid by the Sewer Commission and charged back at a later date when all work has been completed.

**Berlin Elementary School Charge Backs** - An invoice for recent pump repairs was sent to the school. Principal Christopher Dodge has asked that someone from the Sewer Commission attend the next meeting of the School Board on Monday, November 14<sup>th</sup> at 6:15 to discuss the charges.

**Vermont School Boards Insurance Trust** - the request to connect to the public sewer system was reviewed. VSBIT has purchased the site at 52 Pike Drive, Berlin but no agreement re connecting to the Vermont State Employees Credit Union/Fire Station Pump Station has been filed. An allocation application has not been completed. Article tabled until further information is available.

**Financial** - Norb Rhinerson reported that the pump station maintenance cost are very low so far this fiscal year. The report shows cash on hand of \$306,000. Five months expenses totaling about \$225,000 must be paid for before new revenue is received. This leaves about \$80,000 for misc expenses.

**Minutes** - Norb Rhinerson made a motion to approve the minutes from the October 10, 2011 meeting. Jim Hartson 2<sup>nd</sup> the motion. Vote - All in favor.

**Delinquents**- Mary Wissell reported that some customers had responded to the recent demands for payments. The balance is now \$14,000+, two of the chronic delinquent customers have signed up for electronic funds transfers for monthly payments.

**Warrants** – Warrants were signed.

**Adjourned** - Meeting adjourned at 8:20 Motion made by Norb Rhinerson, 2<sup>nd</sup> by Jim Hartson. Vote – Hartson, Marineau, Rhinerson – Agree; Henry LaGue Opposed. Talk low, talk slow and don't talk to much – J Wayne.

Mary S Wissell  
Assistant to the Sewer Commission

Date Approved -