

**Town of Berlin Sewer Commission
108 Shed Road
Berlin, VT 05602
(802)223-4405, Option 6**

Commissioners

Rob Allen / Jim Hartson / Henry LaGue Jr.
Dana Marineau / Norbert Rhinerson
Assistant Mary S Wissell

**Regular Meeting
Monday May 10, 2010**

Unapproved Minutes

Agenda Summary

Meeting started at 7:05. Jim Hartson and Henry LaGue absent.

Public Comment: None

Padlocks - A new supply of padlocks has been obtained from Allen Lumber Co.

Main Pump Station – Pumps - A second quote was reviewed for the pumps that need to be purchased for the main pump station. Two pumps need to be purchased some time in the future. The second quote was to compare costs and possibly buy one at a time as they are about \$20,000 each. Article tabled until after the beginning of the new fiscal year in July.

Warrant Entry - The Treasurer advised \$2,585.94 warrant entry dated April 26 was a CD that had not matured when she changed banks. She waited for the cd to mature and then transferred the funds to the new bank.

Delinquent Accounts - Small Claims paperwork was filed for a delinquent account. The response to this claim was that the person has a problem with a culvert at the end of her driveway and that is why she is not paying her bill. A court hearing has been requested. Two other accounts were discussed – small claims paperwork served but no response has been received. Mary Wissell is to send a note to Attorney Halpert re shutting off service.

Maintenance - none

Financial – No report

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UPS Line - Rob Allen and Norb Rhinerson attended the Selectboard Meeting Monday May 3rd re UPS line extension presentation. The project will be funded by about \$135,000 cash on hand and the remainder will be borrowed from the Allocation Fund. The fund will be paid back with interest. A positive response was received from the Selectboard to fund the project in this manner. They did ask for a memo requesting permission to run the line down Granger Road so Town Administrator Jeff Schulz and Road Superintendent Richard Tetreault can look at the route and see if there are any problems they see from a field visit. Norb Rhinerson signed the letter and delivered a set of specifications, plans and the letter to Jeff Schulz on Tuesday May 4th. The request for bids was discussed. Norb Rhinerson made a motion that the Commission advertise for bids asap. Dana Marineau 2nd the motion. All in favor. Mary Wissell is to prepare the ad for printing with a deadline of either May 28th or June 4th. Mary will contact Engineer Mike Smith for guidance on time. Mary will also contact Mike Smith to ascertain if questions from bidders are received if we could refer them to him. No contract for engineering services has been awarded, Mike is to be invited to the next meeting to discuss the contract he presented. A Wastewater System and Potable Water Supply Permit needs to be obtained from the Vermont Department of Environmental Conservation, Wastewater Division. Mary will start the paperwork for this permit.

Round Table -

The Shaw's generator was discussed. Dana Marineau obtained a quote last fall to have shrubs planted to screen the large propane tank and generator itself. The quote is to be reviewed at a future meeting.

Ron Mercier has requested an additional enclosure to store pumps, supplies etc at the Main Pump Station. No action has been taken on this yet.

Warrants - were signed.

Adjourned - Meeting adjourned at 8:20. Motion made by Dana Marineau, Norb Rhinerson 2nd. All in favor.

Mary S Wissell
Assistant to the Sewer Commission

Date Approved -