

**TOWN of BERLIN**  
**108 Shed Rd**  
**Berlin, VT 05602**

Minutes of: Berlin Post Office Committee  
May 12, 2008  
5:00 PM  
Municipal Office Building

Attending: Pat McDonald, Rosemary Morse, Carol Lacasse, Anita Flanagan, Patti Lewis, Dan Cambra, Cyndi Tetreault

1. Meeting was called to order by Pat McDonald, at 5:10 PM.
2. No Public Comment
3. Minutes of previous meeting were approved with one spelling correction.
4. **Work on Proposal to Postal Service**
  - a. Cyndi will check with Corinne to see if she has the presentation draft letter finished.
  - b. Letters from businesses – for June 2
    1. BCBS – Cyndi
    2. Hospital – Pat
    3. UPS & FedEx – Patti
    4. Lottery Office – Carol
    5. Barre & Montpelier mayors – Pat
    6. VAST – Carol
    7. Woodridge & Berlin Health & Rehab – Dan
    8. Airport – Pat
    9. Central VT Chamber of Commerce – Anita
    10. Pike Industries – Pat
  - c. Chart of Rural vs. Commercial – Rosemary
  - d. Pictures of areas of the Town – Cyndi
  - e. Chamber of Commerce, tourist and Town statistics – Carol
  - f. Road Duplications - Patti
5. Items to include in proposal
  - a. Cover letter
  - b. Resolution
  - c. Results of vote at Town Meeting
  - d. Petitions
  - e. History of the Post Office in Berlin
  - f. Letters of support
  - g. Chart of the rural vs. commercial
  - h. Town Plan
  - i. Economic Development
  - j. Map of the Town
  - k. Road Duplications
  - l. Pictures
  - m. Request that the old Riverton zip code 05668 become Berlin's.

The next meeting will be Monday, June 2, 2008 at 5:00 PM.

Meeting adjourned at 6:30PM.

Rosemary Morse  
Post Office Committee Secretary