



TOWN OF BERLIN, VERMONT

Washington County

Municipal Office Building
108 Shed Road
Berlin, Vermont
05602

Berlin Planning Commission
Regular Monthly Meetings - 2nd and 4th Wednesday
July 11, 2007
7:00 PM

Unapproved Minutes:

Members Present: Carl Parton, Chairperson; John Hurley, Secretary; Nancy Tripp, David Sanguinetti, and Mark Keffer. Absent: Rob Young and Henry LaGue. Others Present: Peter Noyes, Interim Zoning Administrator.

Call Meeting to Order: - Carl called meeting to order at 7:08 PM

Public Comment: John brought up members of the board on issues that came before the Regional Planning Commission's last meeting of July 11th and how those issues surrounding affordable housing can help Berlin's Planning Commission to plan for future housing needs. Peter brought to the attention of the PC board the just released FEMA Report and Maps. It shows the updated boundaries of both the Floodway and surrounding Flood Plain. There will be a public hearing for comments to this report on July 25th in Waterbury, at the Waterbury State Office Complex and held in the Skylight Conference Room, which is located in the Stanley Hall building. There will be one hearing on that day at 1 PM and another at 7 PM. Anyone wishing to make comments on the report should attend. A copy of the report will be in the ZA's office next week for viewing. Peter also provided a letter from the State about Planning Grant Information; Shirley Fortier has expressed the desire to receive a copy of that information sheet for the TCTF.

Approval of Minutes: Nancy made a motion to approve the minutes of June 27th with the changes made to vice chair position person. Mark seconded the motion. The motion was called by Carl, motion passed 5-0

Parking Lot and Project Status: We are to write down topics we are currently discussing as a PC board on the PC white board for the purpose of tracking progress and as information for the public to see what the PC are working on. Any subject matter that needs further discussion at a separate time will be placed in the parking lot section of the white board. Carl is to ask the Town Administrator or Selectboard chairperson for permission to hang the white board on the wall between the TA office door and the light switch timer panel.

Work Session: Mark did outstanding work in making a master copy of all changes that have been made to the Sub-division regulations to date. The master copy has a time line on when recommendations for changes have been made and who made the comment for that specific change; there is a record of what has been deleted or omitted as they occur and exactly where in the document. It includes all the recent changes made by Nancy and the previous ZA. The master copy can be changed as the group discusses various topics on any PC meeting night via Mark's laptop computer. A copy of the updated master copy will be kept in the ZA's office. Carl made the suggestion to divide the regulations into groups of 1-7 pages and each member of the board take a section. Each meeting night two sections will be presented to the rest of the board for discussion. We could have the sub-division work completed in 3 to 4 meetings so it could go out for public hearings and hopefully be put on the ballot in March for adoption.

Tasks for Next Time: Dave is to scan the report that John provided on Housing from the CVRPC in a PDF format to be forward to rest of board members, hard copy to Henry. Peter is to update the board on Zoning Map issues.

Future Meetings: The next meetings will be on August 1st and the 22nd of August.

Adjournment: Motion to adjourn made by Mark, Seconded by Nancy motion passed.5-0
Adjournment came at 9:16 PM

Respectfully Submitted,
John Hurley\ Secretary