

**TOWN of BERLIN**  
**108 Shed Rd**  
**Berlin, VT 05602**

Minutes of: Berlin Post Office Committee  
June 2, 2008  
5:00 PM  
Municipal Office Building

Attending: Pat McDonald, Rosemary Morse, Anita Flanagan, Patti Lewis, Cyndi Tetreault

1. Meeting was called to order by Pat McDonald, at 5:10 PM.
2. No Public Comment
3. **Work on Proposal to Postal Service**
  - a. Corinne e-mailed her letter for the committee for the renaming of US 302
  - b. Letters from businesses –
    1. BCBS – Cyndi - written and awaiting signing at BCBS
    2. Hospital – Pat -
    3. UPS & FedEx – Patti - yes for both but have not received yet
    4. Lottery Office – Carol - yes but have not received yet
    5. Barre & Montpelier mayors – Pat - Montpelier yes not sure about Barre
    6. VAST – Carol - yes but have not received yet
    7. Woodridge & Berlin Health & Rehab – Dan - Woodridge will be part of hospital, BH & R yes but have not received yet
    8. Airport – Pat
    9. Central VT Chamber of Commerce – Anita - yes have e-mailed a draft letter to Pat
    10. Pike Industries – Pat - no letter but will use comments in proposal
  - c. Chart of Rural vs. Commercial – Rosemary presented chart to the committee, one change to be made on it. Exempt Properties to read – Non-profits and State Land
  - d. Pictures of areas of the Town – Cyndi showed the committee the presentation of pictures. A few more suggestions for pictures to be added.
  - e. Chamber of Commerce, tourist and Town statistics – Carol
  - f. Road Duplications – Patti presented the list that has been put together
4. **Items to include in proposal**
  - a. Cover letter – draft is ready for committee to edit
  - b. Resolution
  - c. Results of vote at Town Meeting – Rosemary has a certification letter ready
  - d. Petitions -
  - e. History of the Post Office in Berlin
  - f. Letters of support
  - g. Chart of the rural vs. commercial – Chart will be edited and ready for next meeting
  - h. Town Plan
  - i. Economic Development

- j. Map of the Town – Cindy has the map of Berlin
- k. Road Duplications - Patti gave the list to Pat for editing
- l. Pictures – Cindy will take and add the ones suggested by committee.  
A disk will go with the proposal.
- m. Request that the old Riverton zip code 05668 become Berlin's.

5. Minutes of previous meeting were approved.

The next meeting will be Monday, June 30, 2008 at 5:00 PM.  
Committee will pull all parts of proposal together to send off to Congressional delegation.

Meeting adjourned at 6:30PM.

Rosemary Morse  
Post Office Committee Secretary