

NOTICE TO ALL TAXPAYERS OF THE TOWN OF BERLIN

You may elect
To have your taxes automatically deducted from your bank account.
This free service offers convenience and reliability. The Town of Berlin will issue an electronic withdrawal from either your checking or savings account (at any bank in the United States) and apply it to your property taxes. Deductions may be as follows:

- Quarterly (4 equal-Aug./Nov./Feb./May)
- or
- 25% down, 9 equal monthly September – May
- or
- 12 Equal Monthly : June thru May

In the event that there is insufficient funds in that account on the day of withdrawal you will be assessed an 8% penalty and 1% interest (Just as if you have paid late.)

PLEASE COMPLETE THE FORM BELOW AND RETURN TO ME

AUTHORIZATION AGREEMENT FOR PRE-AUTHORIZED PAYMENTS

Name _____ Parcel ID# _____

I (we) hereby authorize the Town of Berlin to initiate a debit/credit entry to my (our) ___ Checking account ___ Savings account (select one) indicated below and the depository named below, hereinafter called Depository, to debit same to such account.

Name of Bank or Credit Union _____
City _____ State _____ Zip Code _____
ABA Number* _____, Account Number _____

*Usually the ABA Number is the first nine digit number on the bottom of your check. You may call your bank or financial institution to verify. **PLEASE ATTACH PHOTOCOPY OF A CHECK.**

Payment Option: ___ Quarterly (4 equal to coincide with tax due dates)
 ___ 25% Down with 9 equal monthly payments: September-May
 ___ 12 Equal Monthly Payments: June thru May

This authorization will remain in full force and effect until the Town of Berlin receives written notification of its termination in such time and in such manner as to afford the Town a reasonable opportunity to act on it.

Signed: _____ Date: _____