

**Town of Berlin Sewer Commission  
108 Shed Road  
Berlin, VT 05602  
(802)223-4405, Option 6**

Commissioners  
Rob Allen / Jim Hartson / Henry LaGue Jr.  
Dana Marineau / Norbert Rhinerson

Assistant Mary S Wissell

**Regular Meeting  
Monday February 11, 2008**

Unapproved Minutes

**Agenda Summary**

**Meeting started at 7:20.** Jim Hartson and Rob Allen Absent.  
Dana Marineau Chair.

**Public Comment:** none.

**Assistant's Report -**

1. Bills were mailed on January 17<sup>th</sup> , due February 29<sup>th</sup>. Dana Marineau visited the Movie Gallery on weds January 16<sup>th</sup> because the usage was very high. A young girl advised Dana that they had a toilet that ran thru constantly. Dana called the Regional Manager and advised him of the problem and they would be getting a \$1300+ bill and there was nothing that could be done about it. The manager was very appreciative of the call. Dana also visited Big Lots because there usage was high. A young lady at Big Lots advised they have a lot of trouble with the plumbing and would call the plumber. It was decided that in the future all customers would be contacted when the usage was high or not normal even though Montpelier has already contacted them.
2. Carroll Concrete - Discussion of Carroll Concrete's request to connect to the Town's sewer line and where they could hook into the line. Rather than crossing the road a check valve could be used and they could hook into the 4 inch line by the plant. Item tabled until we hear back from Carroll Concrete.
3. Automatic Debit - Requests for automatic debit for sewer payments has been received. Concern was expressed as to when the payments would be processed – would it be the due date and/or prior to the due date. Mary is to check with Patti Lewis Treasurer for clarification.

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**Maintenance Report** - An incident report at Shaw's was reviewed. Ron Mercier reported that the alarms were going off, he reset #2 pump. Floats were checked and were all grease – grease was removed. Dana Marineau is to call Ron re where the grease is coming from. Also Norb Rhinerson had received reports of the alarms going off since the incident report.

**Financial Report** - A balance sheet dated 1/31/08 was reviewed. Question why the \$ 35,000 that was paid for the generator still shows on the balance sheet. Mary to check with Patti Lewis Treasurer. The total expenditures for 7 months of the year are at 48.62% of budget. Budget is in good shape. Discussion of finances and if other investment methods should be considered. It was decided that nothing different should be done at this time.

**Montpelier/Berlin Meeting** - Minutes from the January 15, 2008 Montpelier Public Works Dept and Berlin Sewer Commission meeting were reviewed. The issue of when the Agreement expires needs to be resolved. Mary to check with Attorney Halpert regarding meeting between Montpelier's Attorney and Attorney Halpert to resolve this.

**Round Table** - Henry LaGue advised a new meter and touch pad had been installed at the Central Vermont Truck Stop location where the Methadone Clinic will be.

**Warrants** - All warrants were signed.

**Meeting Adjourned at 8:30.** Motion by Norbert Rhinerson, 2<sup>nd</sup> by Henry LaGue. All in favor.

Mary S Wissell  
Assistant to The Sewer Commission