

**Town of Berlin Sewer Commission
108 Shed Road
Berlin, VT 05602
(802)223-4405, Option 6**

Commissioners

Rob Allen / Jim Hartson / Henry LaGue Jr.
Dana Marineau / Norbert Rhinerson
Assistant Mary S Wissell

**Regular Meeting
Monday May 24, 2010**

Approved Minutes

Agenda Summary

Meeting started at 7:06. Jim Hartson and Rob Allen absent.

Public Comment: None

Maintenance -

Dubois Construction will be preparing a quote to correct the water problem in the valve chamber box at the Shaw's Pump Station. The quote has not been received yet. Ron Mercier has been assisting Fecteau's re a smell problem at Fecteau's Taco Bell Building. Also, the lock on the cover at the Main Pump Station has been fixed. Ron has delivered specifications for the pumps at the Main Pump Station to E J Prescott – they will possibly prepare a quote.

UPS Line - Mike Smith attended the meeting to discuss a proposed contract for engineering services for the UPS Line extension and decommissioning of the UPS Pump Station. Discussion continued re the intent of the Commission to continue using Mike Smith's services for the entire contract. Henry LaGue felt that the contract should not be signed until after the bids are open and a decision to continue with the project has been made. Mike advised if the contract was signed and for some reason the project ended the Commission would be liable to pay off the balance owed for work completed and the contract would end. Article 10 of the contract provides for termination 30 days after notice has been given. Mike has provided services and it is the commissions intent to pay what has been done to date but without a contract Weston and Sampson can not send a bill. Discussion continued whether it was more beneficial to enter into a contract or pay for engineering services by the hour for the entire job. The contract amount shall not exceed \$24,870 for the entire job and will be paid by % of work done. The Commissioners decided to

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wait until after the bids are open before they sign the agreement. If the bids are too high and the project does not continue a termination notice will be filed with Weston and Sampson and services will be paid for up to date.

Mike Smith will attend the on-site meeting at the UPS Pump Station with Ron Mercier on Weds May 26th at 9:00. He will advise potential bidders that no one would be permitted to operate any sewer commission equipment, water or sewer valves. Ron Mercier will be the only one allowed to do this. Mike Smith is to prepare minutes of the meeting.

Site security and trenches were discussed. The required state permit application has been sent to the ANR Environmental Conservation Dept Barre Regional Office. If the road is to be closed, Mary Wissell will deliver a notice to all businesses that would be effected. It was agreed that the use of better pipe higher than SK35 in the deep sections will be used.

An ad will be printed in the Times Argus or the World to advise people of the construction on Industrial Road. A lot of people would be using the road to go to the Doctors Offices and Pikes Construction will be very busy at this time.

Minutes

Minutes from Monday, March 8, 2010 meeting were approved. Motion made by Norb Rhinerson, 2nd by Henry LaGue. All in favor.

Minutes from Monday, April 26, 2010 meeting were approved. Motion made by Norb Rhinerson, 2nd by Henry LaGue. All in favor.

Minutes from Monday, May 10, 2010 meeting were approved. Motion made by Norb Rhinerson, 2nd by Henry LaGue. All in favor.

Financial Report -

Norb Rhinerson reported that expenses are at 71% and 83% of the year has gone. Norb reported that \$75,000 was budgeted for capital construction and only \$7,400 has been spend so far this year. From the cash on hand at this time, 4 months expenses need to be deducted before any more revenue will be received. After this has been done there is about \$159,000 cash on hand.

Round Table -

Washington County Mental Health Building – report of SD 35 pipe. Send a letter to inquire what it was used for.

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Warrants - were signed.

Adjourned - Meeting adjourned at 8:50. Motion made by Henry LaGue, Norb Rhinerson 2nd. All in favor.

Mary S Wissell
Assistant to the Sewer Commission

Date Approved -