

**Town of Berlin Sewer Commission  
108 Shed Road  
Berlin, VT 05602  
(802)223-4405, Option 6**

**Commissioners**

**Rob Allen / Jim Hartson / Henry LaGue Jr.  
Dana Marineau / Norbert Rhinerson  
Assistant Mary S Wissell**

**Regular Meeting  
Monday December 12, 2011**

**Unapproved Minutes  
Agenda Summary**

**Present: Rob Allen, Chair; Jim Hartson, Henry LaGue,  
Norbert Rhinerson; Ron Mercier and Mary Wissell.**

**Absent: Dana Marineau**

**Meeting started at 7:05**

**Public Comment: None**

**Fecteau Inc** - Fecteau Inc attended some meetings this spring for the purpose of discussing the most feasible location for a driveway at the Taco Bell property as the town of Berlin has an easement along the northerly property line. Fecteau Inc had agreed to pay for any changes that needed to be made at the Main Pump Station site. Since the area was dug up, Berlin Sewer Commission asked Fecteau Inc to install stubs for water lines. Rather than hold up invoices for this project the Commission paid Gary Chaloux \$150.00 to turn the cover on the wet well; Montpelier City for vactor use at an abandoned manhole \$ 699.74; Ron Mercier's Charges \$ 900.00. An invoice in the amount of \$548.84 is due to Fecteau Inc. Norb Rhinerson made a motion to split the \$900.00 charges for Ron Mercier as some of this time was spent supervising sewer commission work. Therefore a bill in the amount of \$ 750.90 will be sent to Fecteau Inc for the project based on invoices processed thus far. Henry LaGue 2<sup>nd</sup> the motion. Vote - All in favor.

**Maintenance** - Ron Mercier reported that Fecteau Inc does not have time to put in the new water line at the Main Pump Station. Ron has received a quote from Blacktop by Beede Paving & Excavating in the amount of \$1,500.00 for the day, flat rate to include workers. Ron is to do the installation and purchase materials. The line is about 15 to 18 feet in length and about 7 ft deep. Henry LaGue made a motion to approve

hiring Blacktop by Beede Paving and Excavating to install the line for \$1,500. Estimated time of installation is about 8 hours, Ron Mercier's charges will not exceed \$320.00 plus materials. Blacktop by Beede Paving and Excavating needs to fax a copy of proof of liability insurance coverage to the Sewer Commission office prior to starting work. 2<sup>nd</sup> by Jim Hartson. Vote – All in favor.

**Bills** - Sewer bills in the vault go back to 1995. The Treasurer advised we should only need to retain bills for 7 years unless any of the accounts are delinquent. Reports show that the oldest delinquent account goes back to 2006. The Commission approved destroying invoices up to 2004.

**Minutes** - Jim Hartson made a motion to approve the minutes from the November 28, 2011 meeting. Henry LaGue 2<sup>nd</sup> the motion. Vote - All in favor.

**Financial** - none

**CD** - The Sewer Commission wants to move funds from a sweep account with Merchant's Bank to North Country Savings as they are not sure that the FDIC would cover the full amount of funds in their account. The Select Board asked the Town Attorney to review the issue and give them a legal opinion on whether or not the funds should be moved. An email dated December 5 from Attorney Halpert was reviewed. A copy of the email is to be filed with the minutes of this meeting. The Select Board decided to leave the funds in the Merchant's Bank CD account based on this email. The Commission wants to go on record that they strongly object to the decision of the Select Board and that if something happens they want to be on record that they objected to leaving the funds where they are.

**Round Table** - Todd Henes owes delinquent sewer fees in the amount of \$325.00 at a mobile home in LaGue Park. Henes has abandoned the mobile home and another party is possibly interested in buying the mobile home. Norb Rhinerson made a motion that in order to collect part of the unpaid bill that the commission accept \$150.00 and the account would be considered paid in full. Jim Hartson 2<sup>nd</sup> the account. Vote - Norb Rhinerson; Jim Hartson; Rob Allen – in favor. Henry LaGue did not vote.

An elderly housing project was discussed. Possibly 160 units would be built and the engineer figures the project would need 18,000 gpd allocation. The question - if they paid \$36,000 for allocation and did not build or cannot get permits would the \$36,000 be returned. The

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Commission asked where the proposed site is so they know if the system would handle this project. Mary Wissell is to research the Ordinance re refunding allocation fees.

**Warrants** – Warrants were signed.

**Adjourned** - Meeting adjourned at 8:50. Motion made by Norb Rhinerson, 2<sup>nd</sup> by Jim Hartson. Vote – All in favor.

Mary S Wissell  
Assistant to the Sewer Commission

Date Approved -