



Town of Berlin
Municipal Office Building
108 Shed Road
Berlin, VT. 05602
Regular Select Board Meetings
1st and 3rd. Monday of Each Month
Monday, June 18, 2007
7:00 PM

Minutes (Unapproved)

Selectboard Members Present: Pat McDonald, Chair; Don Blanchette, Vice Chair; Kitty Langlois, Secretary; Brad Towne, Laura Plude. All action is unanimous unless otherwise stated. Present: Town Administrator - Raymond Tanguay, Town Treasurer – Patti Lewis.

Call to Order by **Pat McDonald** at 7:00 PM.

Public Comment

Anita Flanagan –lives on Richardson Road. Reported that the Highway Crew started cleaning out ditches on Jenson Road and stopped before the job was finished. She called regarding cleaning out ditches and got no response. Call **Gerry Markham** about the road. She also reported that she got business cards from area businesses that would like the Post Office in Berlin. **Pat McDonald** invited Anita to join the Post Office Committee.

Carol LaCasse expressed interest in joining the Post Office Committee.

Gary Richardson – Guard rails tipped by trucks

Paul Irons – stated that he would like a yield sign on Stewart Road where it meets Hill Street Extension.

Ray Tanguay stated that he would talk to the Police Chief and the highway department regarding putting in a yield sign at that location.

A resident commented that she was getting mail for School Street in Northfield and E911 addresses were similar. **Pat McDonald** stated that she would put the Post Office on the Agenda for a future meeting so that residents can weigh in on that subject as there were abundant concerns and ideas in that area.

John Hurley discussed ground water mapping – **Pat McDonald** will provide copy of the bill on mapping for him.

Paul Irons came forward to introduce **David Versel** from Devonomics who is working on an Economic Development Plan for Berlin. **David Versel** gave a little background on himself and updated everyone on what he has been doing for the Economic Development Committee and the information he has gathered on Berlin. David then fielded questions from the audience.

Town Treasurer

Pattie Lewis submitted and reviewed the budget status reports. The only things out of the ordinary were the GeoDesign bill and the building renovation fund.

Capital Budget Finance Report

Patti Lewis reviewed the loan specifics for purchasing the Grader and Truck.

Old Business

Highway Department Award Presentation

Gerry Markham and **Richard Freeman** were present to receive the award for winning the Vermont Municipal Highway Association Plowing Contest. They competed against 38 other towns for this award. Gerry and Richard will be going to Connecticut for the Regional competition later this summer.

Crosstown Road Update

Pat McDonald reviewed the public meeting about Crosstown Road held on June 11. After meeting with **Doug Newton** from District 6 she was reasonably certain that we could apply for funds to fix Crosstown Road. In anticipation of this meeting, **Ray Tanguay** worked on a Grant Application for fixing this road. **Don Wotring** from GeoDesign did a great job updated everyone on the assessment of Crosstown Road at the June 11th public meeting. **Pat McDonald** then opened the meeting up for discussion on this topic. Motion by **Don Blanchette** to move forward with the process to achieve funding to fix Crosstown Road. Second by **Kitty Langlois**. Motion carried 5-0.

Application for Emergency Funds

Ray Tanguay reported that there is approximately one million dollars in emergency funds allocated for the State of Vermont. We will apply for \$325,000 of this money. Pat McDonald questioned whether some of the money could be used to fix Rowell Hill Road to bring it up to town standards for current use. **Ray Tanguay** reviewed what it would entail to bring Rowell Hill Road up to standards. **Rob Halpert** reviewed options for funding to fix Crosstown Road. Motion by **Don Blanchette** to allow **Pat McDonald** to sign the grant agreement to apply for emergency funds from the State of Vermont. Second by **Laura Plude**. Motion carried 5-0.

Reappraisal Contract Amendment

Ray Tanguay reviewed the reappraisal contract amendment. Motion by **Don Blanchette** to accept the contract amendment for reappraisal. Second by **Laura Plude**. Motion carried 5-0.

New Business

Municipal Water Supply Proposals

Tom Willard and **Gary Beem** reported on the water supply proposals. The Water Supply Steering Committee recommended that we obtain the services of Otter Creek Engineering for this project. The cost of this project would be covered by the State of Vermont Revolving Fund with a 0% loan for five years. Motion by **Don Blanchette** to accept the Water Supply Steering Committees recommendation. Second by **Kitty Langlois**. Motion carried 5-0.

Request for Assistance

The Cemetery Commission has asked the Selectboard for assistance to raise money for a columbarium for the East Cemetery through the concept of pre-buying. Motion by **Don Blanchette** to approve the Cemetery Commission's concept. Second by **Laura Plude**. Motion carried 5-0.

Town Administrator

Ray Tanguay reviewed the economic development grant signature page. Motion by **Laura Plude** to make **Pat McDonald** the Grant Administrator. Second by **Kitty Langlois**. Motion carried 4-0 with 1 abstaining

Ray Tanguay reviewed a letter from Peter Noyes regarding getting paid by the town if he is called out to respond to a fire as part of the Volunteer Fire Dept. The consensus was that as an hourly paid employee of the town, he would not be paid by the town to respond to a fire call.

The Lister's want an extension of three weeks to complete their work. Motion by **Laura Plude** to approve the extension with the amendment that the extension goes until July 2. Second by **Don Blanchette**. Motion carried 5-0.

Approval of Licenses, Permits, Vouchers, Applications

Motion by **Don Blanchette** to approve all licenses, permits, vouchers and applications as presented. Second by **Laura Plude**. Motion carried 5-0

Application fro Peddler's Permit

Andy Aikens applied for a Peddler's Permit in order to sell furniture at the Berlin Mall from June 21-24. After review of the application, motion by **Laura Plude** to approve the permit as presented. Second by **Kitty Langlois**. Motion carried 5-0.

Approval of Minutes from Previous Meetings

After review of the minutes of June 4, motion by **Laura Plude** to accept the minutes with corrections. Second by **Brad Towne**. Motion carried 4-0 with 1 abstaining.

After review of the minutes of June 9, motion by **Don Blanchette** to approve the minutes as presented. Second by **Laura Plude**. Motion carried 5-0.

After review of the minutes of June 11, motion by **Laura Plude** to approve the minutes as presented. Second by **Don Blanchette**. Motion carried 5-0.

Correspondence

Pat McDonald reviewed the correspondence. The Cemetery Commission wanted permission for the highway department to help them with the upkeep on the cemeteries. Rob Halpert stated that the bylaws prohibited the use of public equipment on private land.

Project Status Report

Roundtable

Motion by **Don Blanchette** to adjourn the Selectboard meeting and convene an executive session. Second by **Brad Towne**. Motion carried 5-0.

Motion by **Don Blanchette** to adjourn the Executive Session and reconvene the Selectboard meeting. Second by **Kitty Langlois**. Motion carried 5-0.

Motion by **Brad Towne** to adjourn the Selectboard meeting at 10:15 PM. Second by **Laura Plude**. Motion carried 5-0.

For the Select Board:

Rebecca Richardson, Administrative Assistant