



**Town of Berlin
Municipal Office Building
108 Shed Road**

**Berlin, VT. 05602
Regular Select Board Meetings
1st & 3rd Monday of Each Month**

**Monday, March 3, 2008
6:00 PM**

Selectboard Members: Pat McDonald, Chair; Don Blanchette, Vice Chair; Kitty Langlois, Secretary; Brad Towne, Laura Plude. Present: Jeff Schulz, Town Administrator; Patti Lewis, Town Treasurer. All items are unanimous unless otherwise noted.

UNAPPROVED MINUTES

Pat McDonald called the meeting to order at 6:20 PM.

Public Comment

There was no public comment.

Town Treasurer

Patti Lewis stated that there were only the warrants for tonight.

Old Business

Common Level of Appraisal (CLA) Discussion

Jeff Schulz stated that the Selectboard had asked the State Tax Department to reconsider the CLA for Berlin. As the Tax Department's response reveals, the CLA did not change. **Jeff** stated that there were two options at this point – to go ahead with the appeal or accept the CLA as it stands at 58%. Motion by **Laura Plude** to accept the Tax Department determination of the CLA and to authorize the Selectboard Chair to sign the letter of acceptance of the CLA. Second by **Don Blanchette**. Motion carried 5-0.

New Business

Approval of Conservation Easement

Rob Halpert stated that he had reviewed the purchase and sales agreement and deems it fine. **Tom Willard** stated that the Conservation Commission would like to get the authorized signature on this agreement this evening. The purchase price is \$39,000. The Vermont Land Trust will cover \$8,000 of the purchase the remainder will come from the Conservation Fund which has a balance of \$52,000. Motion by **Don Blanchette** to approve the sales agreement, with the condition that the sale price not exceed the amount in the Conservation budget. Second by **Kitty Langlois**. Motion carried 5-0.

Approval of Amusement Permits from Dot Helling

Jeff Schulz reviewed the Amusement Permit Applications for three Road Races by **Dot Helling** as well as the Police Department recommendations and conditions. Motion by **Don Blanchette** to approve the Amusement Permit Applications as presented. Second by **Kitty Langlois**. Motion carried 5-0.

Regional Library Project – Draft Letter

Pat McDonald reviewed the draft letter regarding the Regional Library Project. Motion by **Laura Plude** to accept the letter as written. Second by **Don Blanchette**. Motion carried 5-0.

Approval of Liquor License(s)

Motion by **Don Blanchette** to adjourn the Selectboard and convene the Liquor Control Board. Second by **Kitty Langlois**. Motion carried 5-0.

Jeff Schulz reviewed the Liquor licenses for Twin City Lanes and Simons Store. Motion by **Don Blanchette** to approve the Liquor Licenses as presented. Second by **Laura Plude**. Motion carried 5-0.

Motion by **Don Blanchette** to adjourn the Liquor Control Board and reconvene the Selectboard. Second by **Kitty Langlois**. Motion carried 5-0.

Town Administrator Report – Jeff Schulz

Jeff Schulz reviewed the memo from the Listers' regarding their work activities. They have been spending time making appointments and our personnel property forms. He also reviewed the advertisement for a Police Officer position. **Jeff** stated that there was a letter to **Mark Monteith** thanking him for the excellent job as Interim Chief of Police. Motion by **Don Blanchette** to approve buying a gift card in the amount of \$50 as a thank you to **Mark Monteith**. Second by **Laura Plude**. There was some discussion regarding the gift card. Motion carried 4-1.

Approval of Licenses, Permits, Vouchers and Applications

Motion by **Don Blanchette** to approve the licenses, permits, vouchers and applications as presented. Second by **Kitty Langlois**. Motion carried 5-0.

Roundtable

Laura Plude handed out the hard copies of the Power Point presentation on the budget set for Town Meeting.

Executive Session Expected

Motion by **Don Blanchette** to enter into Executive session to discuss legal and personnel issues. Second by **Laura Plude**. Motion carried 5-0. Motion by **Don Blanchette** to exit out of Executive Session. Second by **Kitty Langlois**. Motion carried 5-0.

Adjourn

For the Select Board:

Rebecca Richardson, Administrative Assistant