Town of Berlin Sewer Commission
108 Shed Road
Berlin, VT 05602
(802)229-0320

Commissioners
Rob Allen / Jim Hartson / Henry LaGue Jr.
Dana Marineau / Norbert Rhinerson

Assistant Mary S Wissell

Regular Meeting
Monday August 13, 2007

Unapproved Minutes

Agenda Summary

Meeting started at 7:10.
Rob Allen and Jim Hartson were absent, Dana Marineau Chair.

Public Comment: none

Brook Field Service – Scott Gaylord. A request for bid was advertised for an Emergency Generator. Submitted proposals had to be received by 3:00 PM on Weds July 25, 2007. The only bid that was received was submitted from Brook Field Service of Northfield. The proposal contained 5 bid models of generators to choose from – three LP models and two diesel models. Differences between LP and Diesel were discussed, projected cost to switch from LP to diesel would be $6,000 to $8,000. Ron Mercier offered that the generator may be sufficient if the motors were changed to variable speeds and budget for a new generator in the future. The Commissioners decided that a new one should be purchased because a bigger model is needed and would have to be purchased eventually. Dana Marineau asked what the difference between the Baldor and Kohler models were since the bids were $4,000 different and the engines are identical. Scott Gaylord advised that the difference was in the control panels. Kohler builds their own control panels, the Kohler model is preferred because of the name recognition. Henry LaGue made a motion that we purchase the 2007 Kohler JD3-Diesel 150 KW generator with the John Deere engine for $ 30,199.00. Total installed price of $ 34,999.00 to include a two year warranty. Motion was 2nd by Norb Rhinerson. All in favor.
Scott Gaylord advised that the present generator could be sold for about $3,000.00. Brook Field will take the old generator and sell it for the Commission if the Town does not want to keep it. Dana Marineau will call Jeff Schulz to see if the Town Office has a need for one. Delivery of the

new generator will be about 12 to 14 weeks. Mary is to send a confirmation and purchase order to Brook Field Service.

Maintenance – Ron Mercier.

1. Ron presented a map of sewer lines that were cleaned this year. The map indicated the manholes that need to be repaired and advised he and his helper will repair them. Annual line cleaning is complete.
2. Main Pump Station - Ron dug up manhole at the main pump station. An excavator was needed as the gate valve is between 7 and 8 feet deep. The gate valve was located and couldn't get it to move as it has been sealed for so long. Also pulled out 3/4" water line, made repairs and plotted ties for electrical lines and culvert. Added curb stop to one the the corporations. Ron had a map and figured out what goes where for curb stops and where the shut offs are. All lines have been figured out and all lines can now be shut off if needed.
3. Ron located the force main valve but it can not be opened. Ron feels that the only way to fix the valve is to replace it. Henry LaGue asked if there was any place up the line to install a valve and it was decided that there was no place. A quote in the amount of $ 12,850.00 has been submitted from The Jack Farrelly Co of Bloomfield Ct . They have recommended an EZ Valve for sewer lines, this valve has a slot instead of plug opening. Regular plug valves used on sewer lines do not work well on sewer lines. Henry LaGue will call E J Prescott to get a quote to replace the valve. If no other quote can be obtained Ron is to proceed as a emergency purchase as the valve needs to be replaced asap. Ron is to wait for Mary to call and advise who to use for a vendor. Motion made by Henry LaGue to proceed with the valve replacement, 2nd by Norb Rhinerson. All in favor.
4. The Main Pump Station needs a bypass for emergencies. Ron advised that this can be done with 4 inch hoses. A pump would be needed for this bypass, a new pump would cost about $ 11,500.00. Montpelier has a pump and that could be used rather than purchase one. Ron is to get a price quote for the 4 inch hose and figure out what the length would have to be to go from the wet well to the gate valve.

Minutes – Minutes of July 23, 2007 Meeting were approved. Motion made by Henry LaGue, 2nd by Norb Rhinerson. All in favor.

Assistants Report -

1. The actual rates for this billing period were $.006839 for metered accounts and $318.26 for unmetered accounts. These rates were slightly lower than approved at the July 23 meeting because a meter reading for Blue Cross and Blue Shield had been entered incorrectly.

2. Wayne Lawrence met with Henry LaGue re the easement for the elimination of the Anderson Pump Station. We have a new description for the easement and Wayne Lawrence will prepare a new mylar. Wayne Lawrence will also prepare a new map showing grades of the sewer line and where manholes should go to eliminate the Calmont Pump Station and go gravity feed with that line. Mary is to send the new easement wording to Attorney Rob Halpert to prepare a new deed.
3. Norb Rhinerson and Mary met with Steve Simonetti at CVMC re the malfunctioning meter. They have two 2" meters and will be replacing the malfunctioning meter. In the meantime they will use the water readings from Montpelier City for report and billing purposes. Mary is to call Jeff Wilson to request copies of the metered water readings that are sent to the hospital.

Ran Mar – Easement for the Sewer Line at Partridge Road. A request has been sent to the Sewer Commission to accept the sewer lines along Partridge Road. An easement deed has been prepared requesting acceptance of this line. The Commission is concerned about digging up pavement, side walks, plants etc. No decision was made and the article was tabled.

Financial Report - No report.

Round Table -
1. Norb Rhinerson asked if the Ordinances have been computerized – they have been.
2. The allocation spreadsheet was discussed. Mary to continue working on the spreadsheet now that meters have been read and bills have been sent out.
3. Question of when Mary's review was done. Generally it has been in January, Mary is to put a note on her calendar to put this item on the January Agenda.

Warrants were signed. The warrants contained payments to Henry LaGue, but he signed the warrants because the other bills would not be paid if he did not.

Meeting Adjourned at 9:15. Motion by Norb Rhinerson, 2nd by Henry LaGue. All in favor.

Mary S Wissell
Assistant to The Sewer Commission