

**Town of Berlin Sewer Commission  
108 Shed Road  
Berlin, VT 05602  
(802)223-4405, Option 6**

Commissioners  
Rob Allen / Jim Hartson / Henry LaGue Jr.  
Dana Marineau / Norbert Rhinerson

Assistant Mary S Wissell

**Regular Meeting  
Monday April 28, 2008**

Unapproved Minutes

**Agenda Summary**

**Meeting started at 7:05.** Rob Allen and Henry LaGue Absent.  
Dana Marineau, Chair.

**Public Comment:** none.

**Maintenance Report** - The Commission commended Ron Mercier for getting the new meter in and calibrated at the Main Pump Station. Ron explained how the new meter was calibrated and Sullivan Inc will send a report with more details. The new EZ Valve was discussed – it did shut down but not completely. Ron felt that small stones that pass thru from infiltration etc were the cause.

Ron has requested a quote for 4 inch rubber hose 60 feet long that is needed for the Main Pump Station. The hose is needed to meet state regulations for emergency by-pass pumping . Estimated cost \$1,400 to \$1,500. The Board had previously discussed this purchase (8/13/07).

Renewal of Maintenance Contract – Maintenance Plus T.L.C. - Ron Mercier. Ron advised he had no request for changes. The new contract will remain in effect May 1, 2008 until April 30, 2011 except as otherwise set forth herein. Norb Rhinerson made a motion to renew the contract. 2<sup>nd</sup> by Jim Hartson. All in favor.

Vine Street - Highway Superintendent Richard Tetreault reported a big hump and wet spot on Vine Street about half way up the hill. The road crew could not tell if it was a sewer problem or what it was. Ron Mercier brought the vacctor to the location and a hose was ran thru and past the problem area. There does not appear to be a sewer problem.

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**Assistant's Report -**

CVMC - A bill was sent to CVMC (Central Vermont Medical Center) on April 15<sup>th</sup> back billing for 3,326,340 gallons of service that was not billed in January.

Pike Industries - Bill Rochford called February 19, 2008 re the amount of the last invoice. Mary met Mr Rochford at the plant and showed him where the readers were. At this time the use of a deduct meter was discussed for anything that does not go into the sewer system. Since the meters are under the buildings, it was agreed that we would wait for warmer weather to explore the types of meters that are at the site. April 21<sup>st</sup> Mr Rochford left a message that he had the actual meters checked out – labels are at the meters that indicate that one is for the water that does not go into our system but is used in the yard, the other is the actual usage from the lab and plant office that does go into the sewer system. This reader indicates very low usage and does not appear to be a deduction meter. Mary is to check with Pike re why two meters/readers? Also Mary is to prepare a spreadsheet showing recent meter readings and billed amounts. Article tabled until next meeting.

CVMC (Central Vermont Medical Center) – An Allocation Application request for 673 gpd was reviewed. Allocation is for the new Radiation Building at the hospital. The application indicated that the hospital has 30,000 gpd existing allocation. Mary is to call the Engineer and research the total amount of allocation that has been issued. We are investigating the total allocation that the hospital needs before granting any additional amounts. Article tabled until next meeting.

**Round Table -**

Dana Marineau brought up future plans and new infrastructure – what should the Commission be thinking about for the future. Possibly Capital Improvements to enhance people to come to Berlin. The availability or lack of available land was discussed. It was suggested that new sewer lines on Paine Turnpike and Fisher Roads would probably be the starting point. Question how an expansion would be paid for – customers or bonding. To start the process an engineer would have to draw up a Capital Plan. Applications for bonds, grants etc would then be applied for.

Norb Rhinerson – future consideration - the purchase of an Emergency Generator for Shaw's Pump Station. Question – what size would be needed.

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Also, questioned whether an expiration date for the contract between Montpelier Public Works and Berlin Sewer Commission had been determined. Mary asked Attorney Halpert on April 14<sup>th</sup>, but has not heard anything, an email will be sent to check the status. Hopefully this date will be available before the Meeting of the Committee on Thursday May 15<sup>th</sup>.

**Warrants –** No Warrants (Treasurer on vacation).

**Adjourned** - Meeting adjourned at 9:05. Motion to adjourn made by Norb Rhinerson, 2<sup>nd</sup> by Jim Hartson. All in favor.

Mary S Wissell  
Assistant to The Sewer Commission