



**Town of Berlin
Municipal Office Building
108 Shed Road**

**Berlin, VT. 05602
Regular Select Board Meetings
1st & 3rd Monday of Each Month**

**SPECIAL MEETING
Wednesday, June 25, 2008
3:00 PM**

Selectboard Members: Pat McDonald, Chair; Brad Towne, Vice Chair; Secretary; Don Blanchette, Susan Gretkowski. Absent: Kitty Langlois. Present: Jeff Schulz, Town Administrator; Patti Lewis, Town Treasurer; Michael Domingue, Town Lister. All items are unanimous unless otherwise noted.

UNAPPROVED MINUTES

Pat McDonald called the meeting to order at 3:00 PM.

Public Comment

There was no public comment.

Beverages & Spirituous Liquors Permit by Spice of Life Spirits for Wedding Reception at 172 West Hill Road

Motion by **Brad Towne** to adjourn the Special Selectboard Meeting and convene the Liquor Control Board. Second by **Don Blanchette**. Motion carried 4-0.

Jeff Schulz reviewed the Beverages & Spirituous Liquors Permit by Spice of Life Spirits. Motion by **Brad Towne** to approve this permit as presented. Second by **Susan Gretkowski**. Motion carried 4-0.

Motion by **Brad Towne** to adjourn the Liquor Control Board and reconvene the Special Selectboard Meeting. Second by **Susan Gretkowski**. Motion carried 4-0.

Discussion of Listers Salaries

Pat McDonald stated that after some research she found that there are several different ways to approach this issue. She also stated that she listened to a tape recording of a previous meeting which stated the board would look at a bonus or stipend for additional work required because of the reappraisal. This bonus or stipend would be taken out of the reappraisal fund. **Pat** stated that in FY2006 the Lister's budget was \$31,050; in FY 2007 the budget was \$27,600; and in FY 2008 it was \$32,800; which took into account the cost of living adjustment. The difference stands at approximately \$4,226. **Pat** stated that for the short term this money could be taken out of the Reappraisal Fund. **Don Blanchette** wanted to clarify this issue a bit. **Don** asked if Vermont Appraisal Company under bid themselves and are now rethinking the issue. **Mike Domingue** stated that that wasn't the case. **Mike** also stated that he did not fully understand the amount of work required at the time of the contract. Motion by **Brad Towne** to pay the Lister's salary up to \$4226 to be taken out of the Reappraisal Fund for FY2008. Second by **Don Blanchette**. Motion carried 4-0.

Pat McDonald suggested that the Lister's fully document their time spent on regular work versus the reappraisal in the new Fiscal Year using detailed time sheets. She also stated that the Lister's need to stay within their budget for the fiscal year.

Patti Lewis suggested that the board write a letter authorizing Vermont Appraisal Company to value the exempt properties for tax purposes. Motion by **Don Blanchette** to authorize Vermont Appraisal Company to appraise the tax exempt properties in Berlin at a rate of \$85 per parcel. Second by **Brad Towne**.
Motion carried 3-0.

Adjourn

Motion by **Brad Towne** to adjourn the Selectboard Meeting at 4:00 PM. Second by **Don Blanchette**.
Motion carried 3-0. The meeting was adjourned.

For the Select Board:

Rebecca Richardson, Administrative Assistant