

**Town of Berlin Sewer Commission  
108 Shed Road  
Berlin, VT 05602  
(802)223-4405, Option 6**

Commissioners

Rob Allen / Jim Hartson / Henry LaGue Jr.  
Dana Marineau / Norbert Rhinerson  
Assistant Mary S Wissell

**Special Meeting  
Monday April 4, 2011**

**Approved Minutes  
Agenda Summary**

**Meeting started at 7:00 Dana Marineau Absent.  
No Regular Meeting April 11, 2011.**

**Public Comment:** None

**Certificate of Deposit** - Treasurer Patti Lewis provided the Commission with a copy of the Certificate of Deposit that outlined the length of the cd, terms and interest calculation. Also documentation that shows guarantee of no loss of principal should the bank fail, which is coverage on three levels: 1) FDIC up to \$250,000; 2) insurance thru the bank and 3) additional purchased securities.

**Minutes** - Minutes from March 28, 2011 meeting were approved. Motion made by Jim Hartson, 2<sup>nd</sup> by Henry LaGue. All in favor.

**Vermont School Boards Insurance Trust (VSBIT)** - A letter from DeWolfe Engineering written on behalf of VSBIT was reviewed. The letter outlined VSBIT's willingness to contribute to the upgrade of the Berlin Elementary School Pump Station. The proposed contribution was based on the increase in flow the office building would add to the school and fire station pump stations. Mary Wissell is to research the usage for both these accounts to ascertain the actual gpd usage for the two customers.

**Maintenance** - Ron Mercier reported that while on a regular check of the Shaw's Pump Station he noticed that the alternating switch did not seem to be working. It appeared the floats seemed to be quite close to each other. The floats were adjusted and it appeared that cured the problem.

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**Financial** - None

**Maintenance Contract** - Rob Allen advised he had taken time to review the spreadsheet that Norb Rhinerson presented at the March 28<sup>th</sup> Meeting. The projected figures outlined the various duties and adds numbers to the process of determining the contract considerations. Rob thought hours for paperwork and on call hours should be increased slightly. With these changes he thought the proposal was not bad and advised he would support the figures. Norb Rhinerson asked when the \$40.00 fee kicks in. A marked up copy of the contract was presented that the Commissioners had not had a chance to review. It was decided that the Commission reread the contract with changes and discuss it at the April 25<sup>th</sup> Meeting.

**Fire District One Meeting** - The Commission was called to attend the Select Board Meeting to discuss the Fire District One Management and Montpelier's proposed charter change.

**Round Table** – None

**Warrants** - were signed.

**Adjourned** - Meeting adjourned at 8:30. Motion made by Norb Rhinerson, 2<sup>nd</sup> by Jim Hartson. All in favor.

Mary S Wissell  
Assistant to the Sewer Commission

Date Approved -