

**Town of Berlin Sewer Commission
108 Shed Road
Berlin, VT 05602
(802)223-4405, Option 6**

Commissioners

**Rob Allen / Jim Hartson / Henry LaGue Jr.
Dana Marineau / Norbert Rhinerson
Assistant Mary S Wissell**

**Regular Meeting
Monday January 23, 2012**

**Unapproved Minutes
Agenda Summary**

Present: Rob Allen, Chair; Jim Hartson, Henry LaGue, Norbert Rhinerson and Mary Wissell.

Absent: Dana Marineau

Meeting started at 7:07

Public Comment: None

Minutes - Norb Rhinerson made a motion to approve the minutes from the December 12, 2011 Meeting. Jim Hartson 2nd the motion. Vote - All in favor.

Maintenance - An incident reported filed by Ron Mercier on January 17 was reviewed. Ron reported that the alarm was going off at the Berlin Elementary School. A water line had burst in the boiler room and the sump pump sent a surge of water to the pump station causing high water. This happened twice over the morning hours. The school called Hartigan's to pump out the remainder of the water. The bill from Green Mountain Power for Shaws Pump Station was extremely high. Green Mountain Power was called and they advised they read the meter on the 3rd and returned to read it on the 9th. Ron Mercier investigated and found that pump number one wasn't running as it should be and pump two would come on to catch up with the flow. The floats were cleaned and readjusted but that did not correct the problem. Ron called C E Wendel Electric pulled number one pump on January 23rd and did repairs to get it working.

Financial - A financial report dated December 31, 2011 was reviewed. Norb Rhinerson reported that expenditures are running at 47.44%. Operating cash \$228, 872, two months expenses need to come out of the balance before new revenues are received. This will leave about \$140,000

in cash.

Sewer Commission Meeting

Page 2

January 23, 2012

Assistant's Report - Meter readings are done. Problem accounts are:

1. Shaw's Reader is not working, an estimate for billing was used. The Manager has been contacted.
2. River Run Mobile Home Park , the reader is not working. It was checked on January 4th and again on January 17th and the reading was the same. Neville Inc manages the park and they have been contacted.
3. Calmont Beverage usage was 103,000 gallons for 6 months, the average usage for 6 months is 43,000. They have been contacted and will be using test strips to check for leakage but they advised they do not think they have any.

Rates - A Development of Rates Spreadsheet and reports were reviewed for the billing period July 1, 2011 to December 31, 2011. Norb Rhinerson made a motion to approve the billing rate of \$.008542 for metered customers and \$397.51 for unmetered customers. Jim Hartson 2nd the motion. Vote – All in favor.

Delinquent Accounts - Delinquent accounts were reviewed and the status reported by Mary Wissell. The total delinquency is about \$11,000 which is about \$2,000 more than usual. Some of the higher problem accounts need to be cleared up.

Round Table - None

Warrants – Warrants were signed.

Adjourned - Meeting adjourned at 8:30. Motion made by Norb Rhinerson, 2nd by Jim Hartson. Vote – All in favor.

Mary S Wissell
Assistant to the Sewer Commission

Date Approved -