



**Town of Berlin  
Municipal Office Building  
108 Shed Road**

**Berlin, VT. 05602  
Regular Select Board Meetings  
1<sup>st</sup> & 3<sup>rd</sup> Monday of Each Month**

**SPECIAL MEETING  
Monday, November 23 2009  
6:30 PM**

Selectboard Members: Brad Towne, Chair; Roberta Haskin, Secretary; Nancy Driscoll. Absent: Susan Gretkowski, Vice Chair; Jonathan Goddard. Present: Jeff Schulz, Town Administrator. All items are unanimous unless otherwise noted.

#### **UNAPPROVED MINUTES**

Brad Towne called the meeting to order at 6:30 PM.

#### **Old Business**

##### **Emergency Medical Services**

**Jeff Schulz** stated that he has incorporated the suggested changes to the RFP for Emergency Medical Services as directed by the Selectboard. He stated that, as drafted, the RFP does not include the Riverton area as that area is currently covered by Northfield. **Jeff** stated that the changes included adding a description of the underlying assumptions for projected costs; includes the number of local, critical and long distance transfers; request for a three year projection of agency revenue and expenses; an outline of staffing schedules and request for more information on staff qualifications and certifications; and request for age of agency equipment. Motion by **Nancy Driscoll** to approve the RFP for Emergency Medical Services. Second by **Roberta Haskin**. Motion carried 3-0.

Motion by **Roberta Haskin** to adjourn the Selectboard meeting at 6:45 PM. Second by **Nancy Driscoll**.  
Motion carried 3-0.

For the Select Board:

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Rebecca Richardson, Administrative Assistant